

2013 City Council Minutes

January 7, 2013

January 7, 2013 Planning & Zoning

January 14, 2013

February 4, 2013

February 4, 2013 Planning & Zoning

March 4, 2013

March 18, 2013

April 1, 2013

May 6, 2013

June 3, 2013

July 1, 2013

August 5, 2013

September 4, 2013

October 7, 2013

November 4, 2013

November 18, 2013

December 2, 2013

City of Clark Council Meeting
January 7, 2013
7:00 PM

Call to order: The Clark City Council met in session on January 7, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Terry Binger, Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Darin Altfillisch, Roger Collins, Police Chief Jeremy Wellnitz, Bill Krikac, Glen Sprouse and the Golf Course Board (Joe Hulscher, Jim Caster, Jory Maynard, Paul Herman, Kim Aamodt and Chris Hartley).

Mayor Dreher called the meeting to order at 7:00 pm.

Motion # 001-2013

Adopt Agenda

Motion by Woodland and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

Public Input

Reminder put out to residences and businesses that sidewalks need to have their snow cleared within 24 hours after the forming of snow or ice. Abatements will be issued. It appears unlikely that the skating rink will open this year due to the liner being damaged when the ice was forming.

Department Updates

Updates given by Collins, Wellnitz, Luttrell and Altfillisch. The motor grader needs \$5,000 in repairs; Collins will schedule repairs. Discussed the holiday change made last month and how to handle December vacations. The City did not get funding for the Kansas Street Resurfacing project. Collins will check into costs for a scaled down version. Librarian Sam asked about getting WiFi in the Library. It would need to be separate WiFi so the Finance Office and Police Department files are secured. Discussed problems with dumpster divers. Collins would like to replace street banners.

Motion # 002-2013

Holiday Pay

Motion by Streff and seconded by Binger to rescind motion #221-2012 and replace personnel manual holiday pay with option for the employee to pick one paid holiday between Martin Luther King Day or Christmas Eve. Voting in favor – Binger, Kline, Hanson, Streff and Woodland. Opposed Reidburn. Motion carried by majority vote.

Motion # 003-2013

Banners

Motion by Reidburn and seconded by Binger to authorize Collins to purchase 15 new banners at a cost of \$52 each. All members voting yes. Motion carried.

City Council Meeting - January 7, 2013

Motion # 004-2013

Approve Department Updates

Motion by Binger and seconded by Streff to approve the department updates. All members voting yes.
Motion carried.

Motion # 005-2013

Approve Minutes

Motion by Kline and seconded by Reidburn to approve the council meeting minutes from December 11, 2012. All members voting yes. Motion carried.

Motion # 006-2013

Approve Financial Statements

Motion by Hanson and seconded by Binger to approve the financial statements. All members voting yes.
Motion carried.

Motion # 007-2013

Approve Claims

Motion by Binger and seconded by Hanson to approve the following claims. All members voting yes.
Motion carried.

Additional Claims

#	To	For	Amount
12/24/2012	Water Dept.	payroll	\$ 864.85
Payroll	Sewer Dept.	payroll	\$ 864.85
	Govt. Bldg.	payroll	\$ 103.22
	Streets Dept.	payroll	\$ 2,549.80
	Finance Office	payroll	\$ 1,121.07
	Sanitation Dept.	payroll	\$ 319.25
	Library	payroll	\$ 428.05
	Transit	payroll	\$ 695.14
	Mayor	payroll	\$ 175.97
	Parks Dept.	payroll	\$ 338.04
	Police Dept	payroll	\$ 909.40
	Overtime & holiday pay included in the above: R. Collins \$490.88; J. Luttrell \$40.90; J. Pickrel \$104.85		
654	Wellmark BCBS	insurance	\$ 4,863.04
655	Pitney Bowes	postage	\$ 769.99
656	EFTPS	941 taxes	\$ 2,297.72
21717	Book of the Month Club	books	\$ 8.98
21718	US Postmaster	survey postage	\$ 112.50
21719	VOID		
21720	Jeremy Wellnitz	reimburse postage	\$ 69.46
21721	SD Retirement Systems	retirement contributions	\$ 2,425.00
21722	Child Support Payment Center	child support	\$ 296.30
21723	Account Mngt	garnish	\$ 30.00
21724	Credit Collection Bureau	garnish	\$ 18.80

City Council Meeting - January 7, 2013

#	To	For	Amount
21725	AAA Collections	garnish	\$ 26.82
21726	Northwestern Energy	utilities	\$ 5,754.59
1/6/2013	Water Dept.	payroll	\$ 854.98
Payroll	Sewer Dept.	payroll	\$ 854.98
	Govt. Bldg.	payroll	\$ 74.04
	Streets Dept.	payroll	\$ 1,938.69
	Finance Office	payroll	\$ 1,020.98
	Sanitation Dept.	payroll	\$ 308.28
	Library	payroll	\$ 412.04
	Transit	payroll	\$ 495.30
	Mayor	payroll	\$ 172.27
	Parks Dept.	payroll	\$ 308.29
	Police	payroll	\$ 864.55
	Overtime & holiday pay included in the above: D. Altfillisch \$38.79; R. Collins \$57.75; P. Ambrose \$68.25		
663	EFTPS	payroll taxes	\$ 2,522.01

New Claims

To	For	Amount
A&B Business	maintenance	\$ 222.53
ABC Lock & Key	repairs	\$ 103.88
American Family Insurance	insurance	\$ 11.00
A-OX Welding	supplies	\$ 10.80
AT&T Mobility	utilities	\$ 161.06
Butler Machinery	repairs	\$ 278.90
City of Clark	utilities	\$ 49.95
Clark Chamber of Commerce	membership	\$ 3,000.00
Clark Co. Historical Society	subsidy	\$ 560.00
Clark Community Oil	supplies	\$ 2,989.66
Clark County Courier	advertising	\$ 386.83
Clausen Construction	supplies	\$ 931.30
Cook's Wastepaper	utilities	\$ 44.75
Dacotah Bank	subsidy	\$ 6,477.47
Dacotah Bank	credit card fees	\$ 29.20
Dekker Hardware	supplies	\$ 1,012.64
Ellwein Brothers	beer	\$ 16,567.55
First District Assoc	membership	\$ 1,166.05
First National Bank	SRF loan	\$ 6,940.29
First Response Emergency Equipment	supplies	\$ 280.00

City Council Meeting - January 7, 2013

To	For	Amount
Intoximeters	supplies	\$ 359.00
ITC	utilities	\$ 426.38
Jackie Luttrell	subsidy	\$ 50.00
Johnson Brothers	liquor	\$ 18,581.22
K&P Pump Repairs	sewer repairs	\$ 3,755.97
Mack's Standard	maintenance	\$ 34.95
Midwest Alarm	professional fees	\$ 261.25
Moeller Sheet Metal	repairs	\$ 59.95
Moritz Publishing	supplies	\$ 81.40
NW Energy	utilities	\$ 77.91
Oscar's Machine Shop	repairs	\$ 878.62
Porter Distributing	liquor	\$ 4,463.15
Quill	supplies	\$ 176.23
Rae Jean Flora	subsidy	\$ 30.00
Republic National	liquor	\$ 12,835.64
SD Assoc. of Code Enforcement	membership	\$ 40.00
SD DENR	professional fees	\$ 24.00
SD DENR	discharge permit	\$ 1,500.00
SD Dept of Revenue	water testing	\$ 202.00
SD Dept of Revenue	sales tax	\$ 50.20
SD Govt Finance Officers Assoc	membership	\$ 70.00
SD Govt HR Assoc.	membership	\$ 25.00
SD Municipal League	professional fees	\$ 875.80
SD Municipal Liquor Assoc	membership	\$ 25.00
SD Municipal Street Maint.	membership	\$ 35.00
SD Public Assurance Alliance	insurance	\$ 30,580.62
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
SDML Work Comp	insurance	\$ 9,166.00
Star Laundry	maintenance	\$ 130.30
Sturdevant's	supplies	\$ 370.91
The US Life Insurance	insurance	\$ 19.10

Delta Dental

More discussion had on dental insurance.

Motion # 008-2013

Clark Pharmacy Lease

Motion by Hanson and seconded by Woodland to renew and authorize the Mayor to sign the Clark Pharmacy one year lease. All members voting in favor. Motion carried.

Golf Course Assistance

Golf Course Board was in attendance relating to their past request for assistance to fix a pump at a cost of approximately \$30,000. Council voiced questions and concerns from themselves and their constituents. The Board stated they have been independent from the city since 1968 and has never asked for city financial assistance. This past year a lot of work was put into their greens. City would like financial statements and progress reports.

Motion # 009-2013

Golf Course Pump Repair

Motion by Reidburn and seconded by Kline to pay up to \$30,000 in claims for the repairs of the pump at the Golf Course. Members voting in favor – Kline, Reidburn, Streff and Woodland. Opposed Binger and Hanson. Motion carried by majority vote.

Motion # 010-2013

Special Event Liquor License

Motion by Kline and seconded by Binger to approve a Special Event Liquor License for the Clark American Legion for the Cross County Vet Feed on January 19, 2013 from 5 pm - 12 am. All members voting yes. Motion carried.

A joint City Council and Planning and Zoning meeting was held from 8:22 pm to 8:29 pm to review a plat.

Motion # 011-2013

State Water Plan Application

Motion by Streff and seconded by Hanson to authorize the Mayor to sign the State Water Plan Application. All members voting yes. Motion carried.

Motion # 012-2013

Akim Tear Down

Motion by Binger and seconded by Woodland to tear down Tom Akim's garage at 306 3rd Ave. NE. The owner is responsible for the cost of black dirt and to reseed the area to grass. All members voting yes. Motion carried.

Motion # 013-2013

Executive Session

Motion by Reidburn and seconded by Binger to enter into executive session for contractual issues per SDCL 1-25-2.3. All members voting yes. Motion carried.

Executive session began at 8:31 and ended at 9:16 pm.

Motion # 014-2013

Revoke Playhouse Operating Agreement

Motion by Binger and seconded by Hanson to revoke the Playhouse Operating Agreement per the revocation and suspension section of the operating agreement. All members voting yes. Motion carried.

Motion # 015-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:17 pm.

This institution is an equal opportunity provider, and employer.

City Council Meeting - January 7, 2013

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

**Joint City Council & Planning & Zoning Meeting
January 7, 2013**

Call to order: The Clark City Council and Planning and Zoning board met in joint session on January 7, 2013 at 8:20 pm in the City Hall Council Room.

Council Members Present: Terry Binger, Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac and Jeff Olson.

Mayor Dreher called the meeting to order at 8:22 pm.

Finance Officer Luttrell presented a plat from Ken Bell for a piece of land just outside of the city limits. According to SDCL 11-6-26, municipalities may elect to approve subdivision plats outside of but not exceeding three miles from its corporate limits when a comprehensive plan has been adopted. So as authorized, the City is reviewing this plat.

Jeff Olson, Manager of the Clark Farmers Elevator, was present on behalf of Ken Bell who is out of town. The Elevator is planning on purchasing the land from Mr. Bell. Mayor Dreher asked about the plans for rain water run-off, ground water protection and plans for storing chemicals. The area is over an aquifer.

Olson will return at next month's meeting with the additional information.

Motion by Binger and seconded by Woodland to close the joint meeting and return to the regular city council meeting.

Meeting adjourned at 8:29 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
January 14, 2013
12:45 PM

Call to order: The Clark City Council met in session on January 14, 2013 at 12:45 pm in the City Hall Council Room.

Council Members Present: Terry Binger, Belinda Hanson, Kerry Kline, Lon Reidburn and Louann Streff. Absent Tony Woodland.

Others Present: Mayor Larry Dreher and Finance Officer Jackie Luttrell.

