

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on **May 26, 2015**.

The following Board Members were present: Turner Brazell, Michael Reeves, Ashley Sarracino, Tania Triolo, and Cynthia Veitch. The following guests were present: Tyree Boyd, Donna Eldredge, Angela Lerner, and James Richardson. The signed attendance roster is attached to these minutes.

The meeting began with the approval of the consent agenda, which included the minutes from the April 23rd special meeting, the April 28th regular meeting, and the account summary reports, bank reconciliations, purchase order reports, and balance sheets for February, March, and April, which were provided by the Budget and Finance Committee.

RESOLVED – After discussion and upon motions properly made and seconded, the minutes for the consent agenda was unanimously approved.

The meeting proceeded to Mrs. Angela Lerner’s presentation of Budget and Finance Committee information. Mrs. Lerner presented the following BARs:

| Doc. ID | Fund Type | Adjustment Type | Amount |
|----------------------|--|------------------------|---------------|
| 541-000-1415-0037-IB | Flowthrough | Initial Budget | \$ 36,702 |
| 541-000-1415-0038-I | Flowthrough | Increase | \$ 3,527 |
| 541-000-1415-0039-I | Flowthrough | Increase | \$ 2,046 |
| 541-000-1415-0040-I | General Fund / Capital Outlay / Debt Service | Increase | \$ 4,584 |
| 541-000-1415-0041-I | General Fund / Capital Outlay / Debt Service | Increase | \$ 3,635 |
| 541-000-1415-0042-M | General Fund / Capital Outlay / Debt Service | Maintenance | \$ 0 |
| 541-000-1415-0043-M | General Fund / Capital Outlay / Debt Service | Maintenance | \$ 0 |

RESOLVED – After discussion and upon motions properly made and seconded, BARs 541-000-1415-0037-IB, 541-000-1415-0038-I, 541-000-1415-0039-I, 541-000-1415-0040-I, 541-000-1415-0041-I, 541-000-1415-0042-M, and 541-000-1415-0043-M were unanimously approved.

The meeting proceeded to Mrs. Donna Eldredge’s presentation of Academic Committee information. Due to the timing of end-of-year testing, Dr. Patricio Rojas’s will report on end-of-year student data at June’s regular meeting. Mrs. Eldredge and Dr. Rojas have drafted new academic goals that they will review with staff in July and present to the Governance Council at July’s regular meeting. Mrs. Eldredge presented the application for IDEA B Funding for the 2015-2016 School Year with a corrected total amount of approximately \$21,000.

RESOLVED – After discussion and upon motions properly made and seconded, the application for IDEA B Funding for the 2015-2016 School Year was unanimously approved, and all appropriate parties signed two copies. A copy of these minutes will be submitted with the application.

Mrs. Eldredge also presented the completed application for an Elementary Arts Education program funded through the Fine Arts Education Act (FAEA). It is a non-competitive grant, and Mrs. Eldredge expects to hear if it was awarded by June 15th. If awarded, the grant will include budget for a half-time visual arts teacher and a 0.2-time drama teacher and will require a parent advisory committee. Fine arts classes will alternate with physical education classes; each home-room class will attend fine arts twice a week and physical education three times a week.

Finally, Mrs. Eldredge reported that the PreK grant application was approved and will be funded by CYFD; we must apply to renew it every year. The grant will fund two full days for each gender, with 17 students in each class. Students will be selected following the same procedure as all other grades. The school will apply for free lunch for all pre-K students.

The meeting proceeded to Mrs. Tyree Boyd's presentation of Facilities Committee information. The City of Albuquerque reported that the building permit has been approved, and should be signed this week. The Foundation expects to close on the new building on Friday, May 29th. The Foundation still needs approximately \$2,500 for the down payment and has requested a donation from the Parent Teachers Association. The Foundation signed an addendum to the purchase agreement to account for approximately \$70,000 additional construction cost over the original estimate. The Real Estate Contract will be adjusted to account for the difference.

The meeting proceeded to Mrs. Eldredge's presentation of the Head Administrator's Report, which included the following:

- The audit is in progress.
- The deadline for submission of "bonus points" was extended to May 27th.
- The Reads to Lead Grant was approved.
- The Lease Assistance application can be resubmitted within 30 days of occupying the new building.
- The June community event will probably be a free movie night downtown. Mrs. Eldredge will email an announcement to families. The event will not include fundraising.
- Staff is considering adding another 3rd grade boys' class, which the budget adjustment in February would support.
- The PED site visit was successful with only two minor findings that have already been corrected. The school is preparing to sign the contract with PEC.
- The school hired movers to collect new furniture from a closed school and to move all boxes and furniture from the current building to the new building. Move from current building is scheduled for June 29th.

The meeting proceeded to Mrs. Tania Triolo's presentation of Governance Committee information. The Governance Council accepted Mrs. Tyree Boyd's resignation from the Council. Mrs. Boyd recently discovered a potential conflict of interest between her spouse and the Foundation's realtor. Therefore, to avoid any perception of impropriety, Mrs. Boyd tendered her resignation as soon as the conflict was apparent. Mrs. Boyd will still participate on Committees but will no longer be a voting member of the Council.

Mrs. Triolo continued with Governance Committee information. The draft of bylaws is about 80% complete. Mrs. Triolo will send the draft to Council members. Mrs. Cynthia Veitch and Mrs. Marynell Callahan-Hirsch will proofread the document. The bylaws will be voted on at the June regular meeting and submitted to the attorney for final approval. Mrs. Triolo led discussion on the proposed goals for the Governance Council.

RESOLVED – After discussion and upon motions properly made and seconded, the goals for the Governance Council were unanimously approved.

Finally, Mrs. Triolo reminded Council members that training is available on June 5th. The previous payment for training will be applied to this session. Mrs. Ashely Sarracino and Mrs. Veitch are planning to attend. Mr. Turner Brazell will need training scheduled on a different date.

The meeting proceeded to presentation of Head Administrator Support Committee information. The next item to discuss was the evaluation of the Head Administrator. A motion was made to close the

meeting as permissible by section 10-15-1(H)(8) of the Open Meetings Act. The motion was seconded and unanimously approved via a roll call vote.

Following the discussion, a motion was made to open the meeting. The motion was seconded and unanimously approved via a roll call vote.

A special closed meeting to finalize the Head Administrator evaluation is scheduled for June 18, 2015, at 5:30 pm (location to be decided). The next regular meeting of the Governance Council is scheduled for June 30, 2015, at 5:30 pm (location to be decided).

There being no further business, the meeting adjourned.

Cynthia Veitch, Secretary