



HURLBURT SPOUSES' CLUB TURNAROUND SCHOLARSHIP

The Hurlburt Spouses' Club is pleased to offer scholarships to select Air Force dependents of Hurlburt Field.

You are eligible to apply if you meet the following criteria:

- Class of 2018 graduating senior and a dependent of a Hurlburt Field military member OR a dependent of a current HSC member. ^{1,2} (*see details below*)
- Had a GPA below 3.0 your first year of high school and made significant improvement throughout the remainder of your high school career
- Will attend an accredited college or university full- or part-time in Fall 2018

Deadline: Monday, March 19, 2018

Additional Information

ELIGIBILITY. Applicant must meet ALL of the requirements below:

1. The applicant must be a class of 2018 graduating high school senior.
2. The applicant must be a dependent of any Hurlburt Field military member. This includes:
 - a. Active duty personnel stationed at Hurlburt Field
 - b. Retired military personnel*
 - c. Deceased military personnel*
 - d. A military member currently on an unaccompanied tour from Hurlburt Field*
 - e. A military member reassigned (out of area) from Hurlburt Field but the applicant remained behind to graduate from high school
 - f. A military member stationed at Hurlburt Field but the applicant resides elsewhere

* If the military member is retired, deceased or remote/unaccompanied, the member's last duty station must have been Hurlburt Field unless the applicant is a dependent of a current Hurlburt Spouses' Club member AND

2. The applicant must have a valid military identification card.
3. A principal, counselor, or teacher must recommend applicant.
4. The applicant must have had a GPA below 3.0 the first year of high school and made significant improvement throughout the remainder of his/her high school career.
5. The applicant cannot be a family member of the HSC Scholarship Committee nor of any of the judges.

LIMITATIONS

1. This scholarship may be used only for payment of tuition, room, board, books or other fees *paid through the finance/bursar's office of an accredited school of the student's choice*. Accreditation must be recognized by CHEA, HLC or another authorized accrediting body recognized by the US Department of Education.
2. Students receiving Spouse Club scholarships from any other base will be ineligible to receive this scholarship.
3. It is the applicant's responsibility to let the HSC know if they become ineligible for this scholarship.

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4. The winner shall not be awarded the actual scholarship until he/she is accepted at an accredited school and provides the HSC Scholarship Chairperson a verification of enrollment from the school. The Scholarship Chairperson will mail the scholarship award directly to the school of choice.
5. Should a recipient transfer to another accredited school before using all available funds, remaining funds may be transferred by the original school to the new school of the student's choice. The HSC Scholarship Chairperson must be notified immediately.
6. Should the winner cease to attend classes at the school of choice and not immediately transfer to another school, any money remaining in this fund shall be returned to the HSC Scholarship & Charitable Account.
7. Any student planning delayed school enrollment should notify the HSC Scholarship Chairperson immediately. All scholarship funds must be dispersed by **October 1, 2018**. Money not deposited with the student's school of choice by that date would revert to the HSC Scholarship & Charitable Account.
8. Scholarship money reverting to the HSC for any reason will be returned to the HSC Scholarship & Charitable Account.
9. Please see our FAQ section on page 3. E-mail additional questions to **HSCscholarships@gmail.com**.
10. Applicants may apply for only one HSC scholarship.

SELECTION AND AWARD NOTIFICATION

A panel of independent judges from the local community selects the scholarship recipients. The judges are not affiliated with the HSC and do not have access to applicant identification until after recipients are selected. You will be contacted by **April 9, 2018** if you have been selected for a scholarship. An awards reception will be held in your honor in early May. Further details will be sent via email. Awards are granted without regard to the Hurlburt Field member's rank or applicant's race, gender, ethnicity, religion, or disability.

Please keep this sheet for your records

APPLICATION MATERIALS: Please complete and submit the following items. Include your name on all documents.

