

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
March 12, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 5:03 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

Staff Present: Chief Timinsky, District Administrator Ward, DC Sparks, DC Islas and White Peterson Attorney William Gigray were present.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on March 10, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on February 13, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on February 13, 2020, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$451,691.70 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: IIIA Annual Report – None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report

Vice Chairman of the Board: Comm. Murray had questioned about the Coronavirus, Chief plans to report on later in the meeting.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**
 - Coronavirus – meetings are ongoing between all the emergency partners in Ada County. He suggested a travel ban be put in place for the District. Had planned on crews going to

California next month for training on water rescue boat and has cancelled that, at this point suggest rescheduling for a later date. Further discussion took place in regards to other precautionary measures being discussed. Commissioners agreed with the Chief.

- Building remodel is moving forward. Can take a tour after the meeting.
- **Prevention/Community Growth:**
 - Nothing to report.
- **Training:**
 - Due to the Coronavirus, all training is postponed that requires traveling outside of the District.

Deputy Chief Sparks:

- Rescue boat has been ordered, currently in production, scheduled to be done around the end of the month. Lettering could be delayed due to the Coronavirus, it is done in France. Trailer has also been ordered.
- Captain's test will have 5 guys between Middleton and Star.
- Wildland training coming up
- Plans to be attending ongoing meetings regarding the Coronavirus

District Administrator: Robin Ward reported that the annual audit is scheduled for the 1st week of April. All other items being worked on are on the agenda.

Firefighters Union Representative: Kelly Chadd was present and had nothing additional to report, disappointed that the water rescue training is being postponed.

Attorney Report: Attorney Gigray provided a written report that is attached to these minutes. Provided a legislative update on Fire District related items. All other items are on the agenda.

Committee Reports:

- **Impact Fee Committee:** Attorney Gigray reported on the following:
 - Ada County – is complete. Attorney Gigray provided a Resolution to consider the 1st Amended and Reformed Ada County and Star Fire Protection District Intergovernmental Joint Powers Agreement that the changes provide for the \$15.00 county administrative fee.

Chairman Moyle moved to adopt Resolution 2020-03 Approving and Authorizing the Commissioners and District Administrator to Execute the "First Amended and Reformed Ada County and Star Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for the Fire District Systems Improvement. Comm. Martin seconded the motion, motion passed with a unanimous voice vote,

- Canyon County – P&Z Hearing was held February 20th and CIP's were approved, hopefully it will continue moving through the County process.
- City of Eagle – No progress, moving very slow.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky reported that due to the Coronavirus, the Idaho Fire Chief's annual conference has been cancelled.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they will have ongoing meetings on the Coronavirus updates.

- **New Station 1 and District HQ Remodel –**
 - Chief Report – As reported earlier, making progress on the remodel and it is going quickly. Will provide a tour after the meeting.
 - Bond Update – DA Ward reported that the current draw amount to date is \$800,000.

- **Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St., Star, Idaho –** The Chief reported that he has met with the Mayor and provided him a copy of the new agreement and has discussed it. The Commissioners directed DA Ward to send the revised documents over the Chris Yorgason, the City’s Attorney, so he can review and provide comment.

New Business:

- **Budget Hearing for 2021 Budget:** Chairman Moyle moved to schedule the 2021 Budget Hearing for August 13, 2020, at 5:00 p.m. Comm. Martin seconded the motion, motion passed with a unanimous voice vote. DA Ward will notify the Counties of the date.
- **Budget Committee:** Comm. Martin, Comm. Murray, Chief Timinsky, DA Ward and Kelly Chadd will make up the 2021 Budget Committee.
- **Negotiations Committee:** Chairman Moyle, Comm. Murray, Chief Timinsky and DA Ward will make up the 2020 Negotiations Committee.

Executive Session: Chairman Moyle announced that there was no need for an executive session at this time.

Announcement of the Next Meeting: Chairman Moyle announced that the next regular meeting is scheduled for Thursday, March 9, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously. Regular Meeting adjourned at 5:55 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the April 9, 2020, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable