



WRJ Mission Statement

Women of Reform Judaism (WRJ) strengthens the voice of women worldwide and empowers them to create caring communities, nurture congregations, cultivate personal and spiritual growth, and advocate for and promote progressive Jewish values.

Area Director

Chain of Command - Supervisory Contact Flow:

- Sr. Area District

Objectives and Goals:

- Be a liaison between local assigned sisterhoods, the District and WRJ NA
- Ensure sisterhoods are being contacted and that District and WRJ NA information is getting disseminated
- Support assigned sisterhoods in all aspects of operation
- Be involved local sisterhood's in Area Days
- Communicate with the Sr. Area Director
- Be active in their local sisterhood

Responsibilities & Expectations:

- Complete President calls to assigned sisterhoods according to the District Calendar schedule after receiving the Google doc form from the 1st VP; this will occur four times annually
- Enter data obtained from Presidents calls into Google doc and submit no later than requested due date
- Maintain e-mail communication with sisterhoods as often as possible
- Refer any sisterhood challenges to Sr. Area Director
- Report changes in sisterhood leadership and share new contact information to Sr. Area Director, State VP, Directory Chairperson, and District President
- Visit assigned sisterhoods, if possible
- Encourage sisterhoods to host an Area Day and encourage sisterhoods to attend local Area Days
- Disseminate District and WRJ current information to sisterhoods including District newsletters, webinars, Area Days, calendar events, etc.
- Keep record of all sisterhood communications
- **Attend as many District Area events as possible**

- Attend WRJ Conference (Fried Leadership Conference, Advocacy, or otherwise scheduled) when possible

Qualifications:

- Knowledge of and ability to abide by WRJ's mission statement
- Acceptance of all duties, obligations, and the importance of the position
- Ability to devote the necessary time to fulfill job responsibilities
- Ability to be persistent and have timely follow-up
- Ability to develop phone rapport with assigned sisterhood presidents
- Ability to appropriately represent the District and WRJ
- Develop leadership potential of other board members and serve as a role model