Mayor Dreher called the meeting to order at 12:45 pm.

Motion # 016-2013 **Adopt Agenda**
Motion by Kline and seconded by Reidburn to adopt the agenda. All members voting yes.
Motion carried.

Motion # 017-2013 **Approve Minutes**
Motion by Streff and seconded by Hanson to approve the city council meeting minutes from January 7, 2013. All members voting yes. Motion carried.

Motion # 018-2013 **Clark Lanes Operating Agreement**
Motion by Kline and seconded by Hanson to approve a year-round liquor operating agreement with the Clark Lanes. All members voting yes. Motion carried.

Motion # 019-2013 **Golf Club Operating Agreement**
Motion by Streff and seconded by Reidburn to approve a year-round liquor operating agreement with the Clark Golf Club. All members voting yes. Motion carried.

Motion # 020-2013 **Adjourn**
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:47 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
February 4, 2013
7:00 PM**

Call to order: The Clark City Council met in session on February 4, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Terry Binger, Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Jeremy Wellnitz, Roger Collins and Darin Altfillisch.

Mayor Dreher called the meeting to order at 7:02 pm.

Motion # 021-2013

Adopt Agenda

Motion by Reidburn and seconded by Kline to adopt the agenda. All members voting yes.

Motion carried.

Public Input

Belinda Hanson discussed the Clark County Riders bringing their CCR Run to the Clark County Fairgrounds. She gave an update about the event. If approved by the County, even though the event is outside city limits, it will have an impact on the city. Councilpersons Binger and Hanson will attend the county commissioners meeting to discuss further.

Department Updates

Department updates given by Altfillisch, Collins, Wellnitz and Luttrell.

Motion # 022-2013

Approve Department Updates

Motion by Hanson and seconded by Binger to approve the department updates. All members voting yes. Motion carried.

Motion # 023-2013

Approve Minutes

Motion by Binger and seconded by Streff to approve the council meeting minutes from January 14, 2013. All members voting yes. Motion carried.

Motion # 024-2013

Approve Financial Statements

Motion by Reidburn and seconded by Binger to approve the financial statements. All members voting yes. Motion carried.

Motion # 025-2013

Approve Claims

Motion by Binger and seconded by Hanson to approve the following claims. All members voting yes. Motion carried.

City Council Meeting – February 4, 2013

Additional February Claim

#	To	For	Amount
665	Wellmark BCBS	insurance	\$4,863.04
667	EFTPS	941 taxes	\$2,417.25
21773	Forest Excavating	subsidy	\$8,529.29
21774	SD Police Chief Assoc.	membership	\$95.98
21775	AFLAC	insurance	\$177.17
21776	Cook's Wastepaper	garbage collections	\$5,397.77
21777	Pro Build	repairs	\$165.35
21778	Dekker Hardware	supplies	\$117.27
21779	Clark Rural Water Systems	materials	\$10,036.80
21780	SD Retirement Systems	retirement	\$2,417.02
21781	Account Mngt.	garnish	\$30.00
21782	Child Support Payment	child support	\$296.30
21783	AAA Collections	garnish	\$26.82
21784	Credit Collection Bureau	garnish	\$18.80
1/8/2013	Water Dept	payroll	\$910.29
Payroll	Sewer Dept.	payroll	\$910.29
	Govt. Bldg	payroll	\$103.59
	Streets Dept.	payroll	\$2,024.55
	Finance Officer	payroll	\$1,169.76
	Sanitation	payroll	\$317.69
	Library	payroll	\$426.57
	Transit	payroll	\$519.42
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$317.70
	Police	payroll	\$881.72
	Overtime & holiday pay included in the above: D. Altfillisch \$147.23, R. Collins \$104.06, J. Luttrell \$96.30		
21785	Petty Cash	supplies	\$91.49
672	EFTPS	941 taxes	\$2,370.35
2/4/2013	Water Dept.	payroll	\$880.96
Payroll	Sewer Dept.	payroll	\$880.96
	Govt. Bldg.	payroll	\$94.13
	Streets Dept.	payroll	\$1,991.47
	Finance Office	payroll	\$1,100.12
	Sanitation	payroll	\$317.70
	Library	payroll	\$426.57
	Transit	payroll	\$633.31
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$365.75
	Police	payroll	\$881.71
	Overtime & holiday pay included in the above: D. Altfillisch \$19.63,		

City Council Meeting – February 4, 2013

R. Collins \$29.73.

New Claims

To	For	Amount
AFLAC	insurance	\$177.17
American Family Insurance	insurance	\$11.00
A-OX Welding	supplies	\$11.16
Applied Concepts	equipment	\$2,312.50
AT&T Mobility	utilities	\$158.61
Banyon Data Systems	professional fees	\$295.00
Book of the Month Club	books	\$65.76
Cardmember Services	supplies	\$260.16
City of Clark	supplies	\$180.20
City of Huron	professional fees	\$1,200.00
Clark County Historical Society	subsidy	\$560.00
Dacotah Bank	subsidy	\$6,477.47
Dekker Hardware	repairs	\$501.29
Dell	laptop	\$767.99
Display Sales	supplies	\$852.00
Ellwein Brothers	liquor	\$16,023.75
Greenfield's Short Stop	supplies	\$171.22
ITC	utilities	\$436.84
J & J Heating & A/C	repairs	\$50.00
Jackie Luttrell	subsidy	\$55.55
Johnson Brothers	liquor	\$5,697.76
Literary Guild	books	\$64.61
Mack's Standard	supplies	\$165.50
Nartec, Inc.	supplies	\$35.70
National Geographic Society	periodical	\$39.00
Northwestern Energy	utilities	\$7,310.01
Oscar's Machine Shop	repairs	\$469.55
OverDrive	professional fees	\$600.00
Overhead Door	repairs	\$311.23
Pitney Bowes	supplies	\$65.44
Porter Distributing	liquor	\$4,713.10
Pro Build	supplies	\$260.12
Quill	supplies	\$55.99
Rae Jean Flora	subsidy	\$30.00
Republic National	liquor	\$8,609.73
SD Dept of Revenue	professional fees	\$202.00
SD Federal Property Agency	supplies	\$173.50
SD One Call	locates	\$42.00
SD Rural Development	sewer revenue bond	\$787.00

City Council Meeting – February 4, 2013

To	For	Amount
SD Rural Development	water revenue bond	\$908.00
SD Rural Development	sewer revenue bond	\$1,307.00
Sign Pro	supplies	\$25.00
St Paul Stamp Works	supplies	\$54.12
Star Laundry	maintenance	\$65.15
Sturdevant's	repairs	\$1,080.41
Westside Implement	repairs	\$21.79
Woodring Plumbing	maintenance	\$372.30

Motion # 026-2013

Policy & Procedure Manual

Motion by Binger and seconded by Kline to approve the 2013 Policy & Procedure Manual. All members voting yes. Motion carried.

Being 7:30 pm, the City Council entered into the scheduled joint City Council and Planning & Zoning meeting to discuss a plat. The joint meeting ended at 7:34 pm.

Motion # 027-2013

Delta Dental

Motion by Streff and seconded by Binger to approve dental insurance and to update the personnel manual with the eligibility requirements. All members voting yes. Motion carried.

Liquor Operating Agreements

Council discussed making changes to the liquor operating agreements.

December Vacations

Council discussed making changes to the vacation guidelines for essential employees for vacation requests during the month of December.

Motion # 028-2013

Executive Session

Motion by Binger and seconded by Reidburn to enter into executive session for contractual issues, SDCL 1-25-2.3 All members voting yes. Motion carried.

Executive session began at 8:00 pm and ended at 8:07 pm.

Motion # 029-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:08 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

City Council Meeting – February 4, 2013

(seal)

Published once at the approximate cost of _____.

City of Clark
Joint City Council & Planning & Zoning Meeting
February 4, 2013 ~ 7:30 PM

Call to order: The Clark City Council met in joint session as the Planning & Zoning board on February 4, 2013 at 7:30 pm in the City Hall Council Room.

Council Members Present: Terry Binger, Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Jeff Olson, Randy Helkenn, Harley Lamb and Gary Kolden.

Mayor Dreher called the meeting to order at 7:30 pm.

Motion by Reidburn and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

Motion by Kline and seconded by Woodland to approve the joint City Council and Planning & Zoning board meeting minutes from January 7, 2013. All members voting yes. Motion carried.

Sitting as the joint city council and planning & zoning board, the board met to review the Clark County Farmers Elevator Outlot 1 plat. CCFE Manager Jeff Olson provided information on the soil conditions, aquifer map, approval letter from the Department of Agriculture, Corp of Engineers and NRCS.

Motion by Reidburn and seconded by Binger to approve the Clark County Farmers Elevator Outlot 1 plat. All members voting yes. Motion carried.

Motion by Kline and seconded by Streff to adjourn the joint meeting and reconvene into the regular city council meeting.

Meeting adjourned at 7:34 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
March 4, 2013
7:00 PM**

Call to order: The Clark City Council met in session on March 4, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland. Absent Terry Binger.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Roger Collins, Jeremy Wellnitz and Kimberly Harrington

Mayor Dreher called the meeting to order at 7: 07 pm.

Motion # 030-2013

Adopt Agenda

Motion by Reidburn and seconded by Streff to adopt the agenda. All members voting yes.
Motion carried.

Motion # 031-2013

Resignation

Motion by Reidburn and seconded by Kline to accept Terry Binger's resignation from council for Ward 1. Binger is moving out of his ward making him ineligible. All members voting yes. Motion carried. Mayor Dreher asked council to begin thinking of an individual to be appointed to finish the term to 2014.

No Public Input

Department Updates

Updates given by Altfillisch, Collins, Wellnitz and Luttrell. Mayor Dreher will contact Kasel Industries due to grease building up in the lift stations again. Street projects are being planned for spring. Luttrell gave update on the CDBG Income Survey. We are almost done and close to meeting the requirements to apply for the grant. Police report given by Wellnitz. Luttrell presented the 2012 Annual report to the council for review and approval.

Motion # 032-2013

Skid Steer Trade

Motion by Reidburn and seconded by Woodland to surplus the skid steer and trade in at Westside Implement. All members voting yes. Motion carried.

Motion # 033-2013

Approve Department Updates

Motion by Kline and seconded by Reidburn to approve the department updates. All members voting yes. Motion carried.

Motion # 034-2013

Approve Minutes

Motion by Kline and seconded by Streff to approve the February 4, 2013 city council meeting minutes and the February 4, 2013 Planning & Zoning meeting minutes. All members voting yes.

City Council Meeting – March 4, 2013

Motion carried.

