

**UNION VALE TOWN BOARD MEETING****October 20, 2016****TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE 7:00 PM**

Present: Supervisor Patricia Tompkins

Council: Councilman John Welsh, Councilman David McMorris, Councilmen Steven Frazier, Councilwoman Corrina Kelley

The meeting was opened with the flag salute.

*Supervisor Tompkins* spoke to Halmar regarding the status of the detour. The State is holding up the opening due to a land owner issue. She is still finalizing the budget for 2017 and met with all the departments head and Town Board members.

*Councilman Welsh* stated that the Town filed the grant with the Count for the Community Development Block Grant. They did reduce the scope to not include a ramp to the Recreation office because the grant max is \$100,000. They are applying for 5 new handicap spaces, landscaping and smooth access to the building. They must wait for the County to get back deciding the outcome.

Secondly, the Library Steering Committee met last Thursday and decided to extend the survey deadline to October 31<sup>st</sup> to maximize the outcome of participants. They currently have an 11% return but would like to have up to 30% or more. They will be making phone calls to remind residents and encourage everyone to add comments at the end of the survey.

*Councilman McMorris* reported he met with the account representative from NYMIRS and they will be back next Thursday, at 10:00 for orientation, all Town Board and Department Heads are welcome. On Wednesday Bill Humphry's will be there for the open enrollment meeting for employee health insurance at 12 noon.

*Councilman Frazier* passed along information regarding the Holiday food drive organized by Assemblyman Kiran Lalor. Union Vale is a drop off site and this will be advertised on our website.

**REPORTS OF DEPARMENTS****HIGHWAY**

September and October: Finished the 2000 feet of drainage work along with replacing 18 catch basins in Meadow Ridge, the paving is set for October 27<sup>th</sup> weather permitting. Replaced 60 feet of squash pipe and built head walls on both the inlet and outlet of that pipe. Picked up 3 dead deer and filled a pot hole at the intersection of Route 82 and Verbank Road. Fixed a leaking tire on the back hoe and the boom mower tractor. Washed the trucks. Mr. Wisseman also said he spoke to Matt from Halmar and Route 55 will be open by 9AM tomorrow guaranteed. The other detour on Route 82 is experiencing traffic flow issues "On the Green" with flow heading the wrong direction on the one way. He spoke with Carolyn Ryan from DOT and she will facilitate a Trooper to enforce the correct flow, if this does not happen quickly Mr. Wisseman will try to expedite the matter.

**BOOKKEEPER**

A Fund Expenditures \$119,632.43, A Fund Revues \$76,627.53. D Fund Expenditures \$17,593.82 D Fund Revenue \$0. Mr. Courtien also reported he had been working on the 2017 Budget and meeting with Town Board Members and other Elected Officials.

**PARKS**

Oktoberfest went very well. They have been doing work on the hill behind the ball fields and Mr. Gosnell wanted to thank Brian Scoralick and the Dutchess County Soil and Water Control as they assisted our Parks Department with hydro seeding. He wanted to make the residents aware that Furnace Pond has not been drained the dam had not operational for some time, due to the drought the water level is extremely low. They are in need of a Gator and the paperwork has been submitted for approval and payment. He was unable to obtain bids because Adams is the national bid for John Deer products and all the other agencies referred him back to Adams.

**MOTION TO PURCHASE GATOR**

Councilman Frazier made a motion for the Parks Department to purchase the gator from Adams for \$9,400.00, the motion was seconded by Supervisor Tompkins and all Board members were in favor.

**RECREATION**

The Recreation Department is already looking forward to Oktoberfest for next year which will be schedule for Sunday, September 24<sup>th</sup> 2017. Mrs. Dickenson also commented that Oktoberfest went well, including an excellent turnout and they made some great partnerships. The overall profit for 2016 was just over 13K where in 2015 their margin was closer to \$3,900. She again would like to thank everyone that worked and volunteered to make the day a success. There is a Haunted House tomorrow at 6:00PM

with the theme being Hocus Pocus. Meadow Brook Farm will be their counterpart for supplying apple cider and doughnuts. Dinner with Santa is scheduled for December 3 at 3:30 PM. She advised everyone to register now as they cap off at 350 kids and they are at ¾ amount now. She has also been working on the budget finalizing some numbers and some goals include savings, resident accessibility and quality.

**RECYCLING**

The main trash compactor has been down however it is now back up and running as they have rented one from Royal Carting. The repairs would have been over 10K to fix and a new one would cost up to 40K. Renting fees are \$3,500/year or 295/month and all maintenance is included. The old compactor was sold for \$500.00. Mr. St. Onge is applying for an Electronic Waste Assistance Grant with DEC for recycling TV's. NYS Grant Gateway will assist and send paperwork to the Town Clerk and Supervisor for the application. The grant will not be a lot of funds but will give back up to 50% of what we have recycled this year. On Monday, Bookkeeper Ryan Courtien and he will travel to West Nyack in Clarkstown to view their solar fields project. The Supervisor invited for a talk and site visit, this is the next step in fact finding on installing solar fields on former landfills.

