

SBOC Executive Board Meeting “Minutes”

11:00 AM, Thursday, May 18, 2017 / Buca di Beppo, Lombard, IL

- 1) Call to Order – Roy Giuntoli called the meeting to order at 11:11 a.m.
- 2) Roll Call – Lourdes Backe conducted roll call. The following members were
 - Present/Board: Roy Giuntoli, Lourdes Backe, Eric Alwin, Steve Martin, Don Fredericks, Carl Heinze, Keith Steiskal
 - Absent/Board: Jay Hoover, Dan Buonamici, Bill Knapp
- 3) Approval of the April Meeting Minutes – Don Fredericks approved the minutes, Steve Martin seconded the approval. All others present voted in favor. Motion passed.
- 4) Committee Updates & Reports
 - a) Finance AND Nominating & Membership
 - i. Treasurer’s Report – Eric Alwin reported that there is \$65,000 in deposits
 - Training Institute’s Receivables Update – Roy Giuntoli asked if there were any more receivables from training institute and Eric Alwin stated that none so far but more would be coming.
 - Payables Update - Roy Giuntoli went to lunch with Vocomotive to discuss scholarships / membership. Eric Alwin motioned to reimburse Roy for the lunch expense in the amount of \$27.92. Lourdes Backe seconded the approval. All board members present voted in favor.
 - ii. Nominating Membership / Updates – **No report**
 - b) Nominating AND Meetings & Special Events – **Dan / Roy** (2 of 6)
 - i. Nominating Issues / Updates – **No report**
 - ii. Meetings & Special Event Issues / Updates
 - Golf Outing - waiting for date confirmation from Dan Buonamici.
 - Maggiano’s / Murder Mystery dinner in July – Don Fredericks, Lourdes Backe and Eric Alwin agreed that summer months were a busy time for an outing. Suggested we consider moving the Maggiano’s Murder Mystery dinner to the fall. We will get responses from all board members before deciding on a date. Dale Engebretson suggested using “survey monkey” to pick dates in September or October.
 - Gift Ideas – Don Fredericks said he is looking into fleece blankets with handles approximately 50” x 48”.
 - c) Technology AND Facilities – **No report**
 - i. Technology Issues / Updates
 - ii. Facilities Issues / Updates
 - d) Memorial Awards AND Scholarship –
 - **Dan Westerguard has not responded to Roy’s e-mail. Nothing to update**
 - i. Memorial Awards Issues / Updates – **No report**
 - ii. Scholarship Issues / Updates
 - Confirm check sent to JJC
 - Vocomotive Meeting
 - e) Code Review AND Constitution & By-Laws AND Legislative/ICCA – **Keith / Roy – No updates**
 - i. Code Review Issues / Updates
 - ii. Constitution & Bylaws Issues / Updates
 - iii. Legislative & ICCA Issues / Updates

f) Programs, Field Trips AND Annual Training Institute – Dale, Don, Carl, Roy

i. Programs, Field Trips / Updates

➤ Luncheon Seminars Update:

A. Dale Engebretson received vocal confirmation from Margaret Royer for June's luncheon program.

B. Field Trip:

❖ Dukane Precast factory tour [iled trip] scheduled for Thursday, September 28, 2017 in place of September 21st monthly meeting.

❖ The Roundhouse Restaurant was not available for September 21st.

C. Still looking for a program for the month of November if anyone has any suggestions.

D. January 2018 – CRCA, February is still uncertain as well.

ii. 2018 Annual Training Institute:

➤ Dale Engebretson involved in still deciding on March training institute topics.

➤ Eric Alwin suggested a permit Technician training. Carl Heinze agreed and stated that permit techs are important staff members. However, they are the front line of the office. How do municipalities send them all to training on the same day? Keith Steiskal suggested video conferencing for the permit technicians that cannot attend.

5) New Business

a) Roy Giuntoli and Keith Steiskal will go to the September 10-14 Ohio ICC Annual Conference / meeting, they currently are planning to drive together. Software vendors will be there.

6) Adjournment - Carl Heinze motioned the meeting be adjourned at 12:00, Eric Alwin seconded the approval. All other board members present approved adjourning the meeting at 12:00 p.m.

Minutes submitted by: Lourdes Garcia Backe (06/02/2017)

Minutes approved by: *Roy Giuntoli* (06/15/2017)

2017 SBOC President