Motion # 035-2013

Approve Financial Statements

Motion by Reidburn and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

Motion # 036-2013

Approve Claims

Motion by Woodland and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Paid Claims

#	To	For	Amount
2/15/2013	Water Dept.	payroll	863.89
Payroll	Sewer Dept.	payroll	863.90
	Govt. Bldg	payroll	103.59
	Streets Dept.	payroll	2,755.15
	Finance Office	payroll	1,152.39
	Sanitation Dept.	payroll	317.69
	Library	payroll	418.36
	Transit	payroll	532.62
	Mayor	payroll	172.27
	Parks Dept.	payroll	665.64
	Police Dept.	payroll	881.71
	Overtime & holiday pay included in the above: R. Collins \$639.20; J. Luttrell \$72.23		
673	SD Dept of Revenue	sales tax	5.90
674	Dacotah Bank	professional fees	30.57
675	City of Clark	utilities	69.90
676	Wellmark BCBS	insurance	4,863.04
677	EFTPS	941 taxes	2,716.07
21828	The US Life Insurance Co.	insurance	19.10
21829	Cook's Wastepaper	utilities	44.75
21830	Moritz Publishing	supplies	449.41
21831	A&B Business	maintenance	116.36
21832	Clark Co. Courier	advertising	287.00
21833	VOID		
21834	Clark Rural Water	materials	10,516.20
21835	Clark Community Oil	supplies	1,940.06
21836	Cook's Wastepaper	garbage collections	5,375.47
21837	SD Retirement Systems	retirement contributions	2,520.66
21838	Account Mngt	garnish	30.00
21839	Child Support Payment	child support	296.30
21840	AAA Collections	garnish	26.82

City Council Meeting – March 4, 2013

#	To	For	Amount
21841	Credit Collections Bureau	garnish	18.80
21842	VOID		
21843	Dekker Hardware	fire dept. supplies	43.96
21844	Sturdevant's	fire dept. repairs	31.99
684	EFTPS	941 taxes	2,428.37
3/4/2013	Water Dept.	payroll	880.96
Payroll	Sewer Dept.	payroll	880.96
	Govt Bldg.	payroll	103.59
	Streets Dept.	payroll	1,964.82
	Finance Office	payroll	1,103.10
	Sanitation	payroll	317.69
	Library	payroll	414.26
	Transit	payroll	533.29
	Mayor	payroll	172.27
	Parks Dept.	payroll	666.38
	Police	payroll	881.71

New March Claims

To	For	Amount
AFLAC	insurance	177.17
American Family Insurance	insurance	11.00
A-OX Welding	supplies	11.47
AT&T Mobility	utilities	173.89
Brodart Co.	supplies	198.81
Cask & Cork	liquor	804.06
City of Clark	utilities	34.00
Clark Co. Courier	advertising	292.63
Clark Co. Historical Society	subsidy	560.00
Clark Fire Dept	equipment	1,600.00
Colonial Research	supplies	562.01
Dacotah Bank	subsidy	6,477.47
Dacotah Bank	credit card fees	30.92
Dakota Electronics	supplies	544.50
Dekker Hardware	supplies	401.11
Delta Dental	insurance	713.40
EcoLab	maintenance	81.00
Ellwein Brothers	malt beverage	11,725.55
Forest Excavating	repairs & maintenance	1,910.21
HD Supply Waterworks	parts	246.87
ITC	utilities	437.11
Jackie Luttrell	utilities	50.00

City Council Meeting – March 4, 2013

To	For	Amount
JB Repair	repairs	321.80
Johnson Brothers	liquor	5,657.61
Moeller Sheet Metal	repairs & maintenance	1,960.67
National Geographical Society	subscription	39.00
Northwestern Energy	utilities	6,669.12
Oscar's Machine Shop	repairs	412.69
Pitney Bowes	meter	162.00
Pitney Bowes	postage	769.99
Porter Distributing	malt beverage	3,241.55
Quill	supplies	189.65
Rae Jean Flora	utilities	30.00
Reader's Digest	subscription	15.98
Republic National	liquor	9,879.81
SD Dept of Revenue	water testing	202.00
SD Dept of Revenue	sales tax	2.69
SD Rural Development	sewer revenue bond	787.00
SD Rural Development	water revenue bond	908.00
SD Rural Development	sewer revenue bond	1,307.00
SD Sheriff Association	conference	65.00
Smart Apple Media	books	190.55
Star Laundry	maintenance	65.15
Sturdevant's	supplies	53.83
The US Life Insurance Co.	insurance	19.10
Time Magazine	subscription	29.95
Tony's Collision	repair	237.00
USA Blue Book	parts	244.65
Westside Implement	maintenance	400.00

Motion # 037-2013

Personal Manual Update

Motion by Kline and seconded by Hanson to approve the revisions to Section 7 to the Personnel Manual. All members voting yes. Motion carried.

CCR Update

Due to the impending weather, the CCR representative was unable to attend.

Motion # 038-2013

Transient Permit

Motion by Reidburn and seconded by Hanson to retroactively approve the transient permit for Osborn Clothing for February 22 and 23rd. Council previously individually approved this permit. All members voting yes. Motion carried.

District Meeting

Luttrell informed this year's district meeting is in Sisseton on March 26, 2013.

Motion # 039-2013 **Clark County Signing & Delineation Agreement**
Motion by Streff and seconded by Reidburn to authorize the Mayor the sign the Clark County Signing & Delineation Agreement. All members voting yes. Motion carried.

Motion # 040-2013 **Special Event Liquor License**
Motion by Kline and seconded by Woodland to approve a special event liquor license for the Clark American Legion for the Pro Pheasant Banquet on April 5, 2013. All members voting yes. Motion carried.

Operating Agreements

Mayor Dreher and Councilwoman Kline will organize a meeting with operators to discuss the changes the city plans on making to the operating agreements. Specifically having the establishments pay the distributors directly for their stock, instead of the city paying the invoices and the establishments reimbursing the city.

December Vacations

Council agreed that essential city employees will be limited to three days of vacation in December. Vacation requests will be approved on a first-come, first-serve basis, allowing one employee off at a time. The purpose is to ensure personnel is available for snow removal.

Equalization Meeting

This year's Equalization Meeting will be held on March 18 at 7 pm. School board representative will be Trudy Gaikowski. A public hearing will also be held for the upcoming sewer project.

Motion # 041-2013 **Executive Session**
Motion by Reidburn and seconded by Hanson to enter into executive session for personnel issues, SDCL 1-25-2-1 All members voting yes. Motion carried.

Executive session began at 7:39 pm and ended at 7:57 pm.

Motion # 042-2013 **Adjourn**
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:58 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

City of Clark Equalization & City Council Meeting
March 18, 2013
7:00 PM

Call to order: The Clark City Council met in session on March 18, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland (arriving at 7:30 pm), Bill Krikac, Darin Altfillisch and School Board Member Trudi Gaikowski.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 043-2013

Adopt Agenda

Motion by Reidburn and seconded by Woodland to adopt the agenda. All members voting yes. Motion carried.

Motion # 044-2013

Approve Minutes

Motion by Kline and seconded by Streff to approve the council meeting minutes from March 4, 2013. All members voting yes. Motion carried.

Motion # 045-2013

Approve Claims

Motion by Streff and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Additional Paid March Claims

#	To	For	Amount
687	City of Clark	utilities	\$36.65
21885	Cook's Wastepaper	garbage service	\$5,364.32
21886	Petty Cash	supplies	\$121.63
3/18/2013	Water Dept	payroll	\$884.06
Payroll	Sewer Dept.	payroll	\$884.06
	Govt. Bldg	payroll	\$103.59
	Street Dept.	payroll	\$2,342.01
	Finance Office	payroll	\$1,100.12
	Sanitation	payroll	\$317.69
	Library	payroll	\$426.57
	Transit	payroll	\$443.97
	Mayor	payroll	\$172.27
	Park	payroll	\$473.14
	Police	payroll	\$881.72

City Council Meeting – March 18, 2013

Overtime pay included in the above: D. Altfillisch \$29.45,
R. Collins \$475.68

689	EFTPS	payroll taxes	\$2,492.24
21887	Account Mngt	garnish	\$30.00
21888	SD Retirement Systems	retirement	\$2,439.62
21889	Child Support Payment Ctr	child support	\$296.30
21890	Credit Collection Bureau	garnish	\$18.80
21891	AAA Collection	garnish	\$26.82

New Claims

To	For	Amount
A&B Business	maintenance	\$68.69
Book of the Month Club	books	\$167.41
Clark Community Oil	supplies	\$3,415.99
Clark Rural Water Systems	materials	\$9,550.60
Cook's Wastepaper	utilities	\$44.75
Dekker Hardware	supplies	\$14.99
Expetec	computers	\$4,012.50
Literary Guild	books	\$34.17
Mack's Standard	supplies	\$224.95
Moritz Publishing	supplies	\$60.10
Pro Build	supplies	\$74.99
Star Laundry	maintenance	\$65.15
Tony's Collision	repairs	\$237.00
USA Blue Book	supplies	\$270.90
Wellmark BCBS	insurance	\$4,863.04
		\$9,736.32

Local Review Board – Equalization Meeting

The City Council and School Board Representative, Trudi Gaikowski, reviewed the assessment role. No appeals were filed and no residents came.

Motion # 046-2013

Approve Assessment Role

Motion by Kline and seconded by Hanson to approve the assessment role. All members voting yes. Motion carried.

Ulliot Building Roof Repairs

Mayor Dreher informed the council about the leaky roof problems on the building. Repairs will be made this year to get the problem resolved.

Wastewater Treatment Construction Project Public Hearing

The scheduled public hearing for the proposed Wastewater Treatment Construction Project was held at 7:15 pm. The public hearing is to explain the need for the project, the costs, available loans and grants and the expected change to the sewer rates. No residents were in attendance. Due to the inclement weather, Clark Engineering and First District representatives were not in attendance. Mayor Dreher, Finance Officer Luttrell and Sewer Superintendent Altfillisch managed the discussion.

Motion # 047-2013 Resolution #802 SD DENR Clean Water Revolving Loan Fund

Motion by Kline and seconded by Woodland to approve Resolution #802 as follows. All members voting yes. Motion carried.

RESOLUTION #802

WHEREAS, the City of Clark is proposing to undertake a wastewater treatment facility construction project; and

WHEREAS, the City is applying to the SD Department of Environment and Natural Resources for up to \$5,000,000 of Clean Water State Revolving Loan Funds for a term of 30 years, an interest rate of 3.25%, and the loan will be secured by wastewater user fees; and

WHEREAS, the City is required to designate a certifying officer for the purpose of signing required documents pertaining to this loan;

THEREFORE BE IT RESOLVED, the Clark City Council authorizes the Mayor to execute and submit a CWSRF application for the proposed project on behalf of the City.

THEREFORE BE IT RESOLVED, that the Mayor of Clark be hereby designated as the City's official for the purpose of signing the loan application, agreements, contracts, correspondence, pay requests, and other required documents for the loan.

This resolution is effective upon passage.

Dated this 18th day of March, 2013.

By: _____

Mayor, Clark

Attest: _____

Finance Officer, Clark

Motion # 048-2013

Resolution #803 RD Application

Motion by Hanson and seconded by Reidburn to approve Resolution #803 as follows. All members voting yes. Motion carried.

RESOLUTION # 803

WHEREAS, the City of Clark has identified the need to construct a new total retention wastewater treatment facility; and

WHEREAS, the City of Clark proposes to undertake the necessary improvements;

THEREFORE, BE IT RESOLVED that the Clark City Council duly authorizes the Mayor to execute and submit a Rural Development full application requesting Rural Development funds for the proposed project.

This resolution is effective immediately upon passage.

Adopted this 18th day of March, 2013.

Mayor

City of Clark

ATTEST:

Finance Officer

City of Clark

Motion # 049-2013

Resolution # 804 CDBG Resolution

Motion by Streff and seconded by Kline to approve Resolution #804 as follows. All members voting yes. Motion carried.

RESOLUTION # 804

WHEREAS, Clark is applying for a Community Development Block Grant from the US Department of Housing and Urban Development as administered by the State of South Dakota for a wastewater treatment system improvements project; and

WHEREAS, Clark is required to designate a certifying officer for the purpose of signing required documents pertaining to this application and grant;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of Clark be hereby designated as the city’s official for the purpose of signing the grant application, agreements, contracts, correspondence, pay requests, and other required documents; and

WHEREAS, Clark is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this application;

City Council Meeting – March 18, 2013

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of Clark be hereby designated as the city's environmental certifying officer for the purpose of signing environmental correspondence and other required documents and forms.

This resolution is effective upon passage.

Dated this 18th day of March, 2013.

By: _____

Mayor

Attest: _____

Finance Officer

Motion # 050-2013

Resolution # 805 CDBG Grant Application

Motion by Reidburn and seconded by Hanson to approve Resolution #805 as follows. All members voting yes. Motion carried.