**DOG CONTROL**

July: 2 lost dogs, 2 found dogs, 1 stray transported to DC SPCA. August: 1 lost 2 found 1 stray unclaimed transported to DC SPCA. September: 3 lost 3 found and 1 warning issued to an owner.

**TOWN CLERK**

Conservation License		\$156.40
Certified Copies		\$179.50
Copy Machine		\$2.25
Marriage License		\$17.50
Recreation Programs		\$6,050.00
Non-Resident Fishing		\$30.00
After School Program		\$7,214.00
Comm Day Vendors		\$565.00
Concession Stand		\$34,270.20
Swim Passes		\$3,382.00
Oktoberfest		\$23,826.00
Equestrian Center		\$500.00
Recycle/Compact		\$5,041.00
Refuse Bin		\$801.45
Dog License		\$278.00
<b>Total Fees Remitted to the Supervisor: August 8, 2016</b>		<b>\$82,313.30</b>

**PLANNING & ZONING**

Neither had any monies collected for September.

**CODE ENFORCEMENT**

Mr. Kolb requested a salary increase of and additional \$2594.00 for the 2017 budget to reflect his job performance and workload.

**CONSTABLE**

On file in the Town Clerk's Office.

**MEDIA**

Ryan Peterman reported some glitches with the broadcasting equipment. He was finally able to contact the correct representative from Cablevision and is hopeful the equipment can be swapped out by next meeting as this one is 10 years old.

Councilman Frazier asked Jake Gosnell, Parks Director, if the leak in the kiddie pool had been fixed. Mr. Gosnell stated it was not fixed yet however the source of the leak was identified which was a gap around the skimmer. The cost of the repair will be a few dollars and will correct the problem which has been occurring for many years.

**MOTION TO ENTER EXECUTIVE SESSION**

Supervisor Tompkins made a motion to go into executive session at 7:24 PM to discuss legal matters. Councilman Frazier stated that he no longer needed to because he still had further information to gather on a matter. Supervisor Tompkins said she still would like to anyway to discuss legal matters. The motion was seconded by Councilman McMorris and passed unanimously.

**MOTION TO EXIT EXECUTIVE SESSION**

Supervisor Tompkins made a motion to exit executive session at 7:46 PM which was seconded by Councilman Welsh and passed unanimously. The Supervisor stated no decisions were made and no money was spent.

**DISCUSSION 2017 TENTATIVE BUDGET**

Supervisor Tompkins said she was happy to meet with each department head to get their projections the following presentation by Bookkeeper, Ryan Courtien, will reflect the data collected and any changes that have been made.

Taxes will be projected to decrease 6.6% in Town Taxes.

**'A' Fund**

1010- \$100 was added for any Town Board Training for each member \$800 for 2 members to attend AOT

1110- Court Clerk, same base for both clerks however Jill Jurina handles all the day to day calls so will receive an additional \$500. Extra time for DA night for constables. Annual certification is mandated and the clerks may be included so \$3,000.00 was added.

1220- A number of Town Board members encouraged Ms. Tompkins to take a raise, she respectfully declined.

1320- Bond must be obtained to pay debt for a prior item, needs specialist to handle

1355- Assessors Clerk was split 50/50 with the building clerk time – now it will be split 75% and 25% per the Assessor and Building Inspector. 1355.4 line was consolidated for Assessor contractual fees.

1420- Bond Counsel

1620- INF Proposal now have fixed monthly cost for LED by installing – electric costs should decrease

1675- Dutchess County Chargeback – this is what the county charges for Tax printing bills and rolls. 2000K increase in case of grievance decreases.

1680- was 8989, consolidated from building budget, need for a vacancy in media

1950- Property Taxes, the Town owns property in Beekman the Town is responsible for the fire tax. 6600 parcel on route 55 of vacant land classified as commercial

1989- Was the library now is MTA tax just over \$900 paid

1990- General contingency for small items that were overlooked

3120- Constables work 2 hours/night 365 days a year and 3 days during the summer, comparative rates are higher in other town which is the cause for the over 1% increase- Fuel for all is on another budget line Councilman McMorris asked if the lease payment for the Ford should be shared with the building dept. Supervisor Tompkins asked if each department could have a line for fuel

3310- this line was for traffic control signs, the Highway Superintendent uses a D Fund line for this. Supervisor Tompkins added that this might be a good place for Court signage to minimize confusion

3620- Clerk money moved to assessor budget. Creating MS4 Coordinator line (George Kolb)

6772- Moved to another account

7020- Park secretary increase from \$15 to \$17 in line with clerks pay and her increased responsibility

Online Recreation Management for new software for \$4735.00 and added a line for ads on Facebook

