

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Regular Meeting Minutes**  
**June 20, 2016**

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, June 20, 2016 at 7:00pm at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Marty Markonic presiding. Trustees present: Debra Middlebrook, Christine Bates, David Sherman, and Stephen Waite. Also present: Amber Jordan - Village Clerk-Treasurer, Ian MacDonald – Attorney, David Rudin – Officer in Charge, Working Supervisor – James Milton, Jeanne Vanecko – Townscape, and Bob Bagamolny – Bike Event. (Sign in sheet attached)

**Townscape – Jeanne Vanecko**

- The grant for the \$10 million dollars was not awarded to the Village of Millerton. The board expressed their gratitude to Townscape and all those who assisted in writing the grant.
- Mrs. Vanecko has been speaking with Erin Moore of Tighe and Bond about designing a Waste Water Management Facility. Townscape has asked Erin to put together a feasibility study proposal. Mrs. Moore believes that there are grant funds available.

**Rail Ride – Bob Bagamolny** presented to the board the details of the Bike Event being held on July 24, 2016. The American Legion is going to be cooking breakfast and multiple businesses throughout the Village have made donations for the event. The board stated that no vehicles are allowed on the fields. The board agreed that with over 1000 participants anticipated traffic control will be necessary at the events' expense. Mr. Bagamolny agreed to pay for two (2) officers for the entire day. The board requested that all necessary insurance and board of health approval be given to the clerk prior to the event set up.

**Attorney's Report**

- New Tractor – John Deere

Motion made by Trustee Bates authorizing treasurer to receive BAN quotes for the purchase of a 2016 John Deere Tractor, seconded by Trustee Middlebrook, all five (5) board members in attendance approved and motion was passed.

Motion made by Trustee Sherman to purchase 2016 John Deere Tractor on State bid for \$21,459.64 and directing Treasurer Jordan to pay for said tractor out of the general fund, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

- Stop DWI Grant Agreement with Dutchess County

Motion made by Trustee Waite authorizing Mayor Markonic to sign agreement pending attorney's final copy, seconded by Trustee Middlebrook, all five (5) board members in attendance approved and motion was passed.

- Annexation of the Village Property into the village. The board agreed that the property needs to be annexed and requested that the clerk submit a letter to the town.

**Reports from Department Heads**

*Highway/Water – Working Supervisor James Milton* reported

- The materials for the guardrail to be installed on South Center Street by the Town Highway Garage are in and will be installed soon.
- Coleman Lawrence is working under VRI as an apprenticeship to complete the hours needed to receive his water license.

- Water Cooler request for the Highway/Water Garage. The board agreed that Jimmy could have water delivered. Mayor Markonic donated a water cooler.

*Police* - Officer in Charge David Rudin

- 94 calls: 24 Town and 70 Village
- Radios- two new installations with a one-year warrantee.

Motion made by Trustee Middlebrook authorizing Officer Rudin to terminate the monthly lease agreement with NYCOMCO for police radios, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

- Police Vehicle – Two quotes were received: Ford Explorer for \$33,248 and Ford Sedan for \$31,200.

*Recreation* - Director Cheryl Katan was unable to attend. She left the recreation report for us to distribute to the board (see attached).

*Building & Zoning Department* – Report distributed to board (see attached).

### Clerk - Treasurer's Report

- Treasurers Report Period Ending April 30, 2016

	BALANCE			BALANCE
	04/01/16	RECEIPTS	DISBURSED	04/29/16
Trust and Agency	\$10,348.59	\$23,682.64	\$25,287.79	\$8,743.44
Accounts Payable	\$21,058.61	\$27,363.79	\$27,012.40	\$21,410.00
General Fund Savings	\$351,223.76	\$55,952.99	\$30,173.37	\$377,003.38
Water Fund Savings	\$29,080.39	\$21,424.71	\$20,873.06	\$29,632.04
Water Reserve Fund	\$13,205.20	\$1.62	\$0.00	\$13,206.82
Capital Reserve Fund	\$49,486.38	\$6.09	\$0.00	\$49,492.47
Planning Board Escrow	\$8,469.41	\$0.00	\$2,335.80	\$6,133.61
Capital Projects-Recreation	\$5,023.00	\$0.41	\$0.00	\$5,023.41
Health Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$487,895.34</b>	<b>\$128,432.25</b>	<b>\$105,682.42</b>	<b>\$510,645.17</b>

Motion made by Trustee Sherman approving the treasurers report – period ending April 30, 2016 as presented, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