RESOLUTION # 805

WHEREAS, City of Clark has identified the need to construct a new total retention wastewater treatment facility; and

WHEREAS, Clark desires to complete the above stated project; and

WHEREAS, a public hearing for the proposed project was held on March 18, 2013; and

WHEREAS, Clark is eligible to apply for Federal assistance for the proposed project; and

WHEREAS, with the submission of the CDBG application, Clark assures and certifies that all CDBG program requirements will be fulfilled.

THEREFORE, BE IT RESOLVED that the Clark City Council duly authorizes the Mayor to execute and submit a CDBG application requesting \$515,000 of funds for the proposed project.

Adopted and effective this 18th day of March, 2013.

Mayor

ATTEST: Finance Officer

Motion # 051-2013

Form 8

Motion by Streff and seconded by Kline to approve Mayor Dreher to sign Form 8 Documentation of Environmental Exemption. All members voting yes. Motion carried.

CCR Run Update

Due to weather, again, the CCR President was unable to attend. Councilwoman Hanson spoke on his behalf. Planning meetings are on-going. Due to the change in venue, the CCR group feels they need to advertise more. They are looking for donations from the city to assist with the cost. Will put on next month’s agenda.

Motion # 052-2013

Vacation Policy

Motion by Kline and seconded by Streff to approve a change in the vacation policy for essential employees for the month of December and to approve to put the change in the Personnel Manual. All members voting yes. Motion carried.

Motion # 053-2013

Executive Session

Motion by Reidburn and seconded by Hanson to enter into executive session for personnel issues, SDCL 1-25-2-1. All members voting yes. Motion carried.

Executive session began at 7:41 pm and ended at 8:12 pm.

Motion # 054-2013

Council Appointment

Motion by Kline and seconded by Woodland to appoint Vicki Orris to fill the open Ward I council position previously filled by Terry Binger. Voting in favor Kline, Hanson and Woodland. Voting against Streff and Reidburn. Motion passes by majority vote.

Motion # 055-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:17 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
April 1, 2013
7:00 PM

Call to order: The Clark City Council met in session on April 1, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Vicki Orris, Bill Krikac, Roger Collins, Jeremy Wellnitz and Dana Breske.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 056-2013

Adopt Agenda

Motion by Reidburn and seconded by Streff to adopt the agenda. All members voting yes.
Motion carried.

Swear in Vicki Orris

Finance Officer Luttrell administered the oath of office to Vicki Orris for her appointment to Ward I council. Councilwoman Orris took the chair vacated by Terry Binger.

Department Updates

Department updates given by Collins, Wellnitz and Luttrell. Crack sealing will begin this week. Chip sealing will be done this summer. Ditch cleaning will start soon. Luttrell gave update on the wastewater project. City is in need of purchasing 240 acres for the ponds.

Motion # 057-2013

Approve Department Updates

Motion by Hanson and seconded by Kline to approve the department updates. All members voting yes. Motion carried.

Public Input

Clark County Riders President Dana Breske visited with the council about the upcoming CCR Run on June 21-22 being held at the Clark County Fairgrounds. Breske answered questions and talked about the charitable donations their group gives. With the move to Clark, the clubs is looking for donations to help with the advertising.

Motion # 058-2013

CCR Donation

Motion by Hanson and seconded by Orris to approve a \$3,000 donation to the Clark County Riders to assist in their advertising costs. Voting in favor Kline, Hanson, Woodland, Streff and Orris. Opposed, Reidburn.

Motion # 059-2013

Approve Minutes

Motion by Kline and seconded by Woodland to approve the council meeting minutes from March 18, 2013. All members voting yes. Motion carried.

Motion # 060-2013

Approve Financial Statements

Motion by Reidburn and seconded by Hanson to approve the financial statements. All members voting yes. Motion carried.

Motion # 061-2013

Approve Claims

Motion by Streff and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Additional March Claims

#	To	For	Amount
21904	Jackie Luttrell	mileage	\$51.55
696	Dacotah Bank	supplies	\$45.51

New April Claims

To	For	Amount
American Family Insurance	insurance	\$11.00
AT&T Mobility	utilities	\$165.44
Banyon Data Systems	professional fees	\$1,590.00
Better Homes & Gardens	subscription	\$5.99
Butler Machinery	repairs	\$311.60
Cardmember Services	supplies	\$88.95
Clark Co. Courier	advertising	\$282.08
Clark Co. Historical Society	subsidy	\$560.00
Dacotah Bank	subsidy	\$6,477.47
Delta Dental	insurance	\$676.65
Ellwein Brothers	liquor	\$20,496.83
First National Bank	SRF loan	\$6,940.29
GALE	books	\$184.33
ITC	utilities	\$449.65
Jackie Luttrell	phone subsidy	\$50.00
Johnson Brothers	liquor	\$7,689.78
K&P Pump Repairs	repairs	\$9,751.75
Mack's	supplies	\$72.00
Moeller Sheet Metal	repairs	\$59.95
Northwestern Energy	utilities	\$6,225.88
Porter Distributing	liquor	\$2,457.60
Quill	supplies	\$512.71
Reader's Digest	subscription	\$15.98

City Council Meeting – April 1, 2013

Rae Jean Flora	phone	\$30.00
Republic National	liquor	\$11,934.73
SD Dept of Revenue	water testing	\$202.00
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
SD Rural Development	sewer revenue bond	\$1,307.00
Service Plus, Inc.	repairs	\$49.00
Sturdevant's	repairs	\$276.31
Time	periodical	\$29.95
USA Blue Book	repairs	\$454.96
Westside Implement	equipment	\$1,850.00

Paid April Claims

	To	For	Amount
695	EFTPS	payroll taxes	\$2,424.84
4/1/2013	Water Dept	payroll	\$879.44
Payroll	Sewer Dept	payroll	\$879.44
	Govt. Bldg	payroll	\$103.59
	Street Dept	payroll	\$1,998.20
	Finance Officer	payroll	\$1,100.12
	Sanitation Dept	payroll	\$321.56
	Library	payroll	\$426.57
	Transit	payroll	\$593.58
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$452.35
	Police	payroll	\$881.71
	Rae Jean Flora	payroll	\$202.63
	Overtime pay included in the above: D. Altfillisch \$44.18; R. Collins \$69.37; L. Stanley \$16.05.		

A public hearing was held for a special event liquor license request from Clark Legion for April 26, 2013 from 5-10 pm. No one was in attendance for the hearing.

Motion # 062-2013

Special Event License

Motion by Kline and seconded by Hanson to approve the special event liquor license for the Clark American Legion for April 26, 2013 from 5-10 pm. All members voting yes. Motion carried.

Bid Openings

A public bid opening was held for the City's garbage contract and the water and sewer line repairs. Only one bid was received for each.

Cook's Wastepaper & Recycling \$11.00 per household plus tax per month. Additional cart is \$6.00 per can per month plus tax.

Motion # 063-2013

Garbage Contract

Motion by Streff and seconded by Reidburn to approve the bid from Cook’s Wastewater & Recycling for a May 1, 2013 renewal. All members voting yes. Motion carried.

Forest Excavating submitted a bid for water and sewer repairs with the following rates:

Tractor Backhoe – machine and operator per hour rate	\$95.00/hour
Labor – Additional man per hour rate	\$55.00/hour
Excavator – Machine and operators per hour rate	\$130.00/hour
Tandem end dump and operator per hour rate	\$80.00/hour
Single axle end dump and operator per hour rate	\$70.00/hour
Skidsteer and operator per hour rate	\$80.00/hour

Motion # 064-2013

Water & Sewer Repairs Contract

Motion by Kline and seconded by Orris to approve the bid from Forest Excavating for a May 1, 2013 renewal. All members voting yes. Motion carried.

Motion # 065-2013

Pool & Summer Rec Rates

Motion by Woodland and seconded by Streff to approve the following pool and summer rec rates. All members voting yes. Motion carried.

- Pool:** Family pass \$110 - includes family swim pass & lessons for 2 kids
- Family pass \$75 - includes family swim pass only, no lessons
- Individual Pass \$60 - includes individual pass and one lesson
- Individual Lesson - \$25
- Adult daily pass \$4
- Student daily pass \$3
- 5 & under still free in kiddie pool

- Rec:** \$25 for T-Ball, coach pitch, pee wees, midgets and all girls teams
- \$35 for Teeners

Motion # 066-2013

Executive Session

Motion by Hanson and seconded by Kline to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:14 pm and ended at 8:42 pm.

Motion # 067-2013

Summer Pay Scale

Motion by Reidburn and seconded by Streff to approve the following pay scale for the summer employees:

Pool Manager	\$9.00/hour
Lifeguard w/WSI (3 + years)	\$8.00/hour

City Council Meeting – April 1, 2013

Lifeguard w/WSI (2+ years)	\$7.75/hour
Lifeguard no WSI	\$7.25/hour
Teener coach	\$2,000/season
T-Ball/Coach Pitch, 2 + years	\$1,000/team
Boys & Girls coach, first year	\$750/team

Motion # 068-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:44 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
May 6, 2013
7:00 PM

Call to order: The Clark City Council met in session on May 6, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Louann Streff and Tony Woodland. Absent Lon Reidburn.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Brenda Jenkins, Tyson Jenkins, Noah Huber, Jon Moeller and Jeff Seefeldt.

Mayor Dreher called the meeting to order at 7:00 pm.

Motion # 069-2013

Adopt Agenda

Motion by Streff and seconded by Woodland to adopt the agenda. All members voting yes.
Motion carried.

Public Input

Brenda Jenkins, Tyson Jenkins and Noah Huber addressed the council about repairs they would like to head up on the tennis court. They have interested groups willing to make financial donations for the costs. Council thanked them for their interest and approved the improvements.

Jon Moeller addressed the council about the replacements costs associated with a sewer backup at his residence. The City's insurance has finalized on the claim, less depreciation. Moeller would like the City to pay the depreciation cost. The City has never paid out of our pocket for additional expenses after insurance.

Department Updates

Updates given by Collins, Altfillisch, Wellnitz and Luttrell. Council authorized advertising for two part-time seasonal helpers to paint various city structures and perform a variety of jobs for approximately 24/hours a week. A-Tech will be here in the next couple of weeks to reline on South Commercial. Looking into getting the pool painted before it opens this summer. Chief Wellnitz presented a proposal for a new police car. Council approved advertising for a part-time custodian for city hall. Nuisance abatements are being sent out to clean up the town.

Motion # 070-2013

Water Tank Spray

Motion by Hanson and seconded by Orris to approve the purchase of a water tank spray bar and gas pump from Westside. All members voting yes. Motion carried.

City Council Meeting – May 6, 2013

Motion # 071-2013

Approve Minutes

Motion by Kline and seconded by Streff to approve the council meeting minutes from April 1, 2013. All members voting yes. Motion carried.

Motion # 072-2013

Approve Financial Statements

Motion by Hanson and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

Motion # 073-2013

Approve Claims

Motion by Streff and seconded by Woodland to approve the following claims. All members voting yes. Motion carried.