7141- Combo of all camps- Corrina asked if Pool lifeguard should come from pool to camp budget line

7180- Should be a camp lifeguard \$3080 under pool is currently on 7141.1 can be moved Councilman Welsh agreed this is a good point for accurate reporting

7181- Recreation Dept recommends .4 for \$1000 for promotional products on a projected 2K in revenue + sales tax in budget line

7182- Mowing moved to Parks and Rec line

7410- New line for Library budget

7560- went to 7550

7620- New Senior Citizen line

7989- Possible talk of increased time and food and beverages

8160- changes for broken trash compactor, rental is \$3540.00 can go down will be est. 295/month

8989- moved to 1680

9010- \$119,247 came from the State reduction for municipalities for retirement

9040- \$5,000 reduction for highway moved to D Fund

9055- moved to 1989

9060- Adjusted health insurance with Medicare, employee contributions

9710- BAN from Bond and Interest, bond will begin next year

**'D' Fund**

5110- typo from 2% to 1%, 4 lines for 4 employees and motor equipment operator  
.4 is for uniforms, clothing, water (shifted from 5130 not new)

5112- Reduction from 2016 to 2017 actual expenses were 150K for last 3 years, Increase in CHIPS from NYS is available on NYS website \$113,825.00 which are reimbursed from the State

5130.4- Uniforms and water moved to 5110

9040- moved from A Fund

That concluded the 2017 Preliminary budget overview presentation. The Bookkeeper reported at this time it can be estimated that Town taxes should decrease about 6.63%

Councilman Frazier asked if it was a legal requirement to lock in the elected official's salaries tonight at this meeting. Attorney Tom Jacobellis said that these can change but must be approved for the tentative budget but the Town Board has full discretion to make any changes until the date of adoption.

**RESOLUTION ADOPTING TENTATIVE BUDGET AS PRELIMINARY BUDGET FOR 2017 AND NOTICE OF PUBLIC HEARING**

The following Resolution was offered by Councilman Welsh, seconded by Supervisor Tompkins, to wit:

**WHEREAS**, the Tentative Budget has been filed with the Town Clerk of the Town of Union Vale; and

**WHEREAS**, pursuant to Section 108 of Town Law, a public hearing must be held by the Town Board upon said Preliminary Budget, on or before the Thursday immediately following the General Election;

**NOW, THEREFORE BE IT RESOLVED**, that the Tentative Budget as amended be adopted as the Preliminary Budget for 2017 by the Town Board of the Town of Union Vale; and

**BE IT FURTHER RESOLVED**, that the Preliminary Budget sets the following salaries for 2017 for the following town officials:

Town Supervisor	\$20,060.00
Town Councilman (4)	\$5,760.00
Town Clerk	\$43,832.00
Town Highway Superintendent	\$57,485.00
Town Justice (2)	\$10,186.00

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Union Vale has scheduled a public hearing upon said preliminary budget at Union Vale Town Hall, 249 Duncan Road, Lagrangeville, New York on November 3, 2016 at 7:00 p.m., or as soon thereafter as public comment can be heard; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to have copies of the Preliminary Budget available in her office for public distribution and review by the public.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

#### **MOTION TO POST BUDGET ON WEBSITE**

Councilwoman Kelley made a motion to post the 2017 preliminary budget on the Town website [www.unionvaleny.us](http://www.unionvaleny.us) to make access easier to the public and more efficient. Councilman McMorris seconded the motion and all were in agreement.

#### **RESOLUTION 16-010 TO AUTHORIZE PAYMENTS**

The following Resolution was offered by Councilwoman Kelley seconded by Councilman Welsh, to wit:

**BE IT RESOLVED**, that the Town Board of the Town of Union Vale hereby authorizes the payment of all General Fund Claims and Highway Fund Vouchers as set forth in the Abstract #10 of 2016, which is available in the Town Clerk's office, and authorize the Town Supervisor to make all payments.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

#### **RESOLUTION AUTHORIZING HIRING OF BUILDING DEPARTMENT AND ASSESSORS CLERK**

The following Resolution was offered by Supervisor Tompkins seconded by Councilman McMorris, to wit:

**BE IT RESOLVED**, that the Town Board of the Town of Union Vale hereby authorizes the hiring of Michele Frederick to the position of Town of Union Vale Building Department and Assessor's Clerk at an hourly rate of \$16.00 per hour for a period not to exceed 30 hours per pay period; and

**BE IT FURTHER RESOLVED**, that the hiring shall be subject to a six (6) month probationary period.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Her starting date will be November 1, 2016.

Town Board Meeting October 20, 2016

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

The next Town Board meeting is scheduled for November 3<sup>rd</sup> 2016 at 7:00 PM

**MOTION TO ADJOURN**

Councilman Welsh made a motion to adjourn at 9:14 PM which was seconded by Councilman McMorris and passed unanimously.

Respectfully Submitted

*Andrea Casey*

Town Clerk