

## EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

March 13, 2014

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Sandra Templeton, present; John Hayes, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Julie Bearss, present.

**RESOLUTION 2014-48: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

### COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Sarah McIntosh, Huntington Bank

David Starcher, Resident/Farmer

Thomas Repcik, Resident/Employee

Did not sign in: Noreen Brooks, employee, Gary Stewart, employee

**RESOLUTION 2014-49: A motion was made by John Hayes to approve the minutes of the February 27, 2014 Regular Meeting as presented; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.**

### OLD BUSINESS

--Payroll Direct Deposit Program – Huntington Bank

Sarah McIntosh, VP Government Banking

**Sarah McIntosh:** In front of you, you each have a packet if, you could open it up there's a couple different things I just want to talk about and review with you.

And I talked with Judy about this a little bit and she said she wanted me to come in and share it with you guys. She called me and asked be about doing direct deposit for the payroll in the Township, I said, "yes, we have the ability that we can add it onto the current account that you have but there is a cost that's associated with it." And that's this page right here. Basically, the piece of paper that's behind is an analysis statement from December -- I just chose a month -- and that shows you what your activity was within the account during that month. You can kind of see the numbers as they correlate.

The type of account that the Township has is what they call Business Interest Checking Account, which means you get a hundred free transactions a month. When you go over the hundred, you get charged a quarter per transaction. I chose this month in particular because you did go over that hundred by 15. So you'll see the transaction process, you went over by 15 transactions so your bill was \$3.75. So that's the type of account this is, you get \$10,000 worth of free cash each month.

So we would keep it to that type of account and then what we would do is add the ability for you to do a ACH--which an ACH transaction is when you create the file and once the file is created you would go in each month --or I don't know you probably pay every two weeks-- you would go in each pay and put in what the pay would be, hit the submit button and basically it would ACH those direct deposits.

I'm sure some of you within your jobs and such have that where it would just direct deposit right there into their checking account. So to do that each month, it does cost \$40 each month to do that it's the monthly maintenance fee and then it's \$.25 per payee--whoever you're paying. I wasn't sure, I put 20 down--I don't know how many employees the Township has, you might have told me but I--

**Judy Repcik:** Yeah we've got, like I said, we've got quarterly, monthly--

**Sarah McIntosh:** Right so it might change.

**Judy Repcik:** We've got to average that. It's more than 20 but not a pay. I'm not sure if this is a month or a pay period.

**Sarah McIntosh:** This was per month so I was doing \$10 per pay.

**Diane Austin:** Ok so if out of whatever account she pays the payroll we do this, there's a hundred transactions on that as well and there's additional fees or is it \$.25 per paycheck?

**Sarah McIntosh:** So it would be the same.

**Diane Austin:** But you don't get the free hundred it would just start at \$.25 per--so it's \$40 maintenance fee and then \$.25 per ACH check.

**Sarah McIntosh:** So as we're talking about this she [Judy] kinda like "oh, well you know we really don't want to add fees" which I understand, that's not something you're really looking for but the other side of the coin is, it's nice because the Township is very healthy, they have a nice balance within their checking account that's sitting there doing nothing, I mean it's in a Business Interest Checking Account but it's earning .01% which what do you get like \$.82 or something a month of interest?

**Judy Repcik:** Oh I think I'm at \$4.00.

**Sarah McIntosh:** Ok \$4.00, maybe. So what I propose, what I'd like to do is on the other side of your packet is an account that we have, that's a Money Market account. It's called the Money Market Max Account and that account is paying 20 basis points -- which is 20 times what you're earning in your Business Interest Checking Account -- and what I would propose is taking a large amount of what's sitting in your checking account not doing anything, putting it into this account. I mean I think we could put in enough that we could -- not only would we offset these fees and pay for these fees but you would make probably another \$25 to \$30 additional in just interest income. So rather than that money just sitting there and not working for

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you, to open up this account and then take the interest that you make on this account and then offset the fees that you would get by doing your payroll. And this is really what I do—with government entities in the past it was always you know, bring us your money, put it into your checking account, we'll pay you in earnings credit and that will offset your fees.