Additional April Claims

#	To	For	Amount
4/15/2013	Water Dept.	payroll	\$918.44
Payroll	Sewer Dept.	payroll	\$918.45
	Govt. Bldg.	payroll	\$103.59
	Street Dept.	payroll	\$2,353.41
	Finance Office	payroll	\$1,198.23
	Sanitation Dept.	payroll	\$323.49
	Library	payroll	\$426.57
	Transit	payroll	\$397.09
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$323.50
	Police Dept.	payroll	\$881.72
	Overtime pay included in the above: R. Collins \$312.17; J. Luttrell \$60.19; L. Stanley \$24.08		
697	Dacotah Bank	professional fees	\$29.17
698	City of Clark	utilities	\$23.35
699	SD Dept of Revenue	sales tax	\$2.88
700	Wellmark BCBS	insurance	\$3,242.04
701	EFTPS	941 taxes	\$2,482.79
21936	Clark County Riders	donation	\$3,000.00
21937	Dekker Hardware	supplies	\$323.98
21938	Best Roofers	repairs	\$1,173.00
21939	Moritz Publishing	supplies	\$137.80
21940	The US Life Insurance Co.	insurance	\$19.10
21941	Cook's Wastepaper	utilities	\$44.75
21942	AFLAC	insurance	\$177.17
21943	Moeller Sheet Metal	repairs	\$129.90
21944	A-OX Welding	supplies	\$10.36
21945	A&B Business	maintenance	\$59.69
21946	Star Laundry	maintenance	\$65.15

City Council Meeting – May 6, 2013

Additional April Claims

#	To	For	Amount
21947	Short Stop	supplies	\$183.50
21948	Clark Community Oil	supplies	\$2,470.64
21949	Ken's Food Fair	supplies	\$27.53
21950	Clark Co. Farmers Elevator	supplies	\$355.20
21951	Oscar's Machine Shop	repairs	\$275.20
21952	Westside Implement	repairs	\$191.44
21953	Cook's Wastepaper	garbage collection	\$5,415.28
21954	Clark Rural Water Systems	materials	\$11,138.40
21955	Clark Schools	yearbook	\$40.00
21956	SD Dept of Labor Unemployment	unemployment	\$61.98
21957	SD Municipal Street Maintenance	conference fees	\$0.00
21958	Petty Cash	misc supplies	\$96.75
21959	SD VFW	professional fees	\$125.00
4/29/2013	Water Dept.	payroll	\$895.35
Payroll	Sewer Dept.	payroll	\$895.36
	Govt Bldg	payroll	\$103.59
	Street Dept.	payroll	\$1,978.68
	Finance Office	payroll	\$1,311.47
	Sanitation Dept.	payroll	\$233.91
	Library	payroll	\$426.57
	Transit	payroll	\$502.59
	Mayor	payroll	\$172.27
	Parks Dept.	payroll	\$233.92
	Police Dept.	payroll	\$899.27
	Overtime pay included in the above: R. Collins		\$66.89
707	EFTPS	941 taxes	\$2,348.01
21960	Account Mngt	garnish	\$45.00
21961	AAA Collections	garnish	\$40.25
21962	Credit Collections Bureau	garnish	\$28.20
21963	SD Retirement Systems	retirement	\$3,607.12
21964	Child Support Payment Ctr	child support	\$444.45
21965	Rae Jean Flora	reimbursement	\$405.25

New May Claims

To	For	Amount
A&B Business	maintenance	\$72.53
AFLAC	insurance	\$177.17
American Family Insurance	insurance	\$11.00

City Council Meeting – May 6, 2013

New May Claims

To	For	Amount
A-OX Welding	supplies	\$11.47
AT&T	utilities	\$91.11
AT&T	utilities	\$80.05
Book of the Month Club	books	\$8.98
Broad Reach	books	\$169.53
Cardmember Services	supplies	\$484.83
City of Clark	operating transfer	\$45,000.00
Clark Community Oil	supplies	\$2,083.75
Clark County Courier	advertising	\$294.71
Clark Co. Historical Society	subsidy	\$560.00
Cole Papers	supplies	\$108.95
Cook's Wastepaper	utilities	\$44.75
Dacotah Bank	subsidy	\$6,477.47
Dacotah Bank	professional fees	\$26.57
Dekker Hardware	supplies	\$122.94
Delta Dental	insurance	\$713.40
Ecolab	maintenance	\$81.00
Ellwein Brothers	beer	\$15,731.47
Ferguson Waterworks	subsidy	\$8,224.73
Forest Excavating	repairs	\$826.20
ITC	utilities	\$450.13
Jackie Luttrell	utilities	\$55.55
Jeremy Wellnitz	conference expenses	\$61.00
Johnson Brothers	liquor	\$6,127.06
K&P Pump Repairs	repairs	\$643.02
Lyle Signs	supplies	\$128.00
Mack's Standard	supplies	\$314.95
M.J. Lang Asphalt	maintenance	\$6,050.00
Michael Todd & Co.	repairs	\$235.00
Mid-State Organized Crime Info	professional fees	\$75.00
Midwest Alarm CO.	professional fees	\$265.00
Milbank Winwater	parts	\$319.91
M&T Fire & Safety	supplies	\$31.00
Moeller Sheet Metal	repairs	\$129.85
Moritz Publishing	supplies	\$71.00
Northwestern Energy	utilities	\$5,802.28
Oscar's Machine Shop	repairs	\$102.12
Penworthy	books	\$354.78
Pitney Bowes	postage	\$769.99
Porter Distributing	liquor	\$3,767.80

New May Claims

To	For	Amount
Quill	supplies	\$236.73
Rae Jean Flora	utilities	\$30.00
Republic National	liquor	\$9,560.42
SD Dept of Revenue	sales tax	\$6.74
SD Dept of Revenue	professional fees	\$709.00
SD One Call	professional fees	\$1.05
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	sewer revenue bond	\$1,307.00
SD Rural Development	water revenue bond	\$908.00
Share Corp.	supplies	\$3,904.66
Star Laundry	maintenance	\$65.15
Sturdevant's	repairs	\$404.19
The US Life Insurance Co.	insurance	\$19.10
USA Blue Book	repairs	\$90.72
Watch Guard Video	equipment	\$4,820.00
Westside Implement	supplies	\$25.08
Woodring Plumbing	repairs	\$771.12

Motion # 074-2013

Special Event License

Motion by Hanson and seconded by Kline to approve the special event liquor license for the Clark Fire Department for their street dance on July 6, 2013 from 5 pm – July 7, 2013 2 am. All members voting yes. Motion carried.

East Pasture Bid

As advertised, an auction was held to lease the East Pasture for baling. Gary Hagstrom and Jason Foster were present for the auction.

Motion # 075-2013

Accept East Pasture Baling Lease

Motion by Hanson and seconded by Orris to accept Jason Foster and Rich Foster's bid for \$1,400.00 to lease the East Pasture for baling for 2013 and to authorize the Mayor to sign the lease. All members voting yes. Motion carried.

Motion # 076-2013

Council President

Motion by Kline and seconded by Hanson to elect Louann Streff as Council President. All members voting yes. Motion carried.

Motion # 077-2013

Council Vice President

Motion by Streff and seconded by Orris to elect Kerry Kline as Council Vice President. All members voting yes. Motion carried.

Motion # 078-2013

Mayor Appointments

Motion by Kline and seconded by Streff to approve the Mayor Appointments. All members voting yes. Motion carried.

Year 2013

Mayor Larry Dreher Appointments

Streets, Alleys, Sidewalks Lon Reidburn
 American Disabilities Act.....Belinda Hanson
 Pool.....Larry Dreher
 Rubble Site..... Lon Reidburn
 City ParksVicki Orris
 Water & SewerLarry Dreher
 Fire Dept. & Emergency Management..... Tony Woodland
 Zoning OfficerKerry Kline
 Finance Dept.....Belinda Hanson
 Liquor Officer.....Kerry Kline
 Med Van Louann Streff
 Recreation Director, Softball & Baseball Complex.....Vicki Orris
 Government Buildings..... Tony Woodland

City Attorney Chad Fjelland
 Health OfficerJoie Steffen
 Police ChiefJeremy Wellnitz

Library Board (3 year term)

Roberta Heim – 2016 (new)
 Bernice Halling – 2016 (new)
 Carolyn Harding –2015
 Marlys Moritz – 2014
 Patti Lamb – 2014
 Belinda Hanson – council representative

Park Board

Rae Jean Flora
 Deb Schlagel
 Vickie Dreher

Clark Housing & Redevelopment Board (5 year term)

Bruce Brekke – 2014
 Bill Krikac – 2018 (renew)
 Sandy Altfillisch – 2017
 Bob Schlueter – 2016
 Jerry Jacobson – 2015
 Teresa Kaufman - Secretary

Motion # 079-2013

Free Dump Day

Motion by Woodland and seconded Orris to approve May 11, 2013 as free dump day in association with the Rotary Clean Up. All members voting yes. Motion carried.

Snow Removal Bills

Council discussed two outstanding snow removal bills from Sportsman and the Claussen Buildings. Charges stand.

Motion # 080-2013

Insurance Renewals

Motion by Kline and seconded by Streff to renew the city's health insurance with Wellmark Blue Cross Blue Shield for the July 1, 2013 renewal. All members voting yes. Motion carried.

Motion # 081-2013

Sportsman Operating Agreement

Motion by Kline and seconded by Woodland to approve the operating agreement with Sportsman for May 8, 2013 to May 30, 2013. All members voting yes. Motion carried.

Motion # 082-2013

Dakota Butcher Operating Agreement

Motion by Orris and seconded by Streff to approve the revised one year operating agreement with Dakota Butcher effective June 1, 2013. Members voting yes Kline, Hanson, Streff and Orris. Woodland abstained. Motion carried.

Motion # 083-2013

Look Out Operating Agreement

Motion by Kline and seconded by Streff to approve the revised one year operating agreement with the Look Out effective June 1, 2013. Members voting yes Kline, Hanson, Streff and Orris. Woodland abstained. Motion carried.

Motion # 084-2013

Golf Club Operating Agreement

Motion by Streff and seconded by Orris to approve the revised one year operating agreement with the Clark Golf Club effective June 1, 2013. Members voting yes Kline, Hanson, Streff and Orris. Woodland abstained. Motion carried.

Motion # 085-2013

Clark Lanes Operating Agreement

Motion by Hanson and seconded by Streff to approve the revised one year operating agreement with the Clark Lanes effective June 1, 2013. Members voting yes Kline, Hanson, Streff and Orris. Woodland abstained. Motion carried.

Motion # 086-2013

Sportsman Operating Agreement

Motion by Kline and seconded by Orris to approve the revised one year operating agreement with the Sportsman effective June 1, 2013. Members voting yes Kline, Hanson, Streff and Orris. Woodland abstained. Motion carried.

Motion # 087-2013

Fleshman Tear Down Request

Motion by Streff and seconded by Orris to approve Roger and Barbara Fleshman's request to tear down the old Melby house located at 510 N. Commercial Street and to charge the Fleshman for the cost of black dirt fill not to exceed \$500.00. All members voting yes. Motion carried.

Motion # 088-2013

2013 Dump Rates

Motion by Kline and seconded by Woodland to approve the 2013 dump rates. All members voting yes. Motion carried.

City Council Meeting – May 6, 2013

Motion # 089-2013

Garbage Admin Fee

Motion by Hanson and seconded by Orris to approve changing the garbage administration fee from \$0.30 to \$.60/month effective on June bills. All members voting yes. Motion carried.

Retention Pond Land

Mayor Dreher gave an update on the land acquisition process for the retention ponds. Clark Engineering is advising that we need 200-240 acres to build the necessary ponds. We are looking at land in Day Township, sections 7, 8, 18 and 19.

Motion # 090-2013

Executive Session

Motion by Kline and seconded by Orris to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:21 pm and ended at 8:39 pm.

Motion # 091-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:40 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell

(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
June 3, 2013
7:00 PM

Call to order: The Clark City Council met in session on June 3, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac, Darin Altfillisch, Roger Collins, Police Chief Wellnitz, Brock Greenfield, Buster Altfillisch, Tom LaBrie and Troy Grensberg.

Mayor Dreher called the meeting to order at 7:00 pm.

Motion # 092-2013

Adopt Agenda

Motion by Reidburn and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

Public Input

Tom LaBrie updated the council on Rotary plans to upgrade the seating, infield grass and handicapped accessibility at Dickinson Park. Brock Greenfield gave an update on the Legion baseball program. Not having Legion funding the team, they are asking for donations and doing fund raisers.

