

Present

Robert Pratt, President
Jan Williams, Vice President
Judy Sikes, Secretary
Polly Boggs, Treasurer
Cindy Mihelich, Past President
Beth Thatcher, Board Member
Jane Garnett, Board Member
Joel Thompson, Board Member
Leon Harwood, Board Member
Renee Greenway, Board Member
Wayne Hunter, Board Member
 Mike Atlas-Acuña, Executive Director
 Terri Martinez, Associate Executive Director, Adult Services Director
 Sandra Montee, QI & Compliance
 Erica Adamson, Case Manager Director
 Melinda Pardo, Children's & Family Services
 Mariah Schofield, Finance Director
 Donna Zabukovic, Administrative Assistant

Absent

Maria Reyes, Board Member
 Pat Morales, Human Resources

Board Meeting was called to Order by Robert Pratt.

- Welcome to outside the agency guest: Jerika Solano, George Solano, Rose Solano and Patty Brokman.
- Welcome all staff from the agency: Al Montelongo, Chad Kindell, Mo Mayette, Idriss Camara and Lupe Skidmore.

Proxy Votes

- Maria Reyes gave her proxy vote to Judy Sikes.

Action Items

- Meeting Minutes
 - **Motion to Approve** February 2018 Board Meeting Minutes

Motion to approve the February 2018 Board Meeting Minutes	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

- Resignation of Julia Vean
 - **Motion to Approve** the Resignation of Julia Vean

Motion to approve the Resignation of Julia Vean	
<i>Action by:</i>	Beth Thatcher
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- January 2018 Financials – See attached Financial Sheet at the end of the minutes.
 - **Motion to Approve** the January 2018 Financials as presented.

Motion to approve the January 2018 Financials as presented.	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Jan Williams
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report – November 2017
 - **Motion to Approve** the Executive Director Expense Report - November 2017

Motion to approve the Executive Director Expense Report – November 2017 as presented.	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Beth Thatcher
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report - December 2017
 - **Motion to Approve** the Executive Director Expense Report - December 2017

Motion to approve the Executive Director Expense Report - December 2017 as presented.	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Beth Thatcher
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report – January 2018
 - **Motion to Approve** the Executive Director Expense Report - January 2018

Motion to approve the Executive Director Expense Report – January 2018 as presented.	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Beth Thatcher
<i>Passed:</i>	Unanimously Approved

Executive Director Report

Regional Center: We continue to be the case management agency for most of the persons at the Pueblo Regional Center. There are other CCB's who also provide case management, The Resource Exchange is one of those agencies.

Performance Audit: The State Auditor's Office will conduct an on-sight visit in March. They will be reviewing files, interviewing case managers, and finance staff. There expected visit will be one day.

Conflict Free Case Management: The Business Continuity plan was the topic of a conference call in February with HCPF. The call was to clarify some of the requirements of the plan. The timelines for submitting the plan is still July 2018. The Management team have started to work on gathering some of the documents that will be required.

Performance & Quality Review: As I reported last month, this review is by HCPF and audits case management and administration. The audit team will be on-sight in late March.

Internal Financial Analysis: The internal analysis of CBE income and expenses is still in process. Mariah and her staff have been very busy completing the forms he provided. In addition, the finance staff continue to consolidate banking accounts and streamlining processes within the department. Mariah has done an excellent job providing the leadership. We will continue to report her progress.

Blizzard Run: The Blizzard Run is scheduled for March 17, 2018 at the Colorado State Fair Grounds starting at 10. I want to thank the board members who have contributed through donating funds and gift cards. If you want to support this fundraiser for the Bluesky Foundation you can still register for the "pajama category" this allows you to receive a race t-shirt, but stay home and sleep in. Go to Colorado Bluesky.org.

CCB Designation Application: Every CCB has to complete an application to be certified.

HRC Committee

- We are adding one new member to the committee and there needs to be board approval for the following:
 - Patricia Brockman retired from School District 70 as a School Counselor. She is a guardian of an adult individual.
 - Patricia will be a great asset to the committee.