- I. Personal Data & Statement of Understanding
- Ia. Proof of Eligibility. One of the following must be provided:
 - **Active Duty Sponsor?** A copy of **orders** OR the **Verification of Eligibility Form** (see pg. 6 in this packet). **Please redact sponsor's SSN.**
 - **Sponsor on a Remote Tour?** A copy of **orders**.
 - **Retired or Deceased Sponsor?** A copy of **DD form 214**.
→ PLEASE **HIGHLIGHT** THE BLOCK THAT INDICATES SPONSOR RETIRED FROM HURLBURT
- II. Education, Employment, Community/Volunteer Service, Clubs/Activities, Awards
- IIa. Official high school transcript supporting all educational data and your cumulative GPA (include any dual-enrollment courses).
- III. Essay
- IV. Reference letter from counselor or a teacher attesting to your academic improvement.

DEADLINES/CONFIRMATION OF RECEIPT

The application and all appropriate paperwork must be submitted via email by **11:59 p.m. CST** on **Monday, March 19, 2018**.

Incomplete or late application materials will not be considered.

An email will be sent verifying receipt of your application. If you have submitted your application but not received verification by March 23, 2018, contact the Scholarship Chairperson immediately.

All materials submitted with the application become the property of the Scholarship Committee. Documents will not be released to applicants, nor will they be forwarded to other institutions or agencies. After selection, the application materials will be destroyed to ensure privacy is maintained.

Point of Contact: **Annette Griffin, HSC Scholarships**
 PO Box 631
 Mary Esther, FL 32569
 HSCScholarships@gmail.com

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FREQUENTLY ASKED QUESTIONS

- 1. Is this scholarship only for officers' dependents?**
No, it is open to all ranks in the USAF.
- 2. Do you have to live in the Hurlburt Field area to apply?**
Not necessarily; the active duty sponsor must be assigned to perform active duty at Hurlburt Field AFB. Please see the eligibility requirements above.
- 3. My parent is in the Army, Navy, Marines or Coast Guard. Am I eligible to apply?**
No, this scholarship is only open to US Air Force dependents assigned to Hurlburt Field.
- 4. My step parent is in the Air Force and I've lived with him/her for 7 years. Can I apply?**
No. You must be categorized as an Air Force dependent.
- 5. My parent works as a civilian on an Air Force Base. Can I apply?**
No, you are not a USAF dependent.
- 6. My parent served in the USAF for 7 years and got out. Am I eligible?**
No. Your parent is a proud USAF veteran, but you are no longer considered a dependent.
- 7. If I've previously won for another spouse club (eg: Eglin SC) can I apply and win for Hurlburt SC?**
Yes, you can, but not in the same year.
- 8. If I've previously won a scholarship from Hurlburt SC can I apply again in a different category?**
No. Once you've won one of our scholarships, you can not win again.
- 9. Can I apply for several different spouse club scholarships in the same year?**
Absolutely. Although our rules state that you may only win one spouse club scholarship. If you win for two clubs in the same year, you'll have to accept one and decline the other.
- 10. Can the check be written out to any other person/agency/landlord?**
No, the check will only be written to the University.
- 11. Will you let me know if my application arrives?**
Yes. You will be contacted via email within a reasonable time frame once your application has been received.
- 12. How do you notify the applicants?**
Recipients will also be notified by email in mid-April.
- 13. Does my reference letter have to be in a sealed envelope?**
No. Reference letters can be emailed to HSCscholarships@gmail.com.

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Part I: GENERAL INFORMATION
Please type or print clearly.