In the last five years rates have been so low for government entities and there's just nowhere—I mean CDs--I haven't had a CD in two years. There's just nowhere for you to go for an investment. This product is something that is an answer to that. I'm sure you've probably gotten reached out to by—I don't know if you know about Star Ohio? Star Plus is their product—this is our answer to Star Plus.

But the nice thing about it, it's a Huntington Product, it is attached to your account, you can get to the funds every day. It's not like Star Ohio—you can get to the funds once a week—this you can get to your funds every day. It is just -- you guys just have to send me an email to let me know and I can put the funds right into your account. So in that way, you don't need to keep a ton of money in your checking account, you can keep --how much do you use in operating -- maybe in a six-month period or something. And I looked at your account and did a little analysis and the amount that goes out and the amount that comes in kinda breaks even almost.

**Judy Repcik:** No, it does.

**Sarah McIntosh:** But I'm saying you don't have a big expenditure so you could put most of the money into this account. Keep \$50,000 or you know \$75,000 or something like that as the money that you have that's in the checking account put the rest into this account so it's earning interest and then you can kinda go from there. So that's kinda what I propose for you guys to be able to do the direct deposit even though it's something that you want to do and not have --and be able to offset those fees with some interest. You're certainly not going to be able to offset those fees with the interest that you're earning just sitting in there now so utilizing this account.

**Sarah McIntosh (continues):** The other piece that I brought was more for Judy in that—and this is basically from the Ohio Revised Code saying that you do not have to have CPIM to be able to invest in this account. This is just like investing in Star Ohio; it's just like investing in a money market like you would have at a bank so you don't have to have any special investment classes or anything like that and basically--and that changed in 2013 with House Bill 59 so before, you always had to have the --to do the redeposit of monies-- you always had to have the CPIM classes but now you don't anymore.

**Judy Repcik:** That didn't bother me, but it might bother the next Fiscal Officer if you had to have additional training.

**Diane Austin:** But you don't.

**Judy Repcik:** But you don't, no.

**Sarah McIntosh:** So I wanted to bring this along too, I have this just for a lot of my villages and townships that sometimes think, you know, they don't want to have to go through those extra classes and do that kinda stuff but you don't have to to utilize this. So basically what we would do is there's some paperwork that would go along with this we would open up that account, move that money over and then we would set you up and you would get trained—we have somebody that comes out and can do the training to set you up, get you onto the online banking and you can do it right on online banking. Now I don't know, like you said you're gonna have a — is there a new fiscal officer that's coming at some point?

**Judy Repcik:** Well no, not right now. Not for a year or two. I mean the NEXT down the road.

**Diane Austin:** I was going to say, I wasn't planning on this bombshell, what are you talking about?!

**Sandra Templeton:** She meant when you're running, if somebody runs against and beats her--

**Sarah McIntosh:** Oh, I see what you're saying.

**Diane Austin:** No. We'll let her know when she's done.

**Sarah McIntosh:** And then with the online banking, you have a what, UAN computer?

**Judy Repcik:** Right, and last time—and I am sorry that I'm not prepared for you even though I knew you were coming, I said I got hit in the last 10 days with these audits and that's kinda where I'm at right now but I will get all my questions—but the last time UAN supported the automatic deposit but they did not support transferring it to Huntington so my question either to you or UAN which ever comes is --it was a two step process for me to do that—which is ok—

**Sarah McIntosh:** Well, I can find out for you because I have other townships that utilize it—

**Judy Repcik:** The UAN?

**Sarah McIntosh:** Yep.

**Judy Repcik:** Alright then my next—

**Sarah McIntosh:** All townships utilize the UAN.

**Judy Repcik:** No, they don't.

**Sarah McIntosh:** Well, most of 'em.

**Judy Repcik:** But they don't. There are some that don't in Ohio. There's about 100 I think that don't -- or not 100-- out of 1300 of them.

