

REGULAR MEETING, TOWN OF RANDOLPH, December 13, 2023

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 13th day of December 2023.

PRESENT:	Dale Senn	----- Supervisor
	Tim Beach	----- Council Member
	Amber Frame	----- Council Member
	Nate Root	----- Council Member
	Bob Learn	----- Council Member
	Gretchen Hind	----- Clerk
	Cody Uhl	----- Superintendent of Highways

ABSENT:

OTHERS PRESENT: Don McElwain & Ashton O'Brien-Water Dept.; Harry Uhl; Elise Gorth - Randolph Register; Dave Messenger - Planning Board

Harry Uhl began with a prayer.

REGULAR MEETING

Supervisor Senn called the meeting to order at 7:30PM with the Pledge of Allegiance.

PUBLIC

Dave Messenger - Planning Board, presented a proposed amendment to the Town Zoning Law Section 10.6

RESOLUTION 123-2023

MEETING MINUTES

On a motion of Councilmember Root, seconded by Councilmember Frame, the following resolution was

ADOPTED	Ayes	5	Senn, Beach, Frame, Root, Learn
	Nays	0	

Resolved that the Board approves the meeting minutes from November 8, 2023 as submitted.

REPORT OF TOWN OFFICIALS

TOWN JUSTICE - No Report.

CODE ENFORCEMENT

5 permits for a total of \$120 were issued for November 2023.

RACDC- Quarterly Report submitted to the Board

Monthly Report of the Supervisor - BLB submitted the November 2023 Financial Report to the Board.

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CLERK

Clerk Hind submitted the monthly report for November 2023 to the Board. The local shares were Town-\$450.00; Supervisor - \$286.61.

SUPERINTENDENT OF HIGHWAYS

Superintendent Uhl submitted a report on the activities for the month of November 2023.

WATER/SEWER

Don McElwain reported monthly activities to the Board as well as discussing the need to have Ron Ormond remain available for consultation, He also discussed a purchase and whether it is safety clothing vs. employee clothing allotment, and presented quotes for a trench box.

Attorney Marshall arrived at 7:40PM.

EAST RANDOLPH & RANDOLPH Cemeteries provided a quarterly report.

SAMPLE HILL

No activity.

COMMUNICATIONS

Communication received from Carson Power regarding solar installations. No action taken.

NEW BUSINESS

RESOLUTION 124-2023

SAFE ROUTES TO SCHOOL TAP PROJECT 5763.56 -CPL PAY APP #25

On a motion of Councilmember Frame, seconded by Councilmember Beach, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Frame, Root, Learn
 Nays 0

Resolved that the Board approves the payment for the Safe Routes to School TAP Project 5763.56 of Pay App #25 in the amount of \$6,375.61 to CPL.

RESOLUTION 125-2023

SAFE ROUTES TO SCHOOL TAP PROJECT 5763.56 - D&H PAY APP #8 and Change Order No.

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On a motion of Councilmember Learn, seconded by Councilmember Frame, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Learn, Root, Frame
 Nays 0

Resolved that the Board approves the payment for the Safe Routes to School TAP Project 5763.56 to D&H Excavating for Pay App #8 in the amount of \$181,845.56 as well as Change Order No. 3.

BICENTENNIAL – Supervisor Senn discussed the upcoming Bicentennial and the need to start planning.

RESOLUTION 126-2023

CATTARAUGUS COUNTY CONTRACT – SECURITY SERVICES

On a motion of Councilman Beach, seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 4 Learn, Frame, Beach, Senn
 Nays 0
 Abstain 1 Root

Resolved that the Town authorizes Supervisor Senn to sign the contract with Cattaraugus County for Security Services.

RESOLUTION 127-2023

CATTARAUGUS COUNTY CONTRACT – SWAN SITE SPACE

On a motion of Councilman Root, seconded by Councilman Beach, the following resolution was

ADOPTED Ayes 5 Learn, Frame, Beach, Senn, Root
 Nays 0

Resolved that the Town authorizes Supervisor Senn to sign the contract with Cattaraugus County for SWAN site space.

RESOLUTION 128-2023

RICHARDSON & PULLEN RETAINER AGREEMENT

On a motion of Councilperson Frame, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Beach, Root, Frame
 Nays 0

Resolved that the Town approves the Retainer Agreement with Richardson & Pullen for 2024 and authorizes Supervisor Senn to sign.

RESOLUTION 129-2023

BOARD OF ASSESSMENT REVIEW – REAPPOINTMENT

On a motion of Councilman Root seconded by Councilman Beach, the following resolution was

ADOPTED Ayes 5 Learn, Root, Beach, Senn, Frame
 Nays 0

Resolved that the Town of Randolph reappoints Harold Kovel to the Board of Assessment Review for a five-year term to expire 9/30/2028.

RESOLUTION 130-2023

AUTHORIZE PUBLIC HEARING FOR PROPOSED ZONING AMMENDMENT SECTION 10.6

On a motion of Councilman Beach, seconded by Councilman Learn, the following resolution was

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ADOPTED Ayes 5 Learn, Senn, Beach, Root, Frame
 Nays 0

Resolved that the Town Schedules a Public Hearing on the Proposed Zoning Amendment to Section 10.6 of the Town Zoning Law for January 3, 2024 at 7:30PM.