Motion to approve Patricia Brockman as a new HRC committee member	
<i>Action by:</i>	Jan Williams
<i>Seconded by:</i>	Beth Thatcher
<i>Passed:</i>	Unanimously Approved

BASS

Terri and her team presented Jerika Solano with the 2017 Shining Star for BASS. Congratulations Jerika!!

Year End Review Video

- The yearend review video was presented to the board members.

Music Therapy Presentation

- The music therapy class gave a presentation on a song they wrote.

Cindy Mihelich thanked Terri for the leadership she demonstrated managing residential and day services.

Board Training

Cindy Mihelich motioned to have training for the Board prior to the new fiscal year.

- **Motion to Approve** the training for the Board prior to the new fiscal year.

Motion to approve the training for the Board prior to the new fiscal year.	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Leon Harwood
<i>Passed:</i>	Unanimously Approved

Public Comment

- None

Upcoming Events

- March 15, 2018 – BASS St. Patrick’s Day Party
- March 17, 2018 – Blizzard Run
- March 29, 2018 – VALIC for Employee Forum
- May 3, 2018 – BASS Cinco de Mayo Party
- June 2018 – Employee Picnic (Date TBA)
- June 2018 – Employee Forum (Date TBA)
- June 20, 2018 – BASS Talent Show
- August 29, 2018 – BASS End of Summer Picnic
- September 2018 – Employee Forum (Date TBA)
- October 2018 – In Service Day
- October 25, 2018 – BASS Halloween Party

- November 1, 2018 – Fashion Show
- November 13, 2018 – BASS Thanksgiving
- November 2018 – CBE Thanksgiving (DATE TBA)
- December 19, 2018 – BASS Christmas Party
- December 2018 – Employee Forum (Date TBA)
- February 2019 – BASS Super Bowl Party (Date TBA)
- February 2019 – BASS Valentines Party (Date TBA)
- February 2019 – Awareness Day at the Capital (Date TBA)

Motion to Adjourn

- **Motion to Adjourn at 12:57 pm before going into Executive Session**

Motion to adjourn at 12:57 pm before going into Executive Session	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Donna Zabukovic, Administrative Assistant
 Recording Secretary

Reviewed by: _____ Date: _____
 Mike Atlas-Acuña, Executive Director
 Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
 Judy Sikes, Secretary
 CBE Board of Directors

COLORADO BLUESKY ENTERPRISES, INC.
AGENCY FINANCIAL REPORT
YEAR TO DATE
January 2018

	December 2017	January 2018	Variance
Assets			
Investments	\$ 1,641,490.32	\$ 1,641,490.32	-
Operating Cash	\$ 1,864,010.16	\$ 1,762,905.43	\$ (101,104.73)
Savings	\$ 2,003,403.93	\$ 2,008,898.99	\$ 5,495.06
Other Assets	\$ 2,140,685.34	\$ 2,239,872.38	\$ 99,187.04
Property & Equipment	\$ 6,378,090.48	\$ 6,378,090.48	-
Depreciation	\$ (4,799,247.95)	\$ (4,820,365.21)	\$ (21,117.26)
Total Assets	\$ 9,228,432.28	\$ 9,210,892.39	\$ (17,539.89)
Liabilities			
Accounts Payable	\$ 87,439.26	\$ 71,890.76	\$ (15,548.50)
Group Homes Note	\$ 162,287.63	\$ 157,293.81	\$ (4,993.82)
Other Liabilities	\$ 1,813,243.46	\$ 1,813,357.64	\$ 114.18
Total Liabilities	\$ 2,062,970.35	\$ 2,042,542.21	\$ (20,428.14)
Fund Balance	\$ 7,165,461.93	\$ 7,168,350.18	\$ 2,888.25
Total Liabilities & Fund Balance	\$ 9,228,432.28	\$ 9,210,892.39	\$ (17,539.89)

Total Unexpended YTD \$114,848.90