**Sarah McIntosh:** But I have—we bank a lot of townships so I will find one that's UAN.

**Judy Repcik:** I feel bad that I didn't before you came.

**Sarah McIntosh:** That's ok.

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**Judy Repcik:** The other thing is, is this money considered pooled money, because there's different issues with the Auditor of State if you don't have pooled money. You can have other money, but our money, both of it is considered pooled money.

**Sarah McIntosh:** The collateral on it is pooled collateral, yes.

**Judy Repcik:** Ok so that was my only other question because I remember in my year end when I got to that point, if your money is not pooled, you have to do all this—ours was so—

**Sarah McIntosh:** No, no, no. You're pooled. You're pooled. You should get a pooled collateral statement and if you don't have one, I'll send you one. Do you have one of them to give to the auditor?

**Judy Repcik:** I'm not sure, I've got the statements that Huntington sends me it's like a recap of where your assets are.

**Sarah McIntosh:** So you have that ok? That's the pooled collateral.

**Judy Repcik:** But the new—this money is in the same type of investment?

**Sarah McIntosh:** What this investment does is it takes that money and breaks it up into under \$250,000 increments so it is FDIC insured so it doesn't have to be in a pooled collateral because it's FDIC insured. So it's a different kind of insurance—it's through FDIC. Instead of you going out and breaking down and going out to institutions and making sure that it's under the \$250,000—and that all changed at the end of 2012 when all of a sudden the unlimited FDIC went away and now everything's got to be under \$250,000 and that's what gave rise to Star Plus and gave rise to this product is so that you can take that money and you can invest it and keep it under that \$250,000 threshold of FDIC insurance so. But I will find out about the UAN and Huntington on the ACH on the payroll and get you probably a name and I'll work with somebody that does it now.

**Judy Repcik:** Like I said, it'll be probably two weeks before I can even concentrate again.

**Sarah McIntosh:** That's fine.

**Judy Repcik:** And the other thing—and I kind of, I guess—one, whether you guys decide tonight whether you want to pursue this further it's up to you guys but one thing I would like to do—and this is what we put out and you all filled this in last time—this is just a mock up and I guess since I don't have the details, is that sufficient that we could at least get those out and have the employees start to decide. Because I really don't know how many—you said most but I—

**Diane Austin:** We can require that they all do it.

**Judy Repcik:** I'd prefer not to so you don't have to unless you want to.

**Diane Austin:** Ok, well I'm just sayin' I don't know what's going to be easiest for you, but we can make it so everybody does it, but you know they have to do if we direct deposits because that saves on your time in printing checks, but if you don't have a problem with splitting in up it doesn't make a difference to me, you're the one that has to do it.

**Judy Repcik:** Again, there is nothing to printing a check depending on what is involved.

**Sarah McIntosh:** Also for you I think it has to do with--do people cash those checks?

**Judy Repcik:** That, to me, is the big advantage.

**Sarah McIntosh:** Not so much making the checks it's the fact that she's trying to balance--

**Diane Austin:** And nobody cashes—yeah, there's checks still out.

**Sarah McIntosh:** They stick it in their wallet, they lose it, they come back if they need another one-- whereas when you do direct deposit it's like--you're done, that money's in your account.

**Diane Austin:** Well I personally would love to see us do this.

**Judy Repcik:** It's up to them but don't have to make it mandatory for me.

**Julie Bearss:** Isn't it followed by a statement? I know a lot of places—

**Judy Repcik:** We have to come around and print another—it's another—

**Julie Bearss:** So you're printing something anyway.

**Judy Repcik:** Right, to give you a receipt and then you literally do payroll twice last time which is why—we were close the only thing that stopped us last time was the amount of money and we were pushing— \$80 or \$90 a month or more—

