

Woodland Gymnastics Inc.

Application for Employment

Woodland Gymnastics, Inc. is an equal opportunity employer dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, veteran status, political belief, disability that does not prohibit performance of essential job functions with or without accommodation, or any other basis protected by applicable law.

I. Personal Information

Name:

(Last)

(First)

(Middle)

Current Address:

(Street)

(City)

(State)

Mailing Address (If different from current address):

(Street)

(City)

(State)

Email Address:

Home Phone:

Cell Phone:

Drivers License Number (If applicable):

Position Applied For: Coach or Office

Have you ever applied to or worked for Woodland Gymnastics, Inc. before?

Yes or No

If yes, when?

Do you have any friends or relatives that have worked or are currently working for Woodland Gymnastics, Inc.?

Yes or No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in the country?

Yes or No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?

Yes or No

If no, describe the functions that cannot be performed:

Have you ever been convicted of a criminal offense?

Yes or No

If yes, state nature of the crime(s), when and where conviction and disposition of the case:

**No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.*

II. Work Availability

If your application receives favorable consideration, when will you be available Date:
to begin work?

Please fill out the schedule availability sheet attached with any conflicts you may have in the immediate future (Ex: school, other job, etc.).

III. Educational History

List below the name and location of the school, the number of years completed, and the degree or diploma received. Please list any certifications you have as well.

High School:

(Name)	(Location)	(Years)	(Diploma)
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College:

(Name)	(Location)	(Years)	(Degree)
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Credential:

(Type)	(Expiration Date)
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Certifications:

(Type)	(Expiration Date)
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IV. Employment Record

List below past and all present employment. Please start with your most recent employer (last five years) and account for all periods of unemployment. You must complete this section, even if attaching a resume.

Company name 1:	Position:	Dates Held:
Address:		
(Street)	(City)	(State)
Telephone Number:	Salary:	
Manager/Supervisor Name:	Title:	
May we contact this employer for a reference?	Yes or No	
Reason for leaving:		

Company name 2:	Position:	Dates Held:
Address:		
(Street)	(City)	(State)
Telephone Number:	Salary:	
Manager/Supervisor Name:	Title:	
May we contact this employer for a reference?	Yes or No	
Reason for leaving:		

Company name 3:	Position:	Dates Held:
Address:		
(Street)	(City)	(State)
Telephone Number:	Salary:	
Manager/Supervisor Name:	Title:	
May we contact this employer for a reference?	Yes or No	
Reason for leaving:		

IV. References

List three people not related to you who have knowledge of your work performance during the last three years. Be sure to only list references that you are comfortable with Woodland Gymnastics contacting.

1.

(Name)	(Relation)	(Years Known)	(Telephone Number)
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2.

(Name)	(Relation)	(Years Known)	(Telephone Number)
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3.

(Name)	(Relation)	(Years Known)	(Telephone Number)
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Thank you for your interest in Woodland Gymnastics, Inc.. Please provide us with a little more information about yourself so we can get to know you better.

In what areas do you have expertise, experience, or talent? (check all that apply)

- Music
- Physical Education
- Ballet/Dance
- Coaching (any kind)
- Preschool
- Daycare/ Day camps
- After school programs
- Competitive Gymnastics (specify what level)
- Cheer (competitive and non competitive)
- Tumbling (competitive and recreational)
- Design Proficiency with standard computer programs (Word, Excel)
- Other: _____

Why do you enjoy working with children?

What is your greatest strength in working with children?

What is your weakest ability working with children?

Do you prefer working with preschool age or grade school age children?

Why would you like to work at Woodland Gymnastics, Inc.?

Please Read Carefully

Initial and sign below:

_____ I hereby certify that I have been informed of the duties of the position for which I am applying. I have not knowingly withheld any information that might adversely affect my chances for employment and the information on the application is correct and complete to the best of my knowledge. I further certify that I have personally completed the application. I authorize investigation of all statements contained in this application and authorize Woodland Gymnastics, Inc. to secure information about my experience with former employers, educational institutions and agencies and for those parties to provide information concerning my experience, releasing all parties from any liability arising there from. I understand that falsification, misrepresentation or any omission of facts called for, regardless of when discovered to be false, may result in immediate termination from employment, removal of my application from consideration or withdrawal of an offer of employment.

_____ This application is only valid for the position applied for and Woodland Gymnastics, Inc. is not obligated to retain or consider this application for future openings. If I am offered employment, I will, as a condition of employment, be required to submit proof of my identity and legal right to work in the U.S.. If I am offered employment, I will, as a condition of employment, furnish proof that I am over 15 years of age. I will be required to possess a current and valid California driver's license and be insurable if my job requires me to drive in the course of my work. I understand that Woodland Gymnastics, Inc. may require me to submit to a physical examination at anytime during my employment, to the extent permitted by law. I understand that Woodland Gymnastics, Inc. reserves the right to require me to submit to drug and alcohol screens and/or testing prior to employment and during my employment, to the extent permitted by law. I agree that, if I am offered employment, I will be required to conform to the rules and regulations of Woodland Gymnastics, Inc. I understand and expressly agree that if employed by Woodland Gymnastics, Inc., storage areas provided for me (locker, desk, etc.) are open to investigation by Woodland Gymnastics, Inc. without prior notice to me.

_____ I understand that nothing contained in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between Woodland Gymnastics, Inc. and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Woodland Gymnastics, Inc., and that no promises or representations contrary to the foregoing are binding on Woodland Gymnastics, Inc., unless made in writing. I understand that this application contains all the understandings and agreements between me and Woodland Gymnastics, Inc. concerning the nature of employment, if any, by Woodland Gymnastics, Inc. and supersedes all prior and/or contemporaneous practices, oral or written agreements, understandings, statements, representations and promises, express or implied, between me and Woodland Gymnastics, Inc.. I understand and agree that, except as noted above, no person who is either an agent or employee of Woodland Gymnastics, Inc. may modify, delete, vary or contradict, whether orally or in writing, the terms and conditions of employment set forth herein.

My signature below certifies that I have read, understand, and agree to the foregoing and to the best of my knowledge and belief, the information on the application form is true and correct.

Applicant's name: _____

Applicant's signature: _____ Date: _____