

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – December 21, 2022

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- November 16, 2022 regular meeting

Public Comment / Presentation.

Reports:

1. Operator
 - a. Monthly Report.
 - i. Consider rebuild of rotating assembly for FVPS.
 - ii. Consider rebuild of motor at CRPS.
2. Engineer
 - a. Monthly Report – general operations.
3. Solicitor
4. Committees
 - a. **Finance – March / June / September / December**
 - b. Operations – April / July / October / January
 - c. Planning – May / August / November / February
5. Administrator
 - a. Monthly Report.

- i. Meeting schedule for 2023.

New Business:

1. Resolution 08-2022 Establishment of 2023 Sewer Rates.
2. Resolution 09-2022 Establishment of 2023 Budget.

Finances:

As of November 30, 2022:

1. Mid Penn Operating - \$218,570.39
2. Mid Penn Debt Service - \$189,787.60
3. Mid Penn Capital Reserve - \$1,157,611.68
4. Mid Penn DSRF - \$572,775.45
5. Mid Penn Grant Funding - \$33,427.28

6. Bills paid and to be ratified - \$_____
7. Payroll for regular meeting for November 2022- \$_____

Dates of Upcoming Meetings

1. Board of Supervisors on January 3, 2023 and January 19, 2023 at 7:30 p.m.
2. Municipal Authority, on Thursday, January 26, 2023 at 7:00 p.m.

Adjournment (time: _____)