

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Board Room – 6000 Hwy 3
Hayfork, CA 96041

**Thursday, November 16, 2017
7PM – Open Session**

Board of Directors

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Wallace Brinkley at 7:00 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Brinkley, LaFountain, Dummer, Miller, Anderson, Eggleston, Keys and Sauer were all present and Director Rourke was absent. Director Miller moved to excuse Director Rourke’s absence, seconded by Vice President LaFountain and approved unanimously.

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from the Association Members or the public.

5. CONSENT AGENDA & MINUTES

a. APPROVE November 16, 2017 AGENDA and October 19, 2017 MINUTES

Director Miller moved to approve the November 16, 2017 board meeting agenda and the October 19, 2017 meeting minutes, seconded by Director Dummer and approved unanimously.

6. APPROVE OCTOBER 2017 FINANCIAL REPORTS

Director Anderson commented that Mike, Sue and himself have talked about the budget and the accounting system. Things are looking good and we will start working on next year's budget.

Director Anderson moved to approve the October 2017 financial reports, seconded by Director Sauer and approved unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR OCTOBER 2017

Sue mentioned to the board that she changed the report layout and display for employee vacation and sick leave balances. She has added the numbers into the system and from here on out, she can simply run a report to see balances for each employee. In addition, all pay stubs will have employee's vacation and sick leave balances printed on them.

8. CEO'S REPORT

Mike said that last week he had the privilege of going to Sacramento for the fall managers conference, and there were some clarifications on a few things. One clarification was on the recent funding that Governor Brown signed into law. Discussion ensued. Mike then went on to say that if we decide to receive this money, the association will lose its overtime exemption which means we will need to pay employees for all overtime work. Mike said he asked Sue to run several reports to see how much overtime might cost us and so far, it seems like we are at about \$24,000 per year which has been consistent throughout the last several years. Discussion ensued. Another clarification that Mike mentioned was that the additional fair funding is $\frac{3}{4}$ of a percent of all taxable sales generated on fairgrounds throughout the state. They expect it to be about \$15 million but that is a low estimate. Discussion ensued. Mike said we will need to encourage fair vendors to complete tax reports and indicate our address where the sales took place to the state board of equalization. Discussion ensued.

Mike updated the board on the deferred maintenance and said that there was only one vendor that submitted a bid for the asbestos work and their bid came out to \$140,000 when the budget for that part of the project was only \$104,000. At this point, we might consolidate projects. Right now, Mike is trying to get CDFA to prioritize the dining hall repairs over everything else. Discussion ensued. Mike then said that we will need to take out a zero percent loan to begin repairs and the state should quickly reimburse the Association those fees which will repay the zero percent loan.

Mike also learned that all fairs will be mandated to require a quality assurance program to check JLC market animals from all fairs throughout the state. Youth Quality Care of Animals (YQCA) is an existing National Livestock quality assurance program that we should adopt for all JLA exhibitors. Discussion ensued. Mike said that the JLC will make recommendations on this and present it to the board.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Wallace Brinkley (Chairman), Dixie LaFountain, and Finance Committee Chair
Director LaFountain said she will be moving on from the fair board at the end of this year.
- b. **FINANCE COMMITTEE:** Dennis Rourke (Chairman), Dennis Anderson
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Billie Miller nominated Director Rourke for chair and Director Eggleston as Vice Chair.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
President Brinkley said he had nothing to report. Mike mentioned that the fair needs to buy a new small animal scale and JLC will be paying for it. Mike also said he is talking to a few different weights and measures technicians for scale inspections this year since the last technician was not doing it correctly.

10. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Director Eggleston said they had a very nice and productive meeting reviewing the policy the manual.

11. NEW BUSINESS

a. REVIEW AND APPROVAL OF 2018 FAIR THEME

The fair board choose number 19 – “Jewel of the West – Trinity is the Best”. Director Miller moved to approve the 2018 fair theme, seconded by Director Sauer and approved unanimously.

b. DISCUSS AND APPROVE INDEPENDENT EXHIBITORS

Director Miller moved to continue with the current independent exhibitor policy for one additional year, seconded by Director Eggleston and approved unanimously.

c. DISCUSS AND APPROVE POLICY CHANGES

The Policy Committee will submit a draft for board review at the December board meeting. Director Keys moved to table the policy changes discussion, seconded by Director Sauer and approved unanimously.

d. DISCUSS CANNABIS EVENT POLICY

President Brinkley said he read the event policy recommendations and he feels it would be difficult for a fair our size to enforce some of the recommended policies of these types of events. Mike mentioned that these are only state recommendations and it is up to the fair to adopt some or all the recommended policies or simply create our own to fit our needs. Discussion ensued. Director Miller moved to table the issue, seconded by Director Anderson and approved unanimously.

e. REVIEW AND APPROVE CDFA STANDARD AGREEMENT

Director Eggleston moved to approve the CDFA Standard Agreement, seconded by Director Anderson and approved unanimously.

f. REVIEW AND APPROVE 0% DEFERRED MAINTENANCE LOAN THROUGH CDFA TO COMPLETE DM PROJECT

Mike said that he is not authorized to secure a loan of this size. He is asking for the board’s approval, so we can start the current deferred maintenance projects. Director Eggleston moved to approve the loan through CDFA, seconded by Director Dummer and approved unanimously.

g. REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS

EVENT RENTAL AGREEMENTS	STORAGE AGREEMENTS
RA17-51e Dog Scouts of America (Pics w/ Santa)	RA17-09s Gerald Impeartrice (Trailer Storage)
COMMERCIAL AGREEMENTS (2018 FAIR)	RA17-10s TCRCD (2 Trailers – Storage)
COM18-01 Lula roe Shayna Lyn	RA17-11s Rod Patton (Boat Storage)
	RA17-12s Bobby Danelov (Boat Storage)
	RA17-13s Steve Felch (Boat Storage)
	RA17-14s Cliff Piper (Trailer Storage)
	RA17-15s Jeff Bayley (Boat Storage)
	RA17-16s Bill Chadwick (Boat Storage)
	RA17-17s Doug Evans (Boat Storage)

Director Miller moved to approve the contracts and rental agreements, seconded by Director Dummer and approved unanimously.

DIRECTORS' REPORTS

Billie – *The KIXE auction was last week but unfortunately, we did not win anything. Director Miller also asked Mike if the house was rented and Mike replied yes.*

Adam – *The end of October was the first time in a long time that he could travel from Burnt Ranch to Weaverville with no construction.*

Chuck – *There was a baby shower in the dining hall and someone asked me why we didn't have a microwave in the kitchen? Mike replied that we might have another microwave we can move into the kitchen or we can simply get a new one.*

Dixie – *The pigs are bred, and they are happy. I went to the swine nationals in Texas and that was a lot of fun.*

Sharon – *Nothing to report at this time.*

Dennis R – *not present*

Wallace – *I received a call from Ben and he is currently in Texas and is set to fly home on December 11th.*

Dennis A – *Things are quiet in Mad River. The first Sunday of each month is the community breakfast at the Community Center.*

Adrien – *Cindy Smith Klein did an amazing job raising over \$8,000 for financial assistance to spay/neuter dogs and cats for people that can't afford the cost by themselves.*

12. ADJOURNED

Adjourned by Wallace Brinkley at 8:33 pm.