

**Jackson Township
Board of Fire Commissioners
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527
732-363-2595
Jacksonfiredistrict1.org

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence E Aldrich IV
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**Monthly Business Meeting
January 13, 2014**

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on January 13, 2014. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Redington and Commissioner Flemming IV. Commissioner Aldrich was absent. Also in attendance were Chief Rauch, Assistant Chief Johnson, and Board Accountant Robert Elliott.

Minutes from the December 2013 meeting were read and approved without change.

Without further comment Commissioner Flemming III made a motion to approve the December 2013 minutes. The motion was seconded by Commissioner Flemming IV.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich			X	

The motion passed.

NOTICES AND COMMUNICATIONS

None.

CHIEF'S REPORT

Total Fires	29
In District	7
Out of District	23
Drills	0

Chief Rauch received a summary of work-related injuries and illnesses from OSHA (form 300A) for 2013 and turned same over to the Board. Form is required under US Department of Labor.

Chief Rauch provided the Board with the figures for fire fighters who qualified for LOSAP year ending 2013. Of 31 fire fighters, 12 qualified to receive the LOSAP benefit for 2013.

Vehicles

- 5700 No Issues
- 5710 "Check Engine" light is on. Assistant Chief Johnson will have Engineer Joe Kane look at this issue for resolution.
- 5701 In an attempt to have the driver's side scene lamp (12 VDC) repaired both First Priority and Blaze are contacted to locate the required parts necessary to repair the unit.
- 5705 No issues.
- 5708 The electrically operated "Tank To Pump" valve was repaired by Blaze..
- 5709 No issues.

BUILDING AND PROPERTY

Installation of the new fence around the generator and driveway gate are complete.

The combination door lock on the north side of the building required replacement (no longer serviceable). Arrow Locksmith of Lakewood was contacted and installed a new combination door knob lock. This new installation is the same type of equipment. The door combination remains the same for now.

UNFINISHED BUSINESS

Robert Elliott Mohel Elliott Bauer & Gass attended this meeting for final presentation and adoption of the proposed budget for 2014. A resolution was passed approving said budget. A copy of the proposed budget was provided to the State of NJ Local Government Services where it was approved on January 6, 2014 that said budget complies with law and all regulations.

A copy of the AT&T contract between AT&T and the Board was finalized and accepted. The Board received it's first income check from AT&T for cell tower rental (see treasurer's report).

Anticipated Fuel Farm: Kay Well Drilling of Jackson is believed to have a fuel farm apparatus that may serve the Boards needs available for sale. This sale would allow the Board to seek out the best fuel price from different vendors rather than utilizing only one supplier / vendor.

The NJ Bureau of Boiler and Pressure Vessel Compliance sent the Board a notice of violation and compliance to satisfy. Neil Brooks Plumbing of Jackson was contacted to address the violation and take corrective action.

2014 Election: As required to run for the position of Fire Commissioner on the Jackson Township Board of Fire Commissioners District #1, two petitions were delivered to the Board Secretary (delivered January 2, 2014) for candidates Martin Flemming III and Martin Flemming IV. Each petition was accepted and the names of each candidate will appear on the February 15, 2014 election ballot.

NEW BUSINESS

The following resolutions were addressed and passed at this meeting:

- 2014-01 Notice of meeting dates for 2014.
- 2014-02 Designated Newspaper and web site for announcements and advertisements.
- 2014-03 Designated banking facilities.
- 2014-04 Identification of professional services.
- 2014-05 Identification of LOSAP administrator.
- 2014-06 Agreement with WVFC for fire protection services.
- 2014-07 Agreement with WVFC as lawn maintenance provider.
- 2014-08 **FIRST READING ONLY** Creation of paid employee posts.
- 2014-09 Approval of 2014 Budget.
- 2014-10 Adopted 2014 Budget.
- 2014-11 Establishment of temporary 2014 budget.

The following contracts were signed between the Board and the WVFC.

- 2014 Fire Protection Service Agreement
- 2014 Lawn Maintenance Agreement

Fire Fighter Redington received a minor injury on a fire \call on January 12, 2014 requiring Kimball Hospital treatment. He was treated and released that day.

JOINT BOARD OF FIRE COMMISSIONERS

No report.

TREASURERS REPORT

See attached treasurers report.


A motion authorizing payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Flemming III.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich			X	

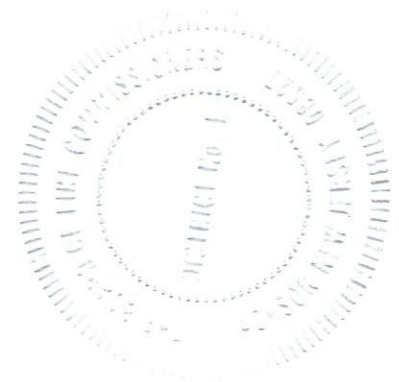
The motion passed.

Next regular meeting is scheduled for February 10, 2014 at 8:00 PM.

Meeting adjourned.



Robert R Redington Jr
Secretary



Financial Report December, 2013

Date	Check #	Payee	Use	Voucher #	Amount
1/12/2014	7780	Arrow Locksmith	New Front Door Lock	5814	\$ 844.00
1/12/2014	7781	JCP&L	Electrical Service	5815	\$ 867.30
1/12/2014	7782	Cablevision	TV/Phone/Web	5816	\$ 164.75
1/12/2014	7783	Verizon Wireless	5700 Cell Service	5817	\$ 124.11
1/12/2014	7784	NJNG	Natural Gas Service	5818	\$ 1,275.58
1/12/2014	7785	NJ Casualty Insurance Co	Worker's Comp.	5819	\$ 7,810.00
1/12/2014	7786	VFIS	Insurance	5820	\$ 9,083.57
1/12/2014	7787	VFIS	Insurance	5821	\$ 5,722.00
1/12/2014	7788	NJ Dept Of Community Affairs	Life Hazard Use Fee	5822	\$ 250.00
1/12/2014	7789	NAPA Bricktown	Truck Parts	5823	\$ 14.98
1/12/2014	7790	Waste Management	Garbage Service	5824	\$ 253.45
1/12/2014	7791	Ocean Security System	System Test	5825	\$ 160.00
1/12/2014	7792	Hartford Steam Boiler	Boiler Inspection	5826	\$ 55.00
1/12/2014	7793	Electronic Measurement Labs Inc.	Meter Repair	5827	\$ 137.03
1/12/2014	7794	NJ Fire Equipment Co.	Truck Valves	5828	\$ 4,452.00
1/12/2014	7795	KC Computer Specialists	2012 Anti-Virus	5829	\$ 300.00
1/12/2014	7796	USPO	Stamps	5830	\$ 46.00
					<u>\$ 31,559.77</u>
			Harmony Bank		\$ 281,697.04
			Deposit 12/31/13		\$ 158,349.45
	\$ 157,319.00	4th Quarter Check			<u>\$ 440,046.49</u>
	\$ 530.45	Cell Tower Rental			\$ 31,559.77
	\$ 500.00	Cell Tower Rental			<u>\$ 408,486.72</u>
	\$ 158,349.45		Checks 7780-7796		\$ 118,560.23
			Cash Management		<u>\$ 527,046.95</u>