- Treasurers Report Period Ending May 31, 2016

	BALANCE			BALANCE
	05/01/16	RECEIPTS	DISBURSED	05/31/16
Trust and Agency	\$8,743.44	\$24,243.72	\$24,315.43	\$8,671.73
Accounts Payable	\$21,410.00	\$27,037.00	\$29,983.08	\$18,463.92
General Fund Savings	\$377,003.38	\$10,457.20	\$32,309.78	\$355,150.80
Water Fund Savings	\$29,632.04	\$31,897.26	\$18,970.94	\$42,558.36
Water Reserve Fund	\$13,206.82	\$1.68	\$0.00	\$13,208.50
Capital Reserve Fund	\$49,492.47	\$6.29	\$0.00	\$49,498.76
Planning Board Escrow	\$6,133.61	\$0.00	\$274.00	\$5,859.61
Capital Projects-Recreation	\$5,023.41	\$0.42	\$0.00	\$5,023.83
Health Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$510,645.17</b>	<b>\$93,643.57</b>	<b>\$105,853.23</b>	<b>\$498,435.51</b>

Motion made by Trustee Sherman approving the treasurers report – period ending May 31, 2016 as presented, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

- Workers Comp quotes received from Emery and Webb

Motion made by Trustee Middlebrook approving New York Municipal Workers Comp Alliance, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

- Resolution - Basket Ball Funds

Motion made by Trustee Sherman to transfer \$25,000 from the General Fund Balance to the Basket Ball Court Fund Reserve Fund for 2013-2016, second by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

- 2015 CDBG – Library ADA Doors (Extension Request)

Motion made by Trustee Sherman approving application for extension request on the 2015 CDBG Library ADA compliance doors, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

**Abstract 2015-2016: Vouchers # 2016470 to # 2016496**

General Fund \$ 16,544.27

Water Fund \$ 6,206.84

Motion made by Trustee Middlebrook approving to pay Abstract 2015-2016: Vouchers # 2016470 to # 2016496, from the General Fund in the amount of \$16,544.27 and from the Water Fund in the amount of \$6,206.84, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

**Abstract 2016-2017: Vouchers # 2017001 to # 2017022**

General Fund \$ 9,152.53

Water Fund \$ 6,131.11

Motion made by Trustee Middlebrook approving to pay Abstract 2015-2016: Vouchers # 2017001 to # 2017022, from the General Fund in the amount of \$9,152.53 and from the Water Fund in the amount of \$6,131.11, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

**Old Business**

- Zoning Board still has 2 vacant seats. Mayor Markonic will call a few potential candidates.

**New Business**

- *Recreation Staff Salaries*

Motion made by Trustee Middlebrook approving the summer camp staff salaries as follows:

<b>Employee Name</b>		<b>Title</b>	<b>Hrly Rate</b>
Katan	Cheryl	Recreation Director	\$ 13.50
Leonard	Matthew	Aquatic Director	\$ 16.00
Markonic	Caroline	WSI	\$ 16.00
Belarge	Maryanne	Medical Director	\$ 12.00
Lopane	Cassandra	Lifeguard	\$ 11.00
Hoke	Abby	Counselor	\$ 9.00

Sebastian	Ernesto	Counselor	\$ 9.00
Blue	Kenya	Counselor	\$ 9.00
Louey	Kyle	Counselor	\$ 9.00
Panzer	Chloe	Counselor	\$ 9.00
Boyles	Alyssa	Counselor	\$ 9.00
Cullinan	Elizabeth	Counselor	\$ 9.00

with clarification of fulltime Lifeguard Cassandra @ \$11/hr, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

- *Resolution – Declaring Pool Items Surplus*

Motion made by Trustee Waite declaring the following items surplus:

- 1 (one) Spine Board
- 4 (four) Lifeguard Chairs
- 1 (one ) Chair Lift
- 1 (one) Slide

Seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

### **Committee Reports**

*Debra Middlebrook*

- Water Reserve - The board discussed a \$5 fee be added to the water bills per unit and be transferred to a water reserve quarterly.

Motion made by Trustee Middlebrook to add a \$5 fee per unit to the water bills to be placed in a reserve quarterly for Water Infrastructure, seconded by Trustee Bates, all five board members in attendance approved and motion was passed.

*Christine Bates* – Nothing to report.

*David Sherman*

- Composting Toilets committee would like to get the items ready for go out to bid.

Motion made by Trustee Middlebrook authorizing Trustee Sherman and Trustee Waite to proceed with going out to bid once Dutchess County has approved plans for foam flush and dry flush composting toilets, seconded by Trustee Bates, all five (5) board members approved and motion was passed.

- Would like to form a sidewalk committee to include:
  - Debra Middlebrook
  - David Sherman
  - One (1) Town Board Member
  - One (1) Village Resident
  - One (1) Member of the Merchant Committee.

*Stephen Waite*

- Reserve for Park to be established once further research is completed.

### **Adjourn**

Motion made by Trustee Bates to adjourn the meeting @ 11:32pm, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

Respectfully Submitted,

Amber Jordan  
Clerk – Treasurer