Motion # 093-2013

Clark Area Baseball Donation

Motion by Reidburn and seconded by Orris to pay \$3,000 to the Clark Area Baseball Club to assist the Legion baseball league. All members voting yes. Motion carried.

Buster Altfillisch and Bill Krikac requested assistance from the City regarding the Willaby house in their neighborhood. The house has been vacant for several years and showing neglect. The City is mowing the property and will spray for weeds. The council will research the condemnation process.

Department Updates

Department updates given by Collins, Altfillisch, Wellnitz and Luttrell. Still trying to get the pool painted before opening it. Time to remove sump pumps from the sewer. Police Chief Wellnitz applied for a AED grant with Huron PD for 100% grant for two AEDs. Collins would like to continue on the sidewalk replacement project. Discussed getting engineered wood fiber under swing sets. Finance Office will be closed June 12 & 13 so office can attend Finance Officer school in Pierre. Discussed roof problems here at City Hall and questioned recourse from the last job.

Motion # 094-2013 **Culvert**

Motion by Streff and seconded by Reidburn to approve installing a drop inlet and 70’ of 15” cement culvert to control water run-off from Kansas Street at Clark Community Oil at a cost of \$4,800. All members voting yes. Motion carried.

Motion # 095-2013 **PT Summer Help**

Motion by Kline and seconded by Hanson to approve the hiring of Colin LaBrie and Samantha Luttrell for summer part time help at a pay of \$7.25/hour. All members voting yes. Motion carried.

Motion # 096-2013 **Custodian**

Motion by Reidburn and seconded by Hanson to approve the hiring of Marsha Bakken as Ulyot Building custodian at a pay of \$10.00/hour. All members voting yes. Motion carried.

Motion # 097-2013 **City Hall Roof**

Motion by Orris and seconded by Streff to approve replacing the City Hall roof with a steel room from the estimate of \$17,284.80 from Verdon Roofing upon Mayor receiving satisfactory responses from Verdon. All members voting yes. Motion carried.

Motion # 098-2013 **Approve Department Updates**

Motion by Reidburn and seconded Woodland to approve the department updates. All members voting yes. Motion carried.

Motion # 099-2013 **Approve Minutes**

Motion by Kline and seconded by Hanson to approve the council meeting minutes from May 6, 2013. All members voting yes. Motion carried.

Motion # 100-2013 **Approve Financial Statements**

Motion by Streff and seconded by Reidburn to approve the financial statements. All members voting yes. Motion carried.

Motion # 101-2013 **Approve Claims**

Motion by Hanson and seconded by Orris to approve the following claims. All members voting yes. Motion carried.

Additional May Claims

#	To	For	Amount
5/13/2013	Water Dept	payroll	\$ 916.28
	Payroll Sewer Dept	payroll	\$ 916.29
	Govt Bldg	payroll	\$ 103.59
	Street Dept	payroll	\$ 2,026.69
	Finance Office	payroll	\$ 1,198.22
	Sanitation Dept	payroll	\$ 667.26
	Library	payroll	\$ 426.57
	Transit	payroll	\$ 594.05

City Council Meeting – June 3, 2013

#	To	For	Amount
	Mayor	payroll	\$ 172.27
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.71
	Overtime pay included in the above: D. Altfillisch \$29.45; J. Luttrell \$60.19		
710	City of Clark	utilities	\$ 40.35
711	EFTPS	941 taxes	\$ 2,496.36
712	Wellmark BCBS	insurance	\$ 4,052.54
718	EFTPS	941 taxes	\$ 2,523.41
22018	Cook's Wastepaper	garbage collections	\$ 5,701.56
22019	Clark Rural Water System	materials	\$ 11,621.20
22020	Cindy Adkins	supplies	\$ 100.00
22021	Account Mngt	garnish	\$ 30.00
22022	Child Support Payment Ctr	child support	\$ 296.30
22023	SD Retirement Systems	retirement	\$ 2,407.04
22024	AAA Collection	garnish	\$ 26.82
22025	Credit Collection Bureau	garnish	\$ 18.80
5/27/2013	Sewer Dept	payroll	\$ 944.03
Payroll	Water Dept	payroll	\$ 944.04
	Govt Bldg	payroll	\$ 103.59
	Street Dept	payroll	\$ 1,957.10
	Finance Office	payroll	\$ 1,163.45
	Sanitation Dept	payroll	\$ 667.26
	Library	payroll	\$ 426.57
	Transit	payroll	\$ 671.66
	Mayor	payroll	\$ 172.27
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.72
	Overtime pay included in the above: D. Altfillisch \$117.78; J. Luttrell \$12.04		

New June Claims			
To	For	Amount	
AFLAC	insurance	\$ 177.17	
American Family Insur	insurance	\$ 11.00	
AT&T Mobility	utilities	\$ 173.16	
Book of the Month Club	books	\$ 78.92	
Butler Machinery	maintenance	\$ 45.36	
Cardmembers Services	software & travel	\$ 544.80	
Clark Co. Courier	advertising	\$ 228.73	
Clark Co. Historical Society	subsidy	\$ 560.00	
Clark Co. Weed & Pest	supplies	\$ 285.00	

City Council Meeting – June 3, 2013

To	For	Amount
Clark Doland Concrete	repairs	\$ 941.00
Colonial Research	supplies	\$ 5,860.32
Dacotah Bank	subsidy	\$ 6,477.47
Dacotah Bank	professional fees	\$ 25.00
Dekker Hardware	supplies	\$ 662.84
Delta Dental	insurance	\$ 713.40
F J McLaughlin	maintenance	\$ 2,227.55
Forest Excavating	repairs	\$ 4,949.04
Full Throttle Graphics	supplies	\$ 10.00
Harry's Septic	repairs	\$ 476.40
Hawkins	pool chemicals	\$ 5,680.49
ITC	utilities	\$ 428.74
Jackie Luttrell	subsidy	\$ 50.00
K&P Pump Repairs	repairs	\$ 268.91
Louann Streff	reimburse/supplies	\$ 158.96
Lyle Signs	supplies	\$ 125.78
Mackenzie Huber	mileage	\$ 77.70
Mack's Standard	supplies	\$ 783.30
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 6,207.07
Oscar's Machine	repairs	\$ 195.85
Overhead Door	repairs	\$ 1,066.33
Pitney Bowes	meter rental	\$ 162.00
Rae Jean Flora	subsidy/meal	\$ 39.00
Republic National	liquor	\$ 7,301.06
Roy's Sports Shop	supplies	\$ 593.92
SD DENR	professional fees	\$ 600.00
SD Dept of Revenue	water testing	\$ 202.00
SD Govt Finance Officer Assoc	conference	\$ 175.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Share Corp	supplies	\$ 292.62
Sign Pro	supplies	\$ 12.50
Star Laundry	maintenance	\$ 65.15
Sturdevant's	supplies	\$ 420.87
Upbeat Site Furnishing	supplies	\$ 3,467.23
Watertown Community Rec Ctr	training	\$ 371.00
Werdel Construction	repairs	\$ 4,374.00
Westside Implement	sprayer	\$ 1,465.81
Western Books	books	\$ 32.90
Woodring Plumbing	maintenance	\$ 183.60

Motion # 102-2013

Supplement Parks Budget

Motion by Hanson and seconded by Orris to supplement the Parks budget by \$1,500 from donations from Clark FFA, Clark Farmers Elevator and Land O Lakes for \$500 each to purchase new garbage cans at the Swimming Pool Park shelters. All members voting yes. Motion carried.

Motion # 103-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:47 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting
July 1, 2013
7:00 PM

Call to order: The Clark City Council met in session on July 1, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris and Lon Reidburn. Absent Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins and Police Chief Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:05 pm.

Motion # 104-2013

Adopt Agenda

Motion by Reidburn and seconded by Orris to adopt the agenda. All members voting yes. Motion carried.

Public Input

Collins passed along a request for a “Children at Play” sign to be put in the alley by fire hall.

Department Updates

Updates given by Collins, Wellnitz, Altfillisch and Luttrell. Sludge tank was fixed. Water break repaired at East Highway 212. Park equipment, fire hydrants and street markings are being painted. Police report reviewed. CCR Run went off without any problems. City trimming trees blocking intersections and sidewalks.

Motion # 105-2013

Kruthoff Culvert

Motion by Kline and seconded by Hanson to approve 50/50 cost share for a 30’ culvert extension at Gary Kruthoff’s at a cost of approximately \$200 each. All members voting yes. Motion carried.

Motion # 106-2013

Skid Steer Surplus and Trade

Motion by Reidburn and seconded by Orris to surplus the skid steer and trade in for replacement at Westside Implement. All members voting yes. Motion carried.

Motion # 107-2013

Approve Department Updates

Motion by Kline and seconded by Orris to approve the department updates. All members voting yes. Motion carried.

Motion # 108-2013

Approve Minutes

Motion by Hanson and seconded by Reidburn to approve the council meeting minutes from June 3, 2013. All members voting yes. Motion carried.

Motion # 109-2013

Approve Financial Statements

Motion by Reidburn and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

Motion # 110-2013

Approve Claims

Motion by Hanson and seconded by Orris to approve the following claims. All members voting yes. Motion carried.

Additional June Claims

#	To	For	Amount
6/4/2013	Payroll	council payroll	\$ 2,821.29
6/10/2013	Water Dept	payroll	\$ 918.44
	Payroll	Sewer Dept	\$ 918.44
		Govt Bldg	\$ 106.66
		Street Dept	\$ 2,541.27
		Finance Office	\$ 1,229.09
		Sanitation Dept	\$ 682.08
		Library	\$ 414.26
		Transit	\$ 752.10
		Mayor	\$ 172.27
		Parks Dept	\$ 952.60
		Police Dept	\$ 881.71
		Teener	\$ 461.75
		Overtime & holiday pay included in the above: R. Collins	\$52.03
		D. Schlager	\$62.50
721	EFTPS	payroll taxes	\$ 467.42
722	City of Clark	utilities	\$ 90.60
723	Dacotah Bank	prof fees	\$ 69.69
724	Dacotah Bank	TIF 2 loan	\$ 2,771.10
725	EFTPS	941 taxes	\$ 2,819.85
727	SD Dept of Revenue	May sales tax	\$ 320.33
22070	Clark Area Baseball Assoc	legion baseball donation	\$ 3,000.00
22071	Ellwein Brothers	beer	\$ 23,437.28
22072	Ferguson Waterworks	golf club subsidy	\$ 4,040.56
22073	Moritz Publishing	supplies	\$ 60.10
22074	Porter Distributing	beer	\$ 5,038.55
22075	The US Life Insur Co.	insurance	\$ 19.10
22076	Star Laundry	maintenance	\$ 65.15
22077	A-OX Welding	supplies	\$ 11.10
22078	A&B Business	maintenance	\$ 80.85
22079	Cook's Wastepaper	utilities	\$ 44.75
22080	Johnson Brothers	liquor	\$ 7,069.74
22081	Jackie Luttrell	travel expenses	\$ 184.76

