



Evans Elementary
Home and School Association
125 Sunset Road, Limerick, PA 19468
(610) 705-6012 www.evanshsa.org

Reimbursement Request

Your Name: _____

Date Submitted: _____

Project/Category: _____

Reason for Reimbursement: _____

Included in annual budget Approved at meeting (date _____)

Check Payable to: _____

Amount of Check: _____

Address of Payee: _____

Please attach all documentation supporting the requested amount

Approved by (H&SA Officer): _____ Date _____

Approved by (H&SA Officer): _____ Date _____

For Treasurer's Use:

Check Number: _____

Check Date: _____

Logged: _____