

2325 Summit Park Dr Suite 3 Petoskey MI 49770 Phone: 231.439.5100 Fax: 231.439.0589 Todd Decker, MD ~ Todd Sheperd, MD ~ Lisa Hoffman FNP-BC ~ Michelle Beigle ANP-C

Medical Records Release Form

I understand when my information is used or disclosed pursuant to this authorization; it may be subject to re-disclosure by the recipient and may no longer be protected by the Federal Health Information Portability and Accountability Act (HIPAA) Privacy Rule. I do not have to sign this authorization in order to receive treatment from this practice. In fact, I have the right to refuse to sign this authorization unless my treatment is for research purposes or to determine benefits or employment status.

Please Print

I authorize

(*Medical Facility* or *previous provider* where we are requesting records)

(Address)

(Telephone)

To release the following medical information on behalf of:

(Patient's Name)

PLEASE SUBMIT ON DISC OR FLASH DRIVE

Disclose the following requested information from my medical records (if applicable):

- General Medical Records Last 2 years Only
- Cardiovascular Testing All
- **HIV/AIDS Screening & Results**
- Laboratory Studies Last 2 years Only
- Medication List Current
- **Immunizations All**
- Pathology Records (Including PAPS) All
- Colonoscopy w/ Pathology All
- Mammography Past 2 mammograms & any abnormal results

Purpose of the use and/or disclosure: TRANSFER OF CARE

I have the right to revoke this authorization in writing except to the extent the practice has acted in reliance upon this authorization. My written revocation must be submitted to the Privacy Officer at: Bayside Family & Sports Medicine. This information may not be used for any other purpose or released to any other person(s) without my written consent. This release is effective for one year from the date of execution.



(Date of Birth)

(Fax)