Applicant's Name:	Date of Birth:
Mailing Address:	City, Zip Code:
Phone:	Email address:
Sponsor's Name:	Sponsor's DOD ID#:
Sponsor's Status (active, retired, deceased):	(If active duty) Sponsor's Base/Squadron & Work Phone:
Is applicant a dependent of a current HSC member? If 'yes', name of HSC member:	(If retired) Sponsor's last assignment:

STATEMENT OF UNDERSTANDING

Should I accept an Hurlburt Spouses' Club (HSC) Scholarship Award, I understand and agree to the following conditions:

1. Scholarship funds are to be used within the 2018-2019 academic year for undergraduate studies. Funds shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board but may not be used for past or current penalties or disenrollment fees.
2. I will have until **June 1, 2018** to email the scholarship chairperson of my acceptance of the award. In failing to do so, I will forfeit the award.
3. I will submit via email the name and address of the school I will attend for the 2018-2019 academic year with a copy of my ID card (with ID number) and class schedule to the scholarship chairperson **NLT October 1, 2018**.
4. After receiving the notice of acceptance of award letter and the requested documents, the scholarship check, along with a cover letter with the terms of the scholarship, will be mailed directly to the college or university.
5. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, and room and board for the academic year. Any remaining funds must be returned to the HSC Scholarship & Charity Fund as soon as possible.
6. If I receive a scholarship (including the GI Bill) which pays 100% of my tuition, books, room and board and academic fees, I will be ineligible for this HSC scholarship award. If I accept a scholarship from another military officers'/enlisted spouses' organization, I will be ineligible for this HSC scholarship award.
7. It is my responsibility to notify the HSC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc.). Failure to do so may result in the forfeiture of my scholarship award.
8. Unclaimed funds as of **October 1, 2018** will revert to the HSC Scholarship & Charity Fund.
9. I agree to the use of my name and picture concerning this award in local publications (e.g. area newspapers) and their websites and social media as well as HSC & Hurlburt Field publications (print and social media).
10. I understand that the HSC Scholarship Committee reserves the right to correspond with the selected school financial aid officer concerning the appropriate use of this award. Should questions or concerns arise, the Scholarship Committee reserves the right to withdraw unused funds until my standing is clarified to their satisfaction.
11. I agree that my signature on this form will authorize the HSC Scholarship Chair to release this application, including GPA, reference letters, essays and transcript(s) to the Scholarship Committee, as needed.

I certify that all information in this application is accurate to the best of my knowledge, and the essay is entirely my own effort.

Applicant's Signature:	Date:
Sponsor's Signature (if available):	Date:

Part I: MEMORANDUM FOR RECORD

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Complete in lieu of submitting military orders

TO: Scholarship Chair, Hurlburt Spouses' Club

SUBJECT: Verification of Eligibility for HSC Scholarship in lieu of DD Form 214 or Military Orders

Applicant, please fill out the portion below prior to submitting it for signature.

<i>Applicant Name:</i>	<i>Applicant's DOB:</i>
<i>Sponsor's Name:</i>	<i>Sponsor's Squadron/Unit:</i>

This memorandum is to verify that the individual applying for the Hurlburt Spouses' Club *Spouse Scholarship* meets the two (2) criteria as listed below:

1. The applicant is be a dependent of a **Hurlburt Field military member**. This includes:
 - a. Active duty personnel stationed at Hurlburt Field
 - b. Retired military personnel*
 - c. Deceased military personnel*
 - d. A military member currently on an unaccompanied (remote) tour from Hurlburt Field*
 - e. A military member stationed at Hurlburt Field, but the applicant resides elsewhere

*If retired, deceased, or remote/unaccompanied, please note the location of the member's last duty station:

2. The applicant must have a valid military identification card.

Signature of Sponsor's Supervisor: _____

Printed Name of Supervisor: _____

Supervisor's Squadron/Unit: _____

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Name:

Part II: ACHIEVEMENTS, HONORS, EXTRA-CURRICULARS, COMMUNITY SERVICE & EMPLOYMENT

EDUCATIONAL DATA		
High schools attended (Name, City, State)	GPA	Dates Attended From Mo/Yr - To Mo/Yr

EXTRACURRICULAR ACTIVITIES List activity & place the descriptive symbol in the appropriate year column C-Captain P-President T-Treasurer M-Member O- Please state position CC- Co-Captain VP-Vice-President S-Secretary		
Activity	Year	Description of Activity
<i>Ex) Tri Delta Sorority</i> <i>Intramural sports</i> <i>Young Republicans</i>	<i>M - Fresh</i> <i>M - Soph</i> <i>M - Jun</i>	<i>Social and philanthropic organization</i> <i>Kickball, softball, and volleyball</i> <i>Political group on campus</i>