City Council Meeting – July 1, 2013

#	To	For	Amount
22082	Rae Jean Flora	travel expenses	\$ 52.00
22083	Republic	liquor	\$ 200.22
22084	Dakota Butcher	supplies	\$ 28.26
22085	Francis L. Dean & Assoc	insurance	\$ 307.23
22086	Clark Rural Water Systems	materials	\$ 12,175.40
22087	Pro Build	supplies	\$ 71.22
22088	SD State Treasurer	prof fees	\$ 5.00
22089	Cook's Wastepaper	garbage collection	\$ 5,851.26
22090	Wellmark BCBS	insurance	\$ 3,685.33
22091	SD Retirement Systems	retirement	\$ 2,412.58
22092	Account Mngt	garnish	\$ 30.00
22093	AAA Collections	garnish	\$ 26.82
22094	Credit Collections Bureau	garnish	\$ 18.80
22095	Child Support Payment	child support	\$ 296.30
728	EFTPS	payroll taxes	\$ 2,983.62
6/24/2013	Water Dept	payroll	\$ 937.13
Payroll	Sewer Dept	payroll	\$ 937.13
	Govt Bldg	payroll	\$ 120.55
	Street Dept	payroll	\$ 2,664.95
	Finance Office	payroll	\$ 1,220.82
	Sanitation Dept	payroll	\$ 741.37
	Library	payroll	\$ 426.57
	Transit	payroll	\$ 547.52
	Mayor	payroll	\$ 172.27
	Parks Dept	payroll	\$ 952.60
	Police Dept	payroll	\$ 881.72
	Pool	payroll	\$ 804.26
	Teener	payroll	\$ 461.75
	Overtime & holiday pay included in the above: D. Altfillisch \$132.50		
	R. Collins \$74.33		
22096	Petty Cash	supplies	\$ 103.25

July Claims

To	For	Amount
Adolph Kiefer & Assoc	swimsuits	\$ 244.65
American Family Insurance	insurance	\$ 11.00
AT&T Mobility	utilities	\$ 173.16
Banyon Data Systems	professional fees	\$ 195.00
Best Western Ramkota	hotel	\$ 439.95
Cardmember Services	supplies	\$ 94.49
Chief	supplies	\$ 68.58

City Council Meeting – July 1, 2013

To	For	Amount
Clark Community Oil	supplies	\$ 1,791.10
Clark County Courier	advertising	\$ 291.05
Clark County Historical Society	subsidy	\$ 560.00
Clark Doland Concrete	repairs	\$ 291.50
Colonial Research	sewer supplies	\$ 585.66
Dacotah Bank	subsidy	\$ 6,477.47
Delta Dental	insurance	\$ 713.40
Diane Burns	training reimbursement	\$ 261.20
FJ McLaughlin Co.	repairs	\$ 1,794.05
First National Bank	SRF loan	\$ 6,940.29
Fjelland Law Office	legal fees	\$ 1,830.00
Forest Excavating	repairs	\$ 867.00
ITC	utilities	\$ 465.19
Jackie Luttrell	utilities	\$ 62.58
K&P Pump Repairs	repairs	\$ 1,655.70
Mack's Standard	supplies	\$ 288.00
Milbank Winwater	supplies	\$ 1,065.79
Moeller Sheet Metal	repairs	\$ 59.95
Mueller Systems	professional fees	\$ 500.00
New Dimension	maintenance	\$ 2,375.00
Northwestern Energy	utilities	\$ 5,003.34
Pitney Bowes	maintenance	\$ 399.00
Quill	supplies	\$ 71.39
Rae Jean Flora	utilities	\$ 30.00
Republic National	liquor	\$ 183.29
Rock River Arms	supplies	\$ 1,112.00
SD Dept of Revenue	professional fees	\$ 215.00
SD Dept of Revenue	June sales tax	\$ 129.32
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Share Corp	supplies	\$ 166.45
Star Laundry	rugs	\$ 65.15
Tony's Collision Ctr	repairs	\$ 1,097.72
True North Steel	repairs	\$ 1,627.51
Watertown Community Rec Ctr	training	\$ 100.00
Westside Implement	repairs	\$ 1,167.47
Woodring Plumbing	repairs	\$ 68.34

Motion # 111-2013

Extend Wellmark Plan

Motion by Orris and seconded by Kline to authorize Luttrell to sign an extension to the Wellmark renewal. All members voting yes. Motion carried.

Motion # 112-2013

2012 Audit Proposal

Motion by Hanson and seconded by Reidburn to approve the audit proposal for the 2012 audit to be performed by William Neale & Company. All members voting yes. Motion carried.

First Reading of Ordinance #513 Highway Commercial Permitted Uses

Motion # 113-2013

Police Grant Budget Supplement

Motion by Kline and seconded by Orris to supplement the police budget by \$3,779.50 – the amount received by grants for the camera, radar and PBT. All members voting yes. Motion carried.

Motion # 114-2013

Larson Tear Down

Motion by Reidburn and seconded by Orris to approve tearing down the Sharon Larson property at 226 North Commercial Street after October 1 at a cost not to exceed \$250 to Larson. All members voting yes. Motion carried.

Motion # 115-2013

Executive Session

Motion by Reidburn and seconded by Kline to enter into executive session for contractual issues, SDCL 1-25-2-4. All members voting yes. Motion carried.

Executive session began at 7:40 pm and ended at 7:48 pm.

Motion # 116-2013

Adjourn

Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:49 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
August 5, 2013
7:00 PM**

Call to order: The Clark City Council met in session on August 5, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Police Chief Wellnitz, Boy Scout Troop #23, Dean Kirkeby, Samantha Hensley and family, Clark Golf Club representatives and Rotarian Craig Spieker.

Mayor Dreher called the meeting to order at 7:02 pm.

Motion # 117-2013

Adopt Agenda

Motion by Reidburn and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

Public Input

Clark Troop #23 addressed the council accepting service as needed.

Dean Kirkeby asked council to consider donating a car for the airport to be used as a courtesy car for the pilots. City would be responsible for licensing and insurance. Pilots would keep it filled with gas. Council will research the logistics of this request.

Steve Nelson, Samantha Hensley's father, addressed the council wanting to discuss a personnel matter. Mayor suggested going into executive session to give time to advise the council about the personnel matter.

Motion # 118-2013

Executive Session

Motion by Reidburn and seconded by Orris to enter executive session to discuss a personnel issue, per SDCL 1-25.2.1. All members voting yes. Motion carried.

Council entered executive session at 7:16 pm and came out at 7:47 pm.

Department Updates

Department updates given by Altfillisch, Collins, Wellnitz and Luttrell. 2014 budget preparations are underway.

Motion # 119-2013

Summer Help Bonus

Motion by Reidburn and seconded by Hanson to authorize a \$200 bonus, after taxes, to the two summer street helpers, Colin LaBrie and Samantha Luttrell in appreciation of their work this past summer. All member voting yes. Motion carried.

Motion # 120-2013

Approve Minutes

Motion by Hanson and seconded by Woodland to approve the July 1, 2013 council meeting minutes. All members voting yes. Motion carried.

Motion # 121-2013

Approve Financial Statements

Motion by Reidburn and seconded by Orris to approve the financial statements. All members voting yes. Motion carried.

Motion # 122-2013

Approve Claims

Motion by Hanson and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

Additional July Claims

#	To	For	Amount
7/8/2013	Water Dept	payroll	\$ 1,068.98
Payroll	Sewer Dept.	payroll	\$ 1,068.99
	Govt Bldg	payroll	\$ 101.04
	Pool	payroll	\$ 1,928.74
	Streets Dept	payroll	\$ 2,686.50
	Finance Office	payroll	\$ 1,229.81
	Sanitation	payroll	\$ 800.66
	Library	payroll	\$ 406.05
	Transit	payroll	\$ 675.97
	Mayor	payroll	\$ 172.27
	Parks	payroll	\$ 952.60
	Police	payroll	\$ 881.71
	Teeners	payroll	\$ 461.75
7/22/2013	Water Dept	payroll	\$ 1,075.87
Payroll	Sewer Dept.	payroll	\$ 1,075.88
	Govt Bldg	payroll	\$ 117.42
	Pool	payroll	\$ 3,881.19
	Streets Dept	payroll	\$ 2,838.74
	Finance Office	payroll	\$ 1,226.69
	Sanitation	payroll	\$ 800.66
	Library	payroll	\$ 441.82
	Transit	payroll	\$ 693.95
	Mayor	payroll	\$ 172.27
	Parks	payroll	\$ 952.60
	Police	payroll	\$ 881.72
	Teeners	payroll	\$ 461.75
733	Dacotah Bank	professional fees	\$ 36.95
734	City of Clark	utilities	\$ 2,307.85
735	EFTPS	941 taxes	\$ 3,420.29

City Council Meeting – August 5, 2013

#	To	For	Amount
737	Wellmark BCBS	insurance	\$ 3,685.33
740	EFTPS	941 taxes	\$ 3,879.77
22135	The US Life Insur Co.	insurance	\$ 19.10
22136	AFLAC	insurance	\$ 177.17
22137	Cook's Wastepaper	garbage	\$ 5,827.92
22138	A&B Business	maintenance	\$ 94.02
22139	A-OX Welding	supplies	\$ 11.47
22140	Clark Community Oil	supplies	\$ 2,425.20
22141	Clark Rural Water Systems	materials	\$ 17,244.80
22142	Cook's Wastepaper	utilities	\$ 44.75
22143	Dekker Hardware	supplies	\$ 1,957.52
22144	Ken's	supplies	\$ 183.12
22145	Moeller Sheet Metal	repairs	\$ 99.90
22146	Moritz Publishing	supplies	\$ 98.10
22147	Northern Turf Services	subsidies	\$ 6,875.00
22148	Oscar's Machine Shop	repairs	\$ 138.10
22149	Pro Build	supplies	\$ 195.58
22150	Rieke Excavating	subsidies	\$ 1,387.67
22151	Sanford Laboratories	professional fees	\$ 38.43
22152	Sturdevant's	repairs	\$ 632.21
22153	Werdel Construction	repairs	\$ 575.00
22154	Woodring Plumbing	repairs	\$ 64.77
22155	WW Tire	repairs	\$ 20.00
22156	City of Clark	deposit applied to bill	\$ 103.95
22157	Heather Carroll	water deposit refund	\$ 96.05
22158	Weelborg CF Account	registration	\$ 50.00
22159	SD Retirement Systems	retirement	\$ 2,544.40
22160	Child Support Payment Ctr	child support	\$ 296.30
22161	Account Mngt	garnish	\$ 30.00
22162	Credit Collection Bureau	garnish	\$ 18.80
22163	AAA Collection	garnish	\$ 26.82
22164	Petty Cash	misc	\$ 103.10

August Claims

To	For	Amount
AFLAC	insurance	\$ 177.17
American Family Insur	insurance	\$ 11.00
A-OW Welding	supplies	\$ 11.10
AT&T	utilities	\$ 173.05
Avera Queen of Peace	professional fees	\$ 84.90
Banyon Data Systems	professional fees	\$ 195.00
Cardmember Services	travel expenses	\$ 54.21

City Council Meeting – August 5, 2013

To	For	Amount
City of Clark	deposit applied to bill	\$ 43.25
Clark Co. Courier	advertising	\$ 163.46
Clark Co. Historical Society	subsidy	\$ 560.00
Clark Co. Treasurer	supplies	\$ 2,340.10
Clark Doland Concrete	repairs	\$ 463.00
Clark Flower & Gift	supplies	\$ 39.50
Clark Rural Water	supplies	\$ 107.20
Clausen Construction	maintenance	\$ 1,537.50
Cook's Wastepaper	utilities	\$ 44.75
Dacotah Bank	subsidy	\$ 6,477.47
Dacotah Bank	credit card fees	\$ 79.34
Dakota Electronics	repairs	\$ 308.92
Dekker Hardware	supplies	\$ 687.04
Delta Dental	insurance	\$ 713.40
Dennis Herman	professional fees	\$ 120.00
Ecolab	maintenance	\$ 81.00
Eframson Electric	repairs	\$ 2,184.33
Engineering America	repairs	\$ 3,540.00
FJ McLaughlin Co.	maintenance	\$ 4,939.55
Gruenwald Electric	repairs	\$ 929.34
Harry's Septic	repairs	\$ 132.50
Hawkins Inc.	supplies	\$ 9,512.97
ITC	utilities	\$ 469.44
Jackie Luttrell	subsidy	\$ 50.00
Kaye Weber	water deposit refund	\$ 56.75
M&T Fire & Safety	equipment	\$ 2,392.20
Mack's Standard	supplies	\$ 247.05
Michael Madson	water deposit refund	\$ 100.00
Midwest Alarm Co.	professional fees	\$ 265.00
Milbank Communications	professional fees	\$ 75.00
M&T Fire & Safety	supplies	\$ 48.00
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 6,461.76
Oscar's Machine	parts	\$ 159.93
Pitney Bowes	supplies	\$ 130.88
Pitney Bowes	postage	\$ 769.99
Pro Build	supplies	\$ 156.08
Quill	supplies	\$ 147.63
Rae Jean Flora	subsidy	\$ 30.00
SD Assoc of Rural Water	professional fees	\$ 450.00
SD Dept of Revenue	professional fees	\$ 292.00
SD One Call	professional fees	\$ 87.15

