

Application for Access/Right of Way

Owner: _____	Date: _____	<input type="checkbox"/> Residential Driveway	<input type="checkbox"/> Class 4 Road
Address: _____		<input type="checkbox"/> Utilities	<input type="checkbox"/> Driveway
Phone: _____		<input type="checkbox"/> Agricultural	<input type="checkbox"/> Road Work
Email: _____		<input type="checkbox"/> Commercial	<input type="checkbox"/> Winter Plowing
Applicant: _____			

The undersigned requests an Access/Right of Way Permit to construct an access or place other improvements within the town right of way, in accordance with Town Highway Standards, to serve the Applicants property located on the \_\_\_\_\_ side of town highway # \_\_\_ (the local name of this road being) \_\_\_\_\_. Proposed access or change to be located approximately \_\_\_\_\_ (# of feet or miles) from the intersection of this road with \_\_\_\_\_, (next closest road)

**Description of Improvements:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Note: sketch locations of improvements requested

Permit not valid until signed by the Selectboard

Approved    Denied    Returned    Application fee paid    Deposit paid

Board of Selectmen: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date issued: \_\_\_\_\_      Expiration Date: \_\_\_\_\_

**Directions, Restrictions and Conditions:**

- 1) No permits will be issued to use the right of way which requires digging up the road between November 1 and April 1, unless determined an absolute emergency by the Selectboard.
- 2) Whenever possible, all utilities, pipes, cables, wires etc. will be placed under the road by drill and bore method within a sleeve and may require a damage deposit. Digging up of road shall require a damage deposit and all utilities will be placed in a sleeve approved by the town. The town reserves the right to upsize pipe diameter in order to accommodate other future utilities needs.
- 3) Permittee shall be responsible for replacing the top 12" of any road surface disturbed or damaged with properly compacted crushed gravel approved by the town, shall leave ditches clean and properly shaped, and shall remove all debris and unused materials from the site.
- 4) Permittee shall be responsible for replacing any disturbed or damaged blacktop with a minimum of 4" of compacted bituminous hot mix on top of properly compacted sub-base such that and remains smooth with the existing blacktop surface.
- 5) The town assumes no responsibility for damage to structures placed in R.O.W.
- 6) Any work performed within highway right of way requires compliance with Title 30 Chapter 86, V.S.A and the MUTCD standards for signage and traffic control and shall be the responsibility of the permittee.

