

## **MINUTES:**

Town of Tusten Comprehensive Plan Committee  
February 10, 2020, 5:30 pm

The meeting opened at 5:34 pm.

Present: Ken Baim, Jim Crowley, Mike Farrell, Elaine Giguere, Arthur Hawker, Heather Jacksy, Ben Johnson, Jane Luchsinger and consultant Peter Manning.

A motion to approve the minutes of the January 30th meeting was made by Jim Crowley and seconded by Art Hawker. The motion passed unanimously.

Jane Luchsinger, Chair, introduced Heather Jacksy, a member of Sullivan County's Planning Department, a Town appointed committee member.

The primary order of business was to review and update of the 2007 survey. It was noted that many of the survey questions/results of 13 years ago have been addressed or are no longer relevant.

Peter Manning provided committee members with the survey's introductory paragraph for review. It was suggested that the introduction include the following: 1) it is not a regulatory document and 2) an individual's responses will be confidential.

Several survey questions were deemed irrelevant and removed. Committee members concentrated primarily on the questions and stated lists of initiatives that citizens would support, and aspects of the Town with which citizens are satisfied or dissatisfied. Discussed, but not resolved, were ways in which questions could be open-ended to encourage new ideas and avoid leading respondents to particular conclusions, and asking respondents to prioritize their responses in some categories.

There was a discussion about the budget. Consultant Manning said he had a copy of the budget and offered, if necessary, to attend every other meeting to keep the budget in check.

Heather Jacksy will consult with the County to determine the frequency of her attendance and thought that the county might be able to provide skilled help for data entry.

Ken Baim and Jane Luchsinger will follow up with Job Corps for folding/stuffing envelopes.

Once commitments of help to defray costs are established, and costs for a mailing service determined, Jane Luchsinger will provide a revised budget line for the survey.

Committee members agreed to meet on the second and fourth Monday of the month at 5:30 pm.

The next meeting will be held on Monday, February 24, at which completion of the survey will be a priority.

Adjournment was at 7:08 pm

Respectfully submitted,  
Elaine Giguere