**Diane Austin:** It was a lot. It seemed like it was even more than that.

**Judy Repcik:** It was a two-step—I mean I literally did the payroll and then I saved it and then put it into a PDF and then went to Huntington and basically almost did it again. The only thing I didn't do was the calculations and then came around and had to print a statement to give to the employees. So it was—and again—it may not be—that's what I told Tom—that was 2009, I would hope now it's a pretty quick, you know—

**Sarah McIntosh:** And I honestly—I don't know the process, Judy, it's not something that I—I don't really know ACH—I have all of my schools—so many of my government entities use it and they seem to think it's slick but as far as the process of—I wouldn't think that it's now a two step process-- I would think that once you created that file, there's a few other initial set ups—you do have to create that file and then it has to go into what they call a prenote --so you get everybody to sign up, and we go in and we create the file it sends out like when you go to the gas station and it charges you a dollar and it goes out to see whether that account is real, that's a prenote so it'll do that initially and then it will come back and say "this one didn't work—this person must've given you wrong information and then what'll happen is there'll be certain times when you'll do a payroll and all of a sudden you'll get one that's returned because somebody left a bank and they didn't

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tell you that their direct deposit has changed. So there are some things that go on with an ACH—there's like, I think, when you have a change like that and you get—it costs like 3 bucks when you get that notice back—there are some other fees that come along but for the most part these are the fees on a monthly basis. But that's one of the reasons why I suggest we also take some of this money that you guys have that's not doing anything and make some interest so that—there will be some fees, but let's offset those fees; let's have some interest income that's coming in so that, you know, when you end up with \$600 in fees annually you're making \$900.

**Judy Repcik:** That 20 basis is that month-to-month or how does that change those?

**Sarah McIntosh:** It's just 20 basic; it just stays.

**Judy Repcik:** Forever?

**Sarah McIntosh:** Forever. This account was established the end of 2012 and it's been 20 basic points for a year and a half, I mean, I don't see it changing. That's the nice thing about the product. I mean never say never in banking but—it's just a straight 20. So, I mean, I did some calculations just based on what you guys have your account now and I left you about 75 [thousand dollars] and you're making probably 80, 85 dollars a month in interest. So you're ahead of the game so you know that's kind of—

**Diane Austin:** I would love to see us do this but it really depends on for you [Judy].

**Judy Repcik:** I was ready to do it last time, like I said, we have done the prenote and I think Tim came back bad and I can't remember—I mean I've got the file from last time and I was looking at it today to refresh my memory and all that but again I'm sure it's a better system than it was in 2009.

**Sarah McIntosh:** Yeah we've come a long way.

**Diane Austin:** What I've found with the employees that they generally will let you know about the direct deposit changing. If they know their not getting a check they let you know.

**Sandra Templeton:** Their money.

**Sarah McIntosh:** It really does save you from sitting around with checks that are not cashed.

**Diane Austin:** I mean that HAS happened.

If you guys want to—I'll leave and you guys can chat about it and just—you know—Judy has my number and she can call me and let me know and I'll—there's some paperwork; there's some agreements and things that we would have to get signed and get you set up and that'd get you—do you have online banking right now with Huntington? [no] We need to get that set up for you anyways so you can at least get on and see your accounts.

**Judy Repcik:** Oh no, I have THAT I thought you meant do I do—

**Sarah McIntosh:** No, I meant do you have online banking.

**Diane Austin:** No, she doesn't do -- pay bills online.

**Judy Repcik:** But I go in and print my own statements and do things like that.

**Sarah McIntosh:** She doesn't want a pay a \$2.50 fee. We'll charge \$2.50 if you don't print your own statement.

**Judy Repcik:** Oh, well I didn't know that.

**Sarah McIntosh:** You're not getting charged it—you must've done paperless—you must have clicked it at some point. You're not getting charged. I looked that up, because the last two months you've been under 100 items that's why I had to go back to December so you've been under 100 items and you haven't had any charges.

**Judy Repcik:** Right well you haven't heard my lecture on use your credit cards that I do.

**Diane Austin:** Well, Judy will get with you --basically I just want to make sure everything works it doesn't make a difference what we do other than it's more convenient—I mean, I would like to do it.