Additional Conditions: \_\_\_\_\_  
\_\_\_\_\_

**Note:**

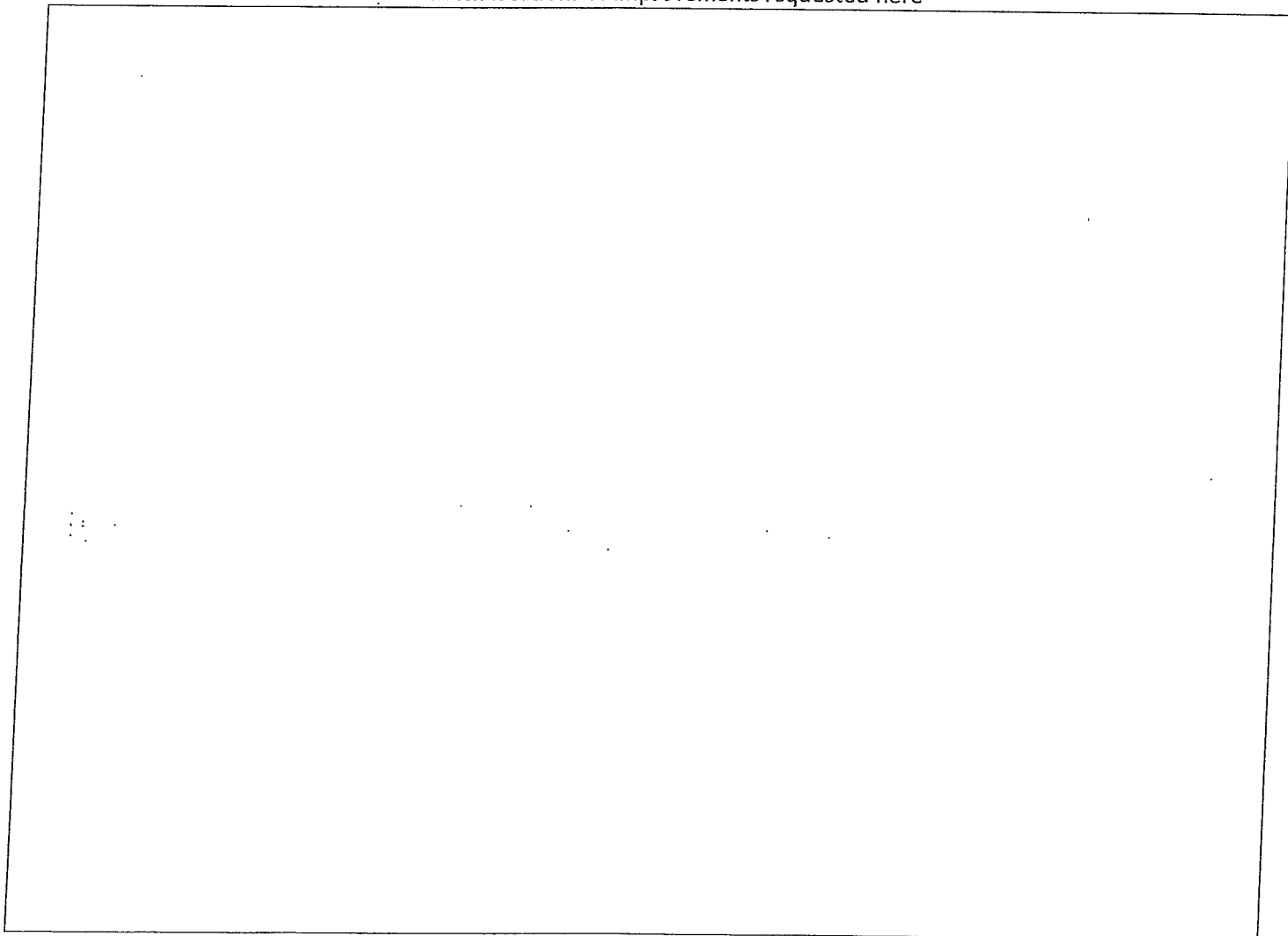
This permit is issued in accordance with Title 19, Section 1111, and V.S.A. relative to all highways within the control and jurisdiction of the Town of Ira. The issuance of this permit does not release the applicant from any requirements of statutes, ordinances, rules and regulations administered by other governmental agencies. The permit will be effective upon compliance with such of these requirements as are applicable and continue in effect for as long as the present land use continues. Changes of present land use may require new permits. This permit is issued subject to the directions restrictions and conditions contained herein and on this form and any attachments hereto, and cover only the work described in this application, and then only when the work is performed as directed. Violations are subject to the penalties set forth in Title 19, Section III, and V.S.A. of fines not less than \$100 nor more than \$10,000 for each violation.

**Driveway Standards**

- 1) The need for and size of culverts shall be determined by the Road Commissioner and the Selectboard. minimum culvert size shall be 18" X 20' and shall be approved by the Road Commissioner and Selectboard.
- 2) A minimum of 10" of gravel or crushed stone shall be placed over the top of the culvert.
- 3) The driveway shall be constructed so that water and runoff does not enter the Town highway. Snow removed from drive cannot be placed in Highway.
- 4) The Town of Ira assumes no responsibility for anything placed in the Highway right of way, i.e. mailboxes, signs, fences, driveway markers, etc.
- 5) Driveways must be designed and maintained for safe sight distances and traffic safety. If signage is required, signs shall be provided by the applicant.
- 6) The undersigned further agrees that maintenance of the private culverts is to be and remains forever the responsibility of the driveway owner.
- 7) Signature of applicant: \_\_\_\_\_

**DRAW TO SCALE LOCATION OF TOWN HIGHWAY AND PROPOSED IMPROVEMENT.**  
Mark North with an arrow and indicate name of highway and adjacent property owners.

Sketch locations of improvements requested here



## Application for Access/Right of Way

Note: This page only is to show revision history of this form only. (1) Changes made by, (2) a brief description of changes and (3) the date that was approved by the board.

Revision 1- approved at the January 5, 2015 meeting of the select board.

### Revision Sheet

1 – added driveway fee and format change