

August 6, 2019
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session August 6, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Griggs and Judy and Attorney Lair. Commissioner Slade was absent.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Mayor Smith presented the invocation.</p>	<p>INVOCATION MAYOR SMITH</p>
<p>Mayor Smith recognized Lenora Kinney with Maysville Community College Workforce Development.</p> <p>Ms. Kinney is in attendance to ask for permission to put Utility poles at the Flat Run Veterans Park for a lineman class.</p> <p>After discussion and an idea from Director Nathan Fields the City Commission asked that Ms. Kinney and Nathan look at an area near the Public Works facility. The Commission is in favor of helping but has concerns with it being in the park.</p> <p>Mayor Smith stated that members from the Cynthiana-Harrison County Airport are in attendance for an Airport Grant Application. They need the Mayor to sign the application on behalf of the City.</p> <p>Commissioner Mattmiller made a motion to authorize Mayor Smith to sign the Airport Grant Application. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>VISITORS</p> <p>L KINNEY LINEMAN CLASS</p> <p>AIRPORT GRANT</p>
<p>Commissioner Griggs made a motion to accept the June 18, 2019 regular meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Griggs made a motion to accept the June 20, 2019 special meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: abstain; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Griggs made a motion to accept the July 2, 2019 special meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>APPROVE MINUTES</p> <p>JUNE 18, 2019 REGULAR</p> <p>JUNE 20, 2019 SPECIAL MEETING</p> <p>JULY 2, 2019 REGULAR</p>
<p>Mayor Smith recognized Attorney Lair.</p> <p>Commissioner Griggs made a motion to accept the MRA/City Street paving bid for a total of \$263,275.00. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>LEGALS</p> <p>ACCEPT HINKLE BID FOR PAVING</p>

<p>Attorney Lair read the second reading of Ordinance #1596 amending policies and procedures to add Operations Manager and Telecommunicator II/Shift supervisor in the E-911 center. Grade 26 & Grade 23.</p> <p>Commissioner Judy made a motion to accept the second reading of Ordinance #1596 amending policy and procedures. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes; Motion carried.</p> <p>Attorney Lair read the first reading of ordinance #1597 setting the Ad Valorem tax rate for the year 2020.</p> <p>Commissioner Mattmiller made a motion to accept the first reading of Ordinance #1597 setting the tax rate for ad valorem tax for 2020. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair read the first reading of ordinance #1598 setting the tax rate for real and personal property for 2019.</p> <p>Commissioner Mattmiller made a motion to accept the first reading of Ordinance #1598 setting the tax rate for personal and real property 2019. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair stated he had reviewed the 2019-2020 School Resource Officer contract and needed authorization for Mayor Smith to sign.</p> <p>Commissioner Griggs made a motion to authorize Mayor Smith to sign the contract with Harrison County Board of Education for School Resource Officers. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>2ND READING ORD #1596</p> <p>MOTION TO ACCEPT 2nd READING ORD #1596</p> <p>1ST READING ORD #1597 AD VALOREM TAX RATE</p> <p>ACCEPT 1ST READING OF ORD #1597</p> <p>1ST READING ORD #1598 REAL & PERSONAL PROP</p> <p>ACCEPT 1ST READING ORD #1598</p> <p>SCHOOL RESOURCE OFFICER CONTRACT</p>
<p>Mayor Smith advised the commission that the Art's Council has decided on the next Mural project which will be about the Hemp Industry. The Art's council would like permission to put it on the back wall of the new City Clerk's office.</p> <p>Mayor Smith made a motion to authorize the Art's Council to proceed with painting the next mural on the City Clerk's office at the back of the building. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Mayor Smith reported that work on the Lerman building is progressing. It is really coming together.</p> <p>Mayor Smith made a motion that the City purchase a table and set of chairs for the Pocket park for a cost of approximately \$1000.00. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p>	<p>MAYORS REPORT</p> <p>HEMP MURAL</p> <p>HEMP MURAL MOTION TO PUT ON CITY BUILDING</p> <p>MOTION TO PURCHASE TABLE SET FOR POCKET PARK</p>

<p>Mayor Smith reported that he and Nathan Fields had a meeting with EDA and asked for some property in the Industrial Park to build the new maintenance facility. They agreed on a lot.</p>	
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	FINANCE REPORT
<p>Commissioner Mattmiller made a motion to pay the following bills:</p> <p>General Fund \$ 243,651.21</p> <p>Water & Sewer Fund \$ 198,083.52</p> <p>Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	PAYABLES REPORT
<p>Commissioner Mattmiller reported cash in bank.</p> <p>General Fund \$ 543,356.11</p> <p>Water & Sewer Fund \$ 85,523.59</p> <p>Municipal Road Aid Fund \$ 132,243.25</p>	CASH IN BANK
<p>Mayor Smith presented the safety report.</p> <p>Mayor Smith made a motion to post internally for an E-911 Operations Manager. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion carried.</p> <p>Mayor Smith made a motion to offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.</p>	PUBLIC SAFETY REPORT
<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs asked Nathan Fields to discuss the possible grant funds available from the state for projects unable to complete with MRA funds.</p> <p>Nathan reported that he has completed the application for funds for two projects. The drainage issue on E Bridge Street and the Waterworks Abdallah Park Road issue with the road slide. In his opinion the Bridge Street is the number one priority. The Commission is in agreement. Nathan stated that the city would have to match some funds to have a better chance of receiving the grant money.</p> <p>Mayor Smith made a motion to match funds to repair the drainage issue on E Bridge Street if deemed necessary to complete the project and receive grant funding. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p> <p>Commissioner Griggs reported that mowing and clean up</p>	<p>PUBLIC WORKS</p> <p>DISCUSSION ON DRAINAGE ISSUE ON BRIDGE STREET</p> <p>APPLICATION FOR DISCRETIONARY FUNDS</p> <p>MOTION FOR MATCHING FUNDS FOR DISCRETIONARY FUNDING GRANT</p>

<p>continues. Thank to the crews for their hard work. A new zero turn mower acquired through contract pricing through Meade Equipment was put into service. Brush pickup is being performed after a couple storms.</p>	
<p>Commissioner Judy reported:</p> <p>WTP and Distribution</p> <ol style="list-style-type: none"> 1. The electrical upgrade continues at the WTP. 2. Plans are being made for 2 projects to be performed in house. New service lines will be bored under Oddville Avenue from Elmarch to Rodgers Park Road in order for an outdated 2" main to be abandoned. A new 6" water main is being planned for Mill Street from Poplar to Louis Stout Way. <p>WWTP</p> <ol style="list-style-type: none"> 1. The lift station at Rosebay has been having operational trouble. Work is being performed to fix this issue. 2. All operations are in compliance with the Harrison Sanitation district operational contract. <p>Mayor Smith made a motion to go into executive session to discuss pending litigation pursuant to KRS 61.810(1)c. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion carried.</p> <p>Mayor Smith made a motion to return to regular session. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion carried.</p>	<p>PUBLIC UTILITIES REPORT</p>
<p>Commissioner Griggs made a motion to adjourn. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>
<p>_____</p> <p>Jamie Hutchison, City Clerk</p>	<p>8/6/2019</p> <p>_____</p> <p>James Smith, Mayor</p>