**Sarah McIntosh:** You guys have to decide how you're going to deal with the employees as far as: we're going to get everybody signed up we're gonna start this as of you know, I don't know, May first—you know whatever.

**Judy Repcik:** I think that's a good date.

**Sarah McIntosh:** You know, get your forms in by—you know.

**Diane Austin:** Well with the audit and everything I think you should -- yeah, May first.

**Judy Repcik:** Shoot for May first and—

**Sarah McIntosh:** You said audits going on so give yourself some time give us some time to get the file built, get the prenote so I would say tell your people that you want to have their forms back by, you know, I would say mid April.

**Judy Repcik:** At least 'cause then I've got to get them all entered in the system if their—I don't know whether that came over or not—when we decided not to do it—I have to look. In 2009 all I did was unclick—I didn't take the information out, I just unclicked it so -- it could have changed-- I've got to go back through everybody again they could have changed banks or account that's not it but—

**Diane Austin:** I know I did. Why don't we—

**Sarah McIntosh:** You all come to Huntington, right?

**Diane Austin:** Some if it. Why do we set it if we're going to go forward with this, they have to have their forms back by April 10<sup>th</sup>.

**Judy Repcik:** Ok. Tim I'll run—if my form is still good?

**Sarah McIntosh:** Oh yeah that's fine.

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**Judy Repcik:** I'll run you copies and I'll get them to you tomorrow and put them in your boxes. I didn't throw anything out because I thought we were going to revisit that sooner than we have but—

**Sarah McIntosh:** '09? Yeah that was quite a while ago. I am going to send you the paperwork because we can get this other account open like now and you can start at least to have your money earning interest.

**Judy Repcik:** I don't have any problem with doing that right now especially—

**Sarah McIntosh:** You can keep 50, 75 whatever you want to keep there but the rest of it why not earn some interest on it, I mean whatever. You can at least start earning your \$85, \$90 a month instead of \$4.

**Judy Repcik:** That's what Star Ohio is.

**Diane Austin:** Thank you very much. Judy will be in touch with you and then when we know what we gotta do at the next meeting we'll—

**Sarah McIntosh:** Judy has my card if you guys have any other questions please feel free to give me a call.

**Diane Austin:** Mrs. Brooks, would you like to ask us questions now?

**Mrs. Brooks:** Well um, Sandy got a notice from the Hot Stove Association. They're having tournaments at the park and I wasn't sure whether we reserved—they're six weeks at a time.

**Sandra Templeton:** Right see, they actually give us this because they were going to have the Ben Dillon from April 21<sup>st</sup> to the 27<sup>th</sup> and then the girls' softball district tournament from July 7 to the 13<sup>th</sup> and she said what does she do if somebody wants to rent the pavilions but I always thought I'm not sure 'cause I wasn't in on any of their tournament stuff. Do they use both of the pavilions when they have that tournament? She was concerned about somebody reserving the pavilions during this time cause I know one time they had an incident that somebody had a reunion and they had a tournament and they wanted—

**Diane Austin:** If somebody calls and says hey we'd like to have a reunion I would tell them we can reserve a pavilion but there is the girls' softball district tournaments they're going to be there, there's going to be a lot of parking; there's going to be a lot of people. 'Cause the problem was before people had their food out for the reunion and people came—'cause nobody knew—I mean it's nobody's fault it's just—so I think we definitely need to let them know, hey there's a tournament going on.

**Sandra Templeton:** Or either they reserve that during that time. If they put reserved signs on the pavilion—the Ben Dillon and the girls' softball districts. She had asked me that question also. So I wasn't real sure—

**Diane Austin:** Do they want the Pavilions? Did they say?

**Mrs. Brooks:** We don't know.

**Sandra Templeton:** We don't know. I told her to come to the meeting 'cause I wasn't sure how Tami—

**Mrs. Brooks:** I didn't know what happens because obviously if it's the week of April 21<sup>st</sup> through the 27<sup>th</sup> that's everyday? every evening? I wasn't sure how that worked. Do we need to put the reserved signs on if they're going to use them?