COMMUNITY/VOLUNTEER SERVICE/CLUBS Fresh, Soph, Jr, college only. List volunteer work with service, religious, and other community organizations and non-school athletics, clubs or activities. Verification of service may be required. List most recent service first. Do not include HS activities. Please state position C-Captain CC- Co-Captain VP-Vice-President S-Secretary P-President T-Treasurer M-Member O-Other				
Organization (Name, City, State)	Position/Title/Description	Estimated Total Hours	Dates volunteered From Mo/Yr – To Mo/Yr	
<i>Ex) Habitat for Humanity,</i> <i>Norman, OK Mission trip</i> <i>UMUC Alexandria</i>	<i>Built 10 homes</i> <i>Built water wells</i> <i>Haiti Blood Drive</i>	<i>200</i> <i>80</i> <i>15</i>	<i>June 2015</i> <i>June 2015</i> <i>Sept 2015</i>	<i>August 2016</i> <i>June 2015</i> <i>Sept 2015</i>
		TOTAL HOURS:		

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AWARDS/HONORS Fresh, Soph and Junior years of college ONLY. Begin with the most recent.				
Award/Honor and Organization	Description of Award/Honor	Fall Semester	Spring Semester	Year (s)
<i>Ex) Dean's List Outstanding</i>	<i>Min GPA 3.5 required</i>	<i>GPA 3.9</i>	<i>GPA 4.0</i>	<i>Fresh, Soph Fresh</i>

EMPLOYMENT DATA List most recent employment first. Include employment hours through 31Jan 2018.			
Job Description (Include Name, City, State as applicable)	Estimated Total Hours	Dates employed From Mo/Yr – To Mo/Yr	
<i>Ex) Pizza Hut Store #125, Hostess/Wait staff, John Smith MGR, Alexandria, VA Babysitting self employed, Brown, White and Thomas families, Springfield, VA</i>	<i>200 150</i>	<i>6/2014 Sept/2013</i>	<i>Present Present</i>

Part IIa: TRANSCRIPTS

Request one (official) copy of your most recent transcript from your school/university registrar to be received no later than **Monday, March 19, 2018** at **11:59 p.m. CST**. Please include **Fall 2017 semester grades**.

- Via email (as a PDF from the school or university's Registrar's Office): **HSCscholarships@gmail.com**
- Via mail (postmarked *on* or *before* **March 12, 2018**):
Annette Griffin, HSC Scholarships
PO Box 631
Mary Esther, FL 32569

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Name:

Part III: ESSAY

*Please respond to the following prompt in an essay no longer than 500 words (typed).
Your essay will be evaluated on clarity and organization of ideas, originality and creativity of content, and usage of
standard English grammar and mechanics.*

**What was your “AHA!” moment?
(What inspired/motivated you to improve your academic performance?)**

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Part IV: RECOMMENDATION FORM (Guidance Counselor OR Teacher)

INSTRUCTIONS: Please request your high school counselor or high school instructor to complete this form. He or she can email the completed form to **HSCscholarships@gmail.com**.

Applicant's Name (on transcripts):	Year of graduation:	
Number of students in graduating class:	Class rank:	Percentile rank:
GPA (weighted & unweighted):	If school uses weighted, please indicate what weight(s) are used:	
SAT scores Reading: Math: Writing:	ACT Scores Composite: Math: Science: English: Reading: Writing:	Other test score(s). Please state name of test, score and highest possible score:
Do you recommend this applicant for the Hurlburt Spouses' Club Turnaround scholarship? Yes/No		

Counselor's/Teacher's comments *(Please type/write below. Attach additional sheets if necessary.)*

Printed/typed name of Guidance Counselor or Teacher:	
Signature:	Date: