

**MINUTES OF THE BOARD OF DIRECTORS MEETING
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.
February 9, 2017
10502 ½ Plainfield, Houston, Texas**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Ms. Dollahan called the meeting to order at 7:00p.m. Board members in attendance were Karen Dollahan, President, Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Claudia Hernandez, Director, and Sally Bercu, Director. Also in attendance, Ry Reid, PCAM, CMCA, AMS representing Sterling ASI.

Absent: Jennifer Dewhurst, Director.

Quests: Constable Rodriquez.

The Board reviewed the agenda and Ms. Bercue made a motion to approve the agenda as presented and Ms. Hernandez second and the Board approved.

CONSTABLE REPORT

The Board reviewed the January 2017 Constable Report with the Board and residents

MINUTES REVIEW

The Board reviewed the January 12, 2017 minutes as presented. Mr. Morin made a motion to approve the minutes as presented, Ms. Bercue second and the Board approved the minutes.

FINANCIAL REVIEW

The Board reviewed the January 2017 Financials.

COMMITTEES

ARC Committee

Most of the ARC Requests have been for roofs and minor home repairs.

Safety Committee

No Report

Deed Violation Committee

Homeowners are still confused when heavy trash pickup and tree debris is to be picked up.

Newsletter

No report

OLD BUSINESS

Signs

The Board requested that signs for HOA Approved Garage Sale (one to fit in metal frame) and Board Meeting signs (five bandit signs) with the website address on the bottom of both signs

Mr. Reid provided petitions for residents to sign in order to have road humps installed on Willow Meadow, Consuelo, Plainfield and Claridge. When the Board has received signatures then the package to install road humps can be resubmitted.

Mr. Reid stated he would be sending a proposal for the Pool Lift to the Board for review and determines if that is what type of lift is needed.

NEW BUSINESS

The Board requested the no open carry sign be moved from the front park gate to the front pool fence.

The Board requested nylon Basketball Nets be ordered for the Goals.

The Board clarified that the Community Garage Sales is the first weekend in April and October.

EXECUTIVE SESSION

The Board convened into executive session at 7:25pm.

The Board spoke with the owner Account #209391 concerning waiving of attorney fees and Penalty and Interest. The Board discussed this issue with the Homeowner and advised that the account is to remain with the attorney and the Board would waive \$50.39 in penalty and interest, but no other fees could be waived. The Board did agree to a twelve month payment plan.

The Board reviewed the Attorney Status Report with no action to be taken.

The Board reviewed the Delinquency Report and no action was needed.

The Board reviewed the Compliance Report. No action was needed.

At 7:35 the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will March 9, 2017, 7:00pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Ms. Bercu moved that the meeting be properly adjourned at 7:35pm; with Ms. Hernandez second and the motion passed unanimously.

Angel Morin, Secretary