**Sandra Templeton:** I would think that they would reserve those pavilions for the 21<sup>st</sup> through the 27<sup>th</sup> and the 7<sup>th</sup> to the 13<sup>th</sup> that way nobody would end up being in there. Actually I was gonna call Saudie too to find out that—do you guys want those pavilions 'cause if you do then you need to put a reserved sign on there for these two things that they're having. So she had called because I wasn't sure because Tami did all that scheduling before.

**Diane Austin:** Are they coming in to meet with us?

**Sandra Templeton:** They are at our next meeting.

**Diane Austin:** They're both coming, Soccer and Hot Stove?

**Sandra Templeton:** You wanted them both to come at the same time or different meetings?

**Diane Austin:** No I think you need to get them in here we need to go over that insurance; we need to tell them about the food license. The soccer team I think already got there's—they went to the class and everything. Well I don't know if they got their food license but there's a concession license they need to call the Health Department they are required to have a food license from the Health Department. And there's a training class that goes with that and a fee. Even though we're not doing the concession stand we own the building if there is a liability or if there's something that's gone wrong and they've got to keep that clean—we went in there and there was mouse feces and everything else—that cannot happen. I want them both to understand that—they have to get their food license because if not and there's an issue it's gonna come back on us.

**Sandra Templeton:** They do have a clean up date set for March 29<sup>th</sup> though but they'll be here on the 27<sup>th</sup>. I did tell them that the place was—especially when Tim had gone in to do an inspection or gone in to do something that you couldn't even get through the door.

**John Hayes:** Noreen, when you bargained for the ball fields for the Hot Stove or the softball or whatever you know for the tournaments, you know whether it's the Dillons or anybody else, is there any conversations in regards to the pavilions or is that a given that they go with it or--?

**Mrs. Brooks:** That I can't answer because I just took this over.

**Sandra Templeton:** She doesn't know because this is the first time that she starting doing—she just started doing the scheduling so she's here to find out what we want her to do or not do.

**Mrs. Brooks:** I already have six reservations for the park.

**Diane Austin:** Are any of them for any of these dates?

**Mrs. Brooks:** No.

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**Sandra Templeton:** That's what I told her, I said if they're—myself, I'll call Saudie and probably give you a call.

**Thomas Repcik:** I don't think they normally use is.

**Diane Austin:** So if somebody wants to have a birthday party at the park on April 27<sup>th</sup> and the pavilions open but you can say to them, "the pavilion is available, however, there is a tournament going on for the Hot Stove so your parking gonna be limited you are more than welcome to reserve this pavilion but you need to understand it could be congested" and give them the option. That's what I would do.

**Chris Diehl:** That sounds reasonable to me.

**Judy Repcik:** They would feed the umpires in the pavilion, Tom, for the Ben Dillon but they could fee them somewhere else.

**Sandra Templeton:** It makes sense to me to take pavilion A and leave the other one for somebody to rent but still that's got all that congestion.

**Judy Repcik:** Parking, like you say, is the biggest issue.

**Sandra Templeton:** I don't think I'd want to have a reunion or a birthday party with all that going on 'cause people that go up there want to play ball on the ball fields so you're not gonna do that. So I'll talk with her, if they want to hang onto those pavilions on that date then I'll let you know and if they—

**Mrs. Brooks:** I'll come to the next meeting if they're going to be here.

**Diane Austin:** That'd be good they're both supposed to be here cause we want to make sure we have the schedules so that you have the schedules so that you know so I think we've got to get this streamlined just a little bit.

**Sandra Templeton:** You have a copy of this right?

**Mrs. Brooks:** Right.

**Sandra Templeton:** Did you have other questions about anything else?

**Mrs. Brooks:** No.

### CORRESPONDENCE

--2014 CDBG Community Grant Program from Portage County Regional Planning Committee

--OTARMA Newsletter

### NEW BUSINESS

--One cemetery deed was signed.