PLANNING BOARD MEMBER- The Town still needs to appoint a new Planning Board member.

RESOLUTION 131-2023

PAY 15 WADSWORTH ROOF REMOVAL & REPLACEMENT FROM ARPA FUNDS

On a motion of Councilman Beach, seconded by Councilman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Beach, Root, Frame
 Nays 0

Resolved that the Town authorizes payment of \$33,000 to be added to Abstract 12 to Aces Up construction for the removal and replacement of the roof on 15 Wadsworth Street. Payment is to come from A3989.49 – ARPA.

RESOLUTION 132-2023

REIMBURSE WATER DISTRICT FOR WATERLINE INSTALLATION: MAIN ST – WEEDEN PARK PATH FROM ARPA FUNDS

On a motion of Councilman Beach, seconded by Councilman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Beach, Root, Frame
 Nays 0

Resolved that the Town reimburse the Water District for installation of a waterline on the new path from Main Street to Weeden Park to be added to Abstract 12. Payment is to come from A3989.49 – ARPA.

RESOLUTION 133-2023

RON ORMOND – HIRE AS ON-CALL PART-TIME EMPLOYEE AS A LABORER/CONSULTANT FOR WATER DISTRICT

On a motion of Councilman Beach, seconded by Councilman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Beach, Root, Frame
 Nays 0

Resolved that the Town hire Ron Ormond as an on-call part-time employee as a laborer/consultant for water district at \$25.00 per hour.

RESOLUTION 134-2023

TRENCH BOX PURCHASE

On a motion of Councilman Frame, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Beach, Root, Frame
 Nays 0

Resolved that the Town authorizes the purchase of a Trench Box from Russert for \$7,512, the lower of the two quotes received.

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RESOLUTION 135-2023

BUDGET MODIFICATIONS & TRANSFERS

On a motion of Councilperson Frame, seconded by Councilperson Beach, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Frame, Root, Learn
 Nays 0

Resolved that the Board authorize the following budget modifications & Transfers:

GENERAL FUND

BUDGET TRANSFER:

\$17 FROM A1990.4 - SPECIAL ITEMS - CONTINGENT
\$17 TO A1410.4 - TOWN CLERK - CONTRACTUAL
\$5,143 FROM A1990.4 - SPECIAL ITEMS - CONTINGENT
\$5,143 TO A3120.4 - POLICE AND CONSTABLE

BUDGET MODIFICATION:

We resolve to increase the Highway Fund 2023 expenditure budget by \$521 due to the sale of scrap materials. This will increase accounts DA2650 - SALES OF SCRAP MATERIALS and DA5130.4 MACHINERY - CONTRACTUAL.

We resolve to increase the Highway Fund 2023 expenditure budget by \$17,270 due to the sale of the 2001 MACK Dump Truck. This will increase accounts DA2665 - SALE OF EQUIPMENT and DA5130.2 -MACHINERY - EQUIPMENT.

WATER FUND

BUDGET TRANSFER:

\$1,970 FROM SW8320.2 - SOURCE SUPPLY - PERSONAL SERVICES
\$1,970 TO SW8320.4 - SOURCE SUPPLY - CONTRACTUAL

BUDGET MODIFICATION:

We resolve to increase the Water Fund 2023 expenditure budget by \$280 due to the sale of scrap materials. This will increase accounts SW2650 - SALE OF SCRAP MATERIALS and SW8320.4 - SOURCE SUPPLY - CONTRACTUAL.

SEWER FUND

BUDGET TRANSFER:

\$198 FROM SS9010.8 - EMPLOYEE BENEFITS - STATE RETIREMENT
\$275 FROM SS8110.4 - SEWER ADMINISTRATION - CONTRACTUAL
\$473 TO SS8110.1 - SEWER ADMIN - PERSONAL SERVICES

REFUSE DISTRICT

BUDGET MODIFICATION:

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We resolve to increase the Refuse & Garbage 2023 expenditure budget by increasing accounts SR8989.1 - MISCELLANEOUS HOME & COMMUNITY SERVICES - PERSONAL SERVICES by \$2,850 and account SR9030.8 - EMPLOYEE BENEFITS - SOCIAL SECURITY by \$218 and decreasing UNAPPROPRIATED FUND BALANCE by \$3,068.

RESOLUTION 136-2023

AUDIT OF BILLS

On a motion of Councilman Learn, seconded by Councilmember Frame, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Frame, Root, Learn
 Nays 0

ABSTRACT #12 including an invoice received from Joseph Hostetler for \$1,535 that was not included on the Highway Unaudited Abstract.

General Fund	No. 290-323	\$53,535.68
Street Lighting District		3,784.00
Snow Removal District		237.00
Refuse District		0
Weeden Rd. Water Line		0
Highway Fund	No. 194-213	13,234.68
TAP CAPITAL PROJECT	No. 14-16	202,571.17
Sewer Fund	No. 122-130	2,382.39
Water Fund	No. 198-220	64,012.03

With no further business, on a motion from Councilman Beach, seconded by Councilman Frame the meeting was adjourned at 8:40 PM. Carried unanimously.

Gretchen Hind, RMC/CMC Town Clerk