

The September 14, 2021 meeting of St. Albans Township was called to order by Chairman, Randal Almendinger. All trustees and fiscal officer were present. The minutes of the August meeting were read and approved as read.

The fiscal officer read fund balances to date.

Charlie Montgomery said after October Tony Tritt may no longer be able to work for us. It's causing his OPERS insurance rates to increase.

Charlie said the international dump truck will make it through this year/season but will not make it through another season. So wants to give trustees a heads up that they need to be thinking about a replacement.

Charlie talked about some issues with residents on Goose Lane.

Tom Frederick gave the August zoning report.

Mike Theisen gave the August Fire and EMS reports.

The ARP funds got deposited and Mike is still working on how to expense it.

Mike presented a quote for updating the IT equipment and the management of equipment.

**#37-2021** Bruce Lane made a resolution to proceed with Spartan IT upgrades and the monthly maintenance.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison- yes, Bruce Lane- yes, Randal Almendinger -yes. Resolution passed.

Mike presented a proposal from Image Trend for a program named "Slate" to be used for scheduling and discussed how it works.

**#38-2021** Jean Morrison made a resolution to go with Image Trend for an annual cost of \$2,562.00.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

Mike said the bathroom repairs are in progress at the station and the ramp will be started on Sept. 20<sup>th</sup>.

The open house at the fire house is cancelled.

Mike said he had a call from an individual asking about opening the community room back up for public use since they have allowed individuals to start meeting there for coffee again in the mornings.

Trustees and the chief discussed and decided since there are no mechanisms in place to make sure the room is sanitized after being used, the room will no longer be able to be used by the public until further notice.

Mike said he will be hiring Joshua Ewart, a FF/EMT.

Bruce Lane gave updates on the new township building. The electrician will be out within 10 days to finish up. The painting is done and the plumber said he won't come until the electric is finished.

Bruce asked for suggestions on cabinetry and sinks.

Bruce talked about CenturyLink billing us for cutting their lines when ditches were mowed because they were improperly installed. They have sent us to collections and he feels he may need to get the prosecutor involved.

Randal Almendinger made a motion to accept Gary Root's resignation which was effective 8/20/21.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Randal Almendinger made a motion to place an ad for the road maintenance position on Indeed and in the Newark Advocate.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Trustees discussed specifications that need to be included in the advertisement and Randal Almendinger will have the prosecutor draw up the ad so we can have resumes back for the October meeting.

The fiscal officer presented Levy rates/info from the county auditor for 2022 for approval.

**#39-2021** Randal Almendinger made a resolution accepting the rates and amounts as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. (entire resolution is on file with the fiscal officer)

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Resolution passed.

Checks were signed.

Jean Morrison presented a quote from BNG remote office partners for a website hosting /maintenance agreement.

Mike Theisen and trustees talked about the upgrade to the website.

Bruce Lane made a motion to spend up to \$4500.00 on a used salt spreader assembly.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Meeting was adjourned 10:00 P.M.