--Adoption of Public Records Policy

**RESOLUTION 2014-50:** A motion was made by Sandra Templeton to approve the Public Records Policy of Edinburg Township, Portage County; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

### NEW BUSINESS (cont.)

--2014-2015 Road Salt Contract

**RESOLUTION 2014-51:** A motion was made by Diane Austin to accept 2014-2015 Rock Salt contract with ODOT as presented; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

### DEPARTMENT REPORTS

#### Julie Bearss - Zoning Inspector

--She made/received 14 phone calls.

--No permits were issued.

--She's been talking to people about possible future buildings.

#### Chris Diehl - Roads, Buildings, Cemetery and Park

--He's been trying to relocate the skunk around the Townhall.

--He reported that the Softball coaches would once again like permission to put up a temporary batting cage.

All Trustees approved this.

--Township garage furnace is acting up. He had someone look at it today but he didn't talk to them yet.

Right now it still isn't working.

#### Tim Paulus - Fire Department Report

##### *Alarms*

--There were 16 EMS, 2 fire, 2 service and 3 false alarms.

--There were 2 M/A given, 0 received and 3 concurrent EMS alarms.

##### *Firefighters Association*

--The Association has received its 501(c)(3) status from the IRS.

##### *Township Easter Egg Hunt*

--The bunny costume and eggs have been received and they will be packing eggs in the next few weeks.

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*Grants*

--He would like to apply for a 2013 FEMA FP&S grant to begin a senior/disabled Knox Box program. The total grant would be \$12,104 with a match of \$605—FEMA paying \$11,498. This would allow the Township to purchase 60 residential lock boxes and three master key systems with an electronic data recording, which would be installed on both squads and the engine. This is a very secure system that is used nationally.

**RESOLUTION 2014-52:** A motion was made by Diane Austin to apply for the FEMA Grant for Knox boxes as presented; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

--He asked for approval to purchase the two power cots from Striker from the Bureau of Worker's Comp Grant, once the funds are received from OBWC. Total cost is \$32,391.04.

**RESOLUTION 2014-53:** A motion was made by Diane Austin to approve the purchase of the two power cots from Striker once the funds are received from the OBWC Grant; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

*Smoke Detector Grant*

--He has received permission from FEMA to expand the giveaway of the smoke detectors to outside of Edinburg Township so that the period of performance can be met. Any adult can now receive two free smoke detectors. Gary Stewart was interviewed by Mark Richards of WNIR to get the word out and 46 people picked up their smoke detectors today.

--He requested an executive session to discuss purchasing contracts and asked that Lt. Gary Stewart be included.

**DEPARTMENT REPORTS**

**Judy Repcik - Fiscal Officer Report**

She presented the following:

--Year-to-Date Cash Summary

--Departmental Reports

--State Audit starts the week of March 17

--February Financial Report

**TRUSTEE REPORTS**

**Sandra Templeton**

--She would like to meet with Chris next week to look at the bleachers at the park.

--She would like the Trustees to be thinking about whom they would like to recommend for the Grand Marshall and Trustee Award for this year's parade.

**John Hayes**

--He had nothing further to report at this time.

**Diane Austin**

--She and John attended the County Emergency Management meeting.

**RESOLUTION 2014-54:** A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

**RESOLUTION 2014-55:** A motion was made by John Hayes to enter into an executive session at 8:25 p.m. to discuss contracts; Gary Stewart was invited to enter also; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

**RESOLUTION 2014-56:** A motion was made by Diane Austin to come out of executive session at 9:10 p.m.; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

**RESOLUTION 2014-57:** A motion was made by John Hayes that the meeting be adjourned at 9:12 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

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Diane Hargett Austin, Chairperson

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John Hayes, Trustee

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Sandra Templeton, Trustee

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Judy Repcik, Fiscal Officer