City Council Meeting – August 5, 2013

	To	For	Amount
	SD Rural Development	sewer revenue bond	\$ 1,307.00
	SD Rural Development	water revenue bond	\$ 908.00
	SD Rural Development	sewer revenue bond	\$ 787.00
	SD Public Assurance Alliance	insurance	\$ 631.00
	Star Laundry	maintenance	\$ 65.15
	Sturdevant's	repairs	\$ 145.33
	USA Blue Book	supplies	\$ 390.74
	Watertown Flowers	supplies	\$ 46.00
	Werdel Construction	repairs	\$ 425.00
	Westside Implement	repairs	\$ 2,057.16
	WW Tire	repairs	\$ 170.45
22165	The US Life Insurance Co	insurance	\$ 19.10
745	EFTPS	payroll taxes	\$ 3,491.27
8/5/2013	Water Dept	payroll	\$ 1,043.49
Payroll	Sewer Dept	payroll	\$ 1,043.50
	Govt Bldg	payroll	\$ 118.19
	Pool	payroll	\$ 2,382.59
	Streets Dept	payroll	\$ 3,201.55
	Finance Office	payroll	\$ 1,212.42
	Sanitation	payroll	\$ 793.26
	Library	payroll	\$ 592.80
	Transit	payroll	\$ 801.44
	Mayor	payroll	\$ 172.27
	Parks Dept	payroll	\$ 317.70
	Police	payroll	\$ 881.71
747	SD Dept of Revenue	sales tax	\$ 333.11

Rotary Dickinson Park Project

Rotarian Craig Spieker spoke on behalf of a Rotary project for Dickinson Park. They would like to replace the bleachers and lay concrete for handicapped accessibility. Would like City's assistance in paying for the cement work at a cost of approximately \$9,000 and to tear down the current bleachers. Rotary is applying for a grant to cover the bleachers at a cost of \$25,000.

Motion # 123-2013

Dickinson Park Project

Motion by Streff and seconded by Reidburn to approve \$9,000 from the Parks Restricted Funds to pay for the concrete work for the Rotary project and to authorize the city workers to tear down the current bleachers and crow's nest for replacement next spring. All members voting yes. Motion carried.

Clark Golf Course

The Clark Golf Course Board and employees gave an update to the council about the irrigation system that the city helped fund and what projects they have on the horizon. They thanked the city for their assistance in the past. The City Council will consider their needs in preparing the 2014 budget.

Motion # 124-2013

Midwest Alarm Agreement

Motion by Kline and seconded by Orris to authorize the Mayor to sign the Midwest Alarm Agreement for fire protection at the clinic. All members voting yes. Motion carried.

Motion # 125-2013

Ordinance #513

Motion by Kline and seconded by Hanson to approve the second reading of Ordinance #513 as follows. All members voting yes. Motion carried.

Ordinance # 513

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE BOOK, TITLE 11 – ZONING, CHAPTER 12 “HC” HIGHWAY COMMERCIAL DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that Title 11 – Zoning, Chapter 12 – “HC” Highway Commercial District be amended as follows:

“Section 11.12.02 Permitted Uses

The Following uses and structures shall be permitted in the “HC” Highway Commercial District:

- Horticulture and the raising of field crops;
- Garages, repair shops and automobile service stations;
- Hotel/motel;
- Bed and breakfast;
- Offices;
- Eating establishments;
- Commercial Storage.”

All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolutions previously adopted.

City of Clark
Larry Dreher, Mayor

Attest:
Jackie Luttrell, Finance Officer

(SEAL)

First Reading: July 1, 2013
Second Reading: August 5, 2013
Published: August 14, 2013
Effective: September 3, 2013

Motion # 126-2013

Resolution #806 Streets Capital Outlay

Motion by Streff and seconded by Orris to approve Resolution # 806 A Capital Outlay for Street Equipment as follows. All members voting yes. Motion carried.

RESOLUTION # 806

A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND STREET EQUIPMENT REPLACEMENT.

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of certain pieces of street maintenance equipment is necessary for the proper repair, maintenance and upkeep of the City streets and alleyways, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said street maintenance equipment, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said street maintenance equipment;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$10,000 per annum beginning with the 2014 appropriations from the general fund for the purpose of replacing street maintenance equipment.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 5th day of August, 2013.

Larry Dreher, Mayor

ATTEST:
Jackie Luttrell, Finance Officer
(SEAL)

Motion # 127-2013

Resolution #807 Parks Capital Outlay

Motion by Streff and seconded by Orris to approve Resolution # 807 A Capital Outlay for Park Equipment as follows. All members voting yes. Motion carried.

RESOLUTION # 807

A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND PARK EQUIPMENT REPLACEMENT.

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of certain pieces of park equipment is necessary for the proper repair, maintenance and upkeep of the City parks, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said park equipment, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said park equipment;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$5,000 per annum beginning with the 2014 appropriations from the general fund for the purpose of replacing park equipment.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 5th day of August, 2013.

Larry Dreher, Mayor

ATTEST:

Jackie Luttrell, Finance Officer
(SEAL)

Motion # 128-2013

Bookmark Sales

Motion by Streff and seconded by Reidburn to allow the library to sell bookmarks made by Karlie Paulson for a fundraiser for her World Strides Trip. All members voting yes. Motion carried.

Updated Personnel Manual

Luttrell advised council that the SD Municipal League has an updated draft personnel manual. This manual includes current legislative updates and is recommended for small cities. Luttrell will use the template to recreate the city's manual.

Motion # 129-2013

Reschedule September Meeting

Motion by Orris and seconded by Kline to reschedule the September city council meeting to September 4, 2013 at 7 pm due to the Labor Day holiday. All members voting yes. Motion carried.

Motion # 130-2013

Executive Session

Motion by Hanson and seconded by Reidburn to enter into executive session for personnel issues, SDCL 1-25-2-1. All members voting yes. Motion carried.

Executive session began at 8:34 pm and ended at 8:37 pm.

Motion # 131-2013

Resignation

Motion by Orris and seconded by Woodland to accept the resignation of Samantha Hensley as the librarian of the Emil M. Larson Library. All members voting yes. Motion carried.

Motion # 132-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:38 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
September 4, 2013
7:00 PM**

Call to order: The Clark City Council met in session on September 4, at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris and Lon Reidburn.
Absent: Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Buster Altfillisch, Dean Rasmussen and Dean Hilmoe.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 133-2013

Adopt Agenda

Motion by Reidburn and seconded by Orris to adopt the agenda. All members voting yes. Motion carried.

Public Input

Buster Altfillisch addressed the council wanting an update on the Willaby property. Dean Rasmussen showed a video about the PDR Youth Hunt. Dean is requesting the council to donate the old crow's nest to be used as a handicapped accessible deer stand.

Motion # 134-2013

Donate Crow's Nest

Motion by Reidburn and seconded by Orris to donate the old Dickinson Park crow's nest to the PDR Youth Hunt organization. All members voting yes. Motion carried.

Department Updates

Updates given by Altfillisch, Collins and Luttrell. Wellnitz was absent. Discussed future street projects. Updates given on the retention pond project.

Motion # 135-2013

Department Updates

Motion by Hanson and seconded by Kline to approve the department updates. All members voting yes. Motion carried.

Motion # 136-2013

Approve Minutes

Motion by Reidburn and seconded by Orris to approve the council meeting minutes from August 5, 2013. All members voting yes. Motion carried.

Motion # 137-2013

Approve Financial Statements

Motion by Kline and seconded by Reidburn to approve the financial statements. All members voting yes. Motion carried.

Motion # 138-2013

Approve Claims

Motion by Hanson and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

August Paid Claims

#	To	For	Amount
8/9/2013	Streets Dept	payroll	\$ 400.00
	Payroll		
8/19/2013	Water Dept	payroll	\$ 1,048.11
	Payroll		
	Sewer Dept	payroll	\$ 1,048.12
	Govt Bldg	payroll	\$ 112.46
	Pool	payroll	\$ 1,616.21
	Streets Dept	payroll	\$ 2,613.04
	Finance Office	payroll	\$ 1,177.65
	Sanitation	payroll	\$ 800.66
	Library	payroll	\$ 403.60
	Transit	payroll	\$ 569.93
	Mayor	payroll	\$ 172.28
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.72
748	EFTPS	payroll taxes	\$ 66.28
749	City of Clark	utilities	\$ 2,156.20
750	Wellmark BCBS	insurance	\$ 3,685.33
752	EFTPS	payroll taxes	\$ 3,106.59
22217	Cook's Wastepaper	garbage collection	\$ 5,856.66
22218	A&B Business Solution	maintenance	\$ 75.69
22219	Ken's	supplies	\$ 368.00
22220	Westside Implement	equipment	\$ 1,295.00
22221	Clark Rural Water Systems	materials	\$ 16,983.00
22222	Moritz Publishing	supplies	\$ 82.20
22223	Clark Community Oil	supplies	\$ 1,911.91
22224	Credit Collection Bureau	garnish	\$ 9.40
22225	Petty Cash	supplies	\$ 111.25
22226	Account Mngt	garnish	\$ 30.00
22227	AAA Collection	garnish	\$ 13.41
22228	Child Support Payment Ctr	child support	\$ 296.30
22229	SD Retirement Systems	retirement	\$ 2,636.56
22230	City of Clark	deposit applied to bill	\$ 51.10
9/2/2013	Water Dept	payroll	\$ 948.64
	Payroll		
	Sewer Dept	payroll	\$ 948.65
	Govt Bldg	payroll	\$ 156.69
	Pool	payroll	\$ 31.40

City Council Meeting – September 4, 2013

#	To	For	Amount
	Streets Dept	payroll	\$ 2,473.59
	Finance Office	payroll	\$ 1,168.94
	Sanitation	payroll	\$ 800.66
	Library	payroll	\$ 403.60
	Transit	payroll	\$ 600.73
	Mayor	payroll	\$ 172.28
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.71
759	EFTPS	941 taxes	\$ 2,689.61

New September Claims

To	For	Amount
ALFAC	insurance	\$ 177.17
American Family Insurance	insurance	\$ 11.00
Asphalt Zipper	repairs	\$ 2,170.00
AT&T Mobility	utilities	\$ 171.05
Banyon Data Systems	professional fees	\$ 795.00
Butler Machinery	repairs	\$ 995.70
Cardmember Services	supplies	\$ 79.00
Clark Vet Service	supplies	\$ 5.86
Courier	advertising	\$ 201.97
Clark County Historical Society	subsidy	\$ 560.00
Dacotah Bank	subsidy	\$ 6,477.47
Dacotah Insurance	insurance	\$ 6,631.00
Dekker Hardware	supplies	\$ 569.73
Delta Dental	insurance	\$ 619.00
DEMCO	supplies	\$ 22.90
F J McLaughlin	cold mix	\$ 4,590.80
Flint Hills Resources	maintenance	\$ 34,508.12
Forest Excavating	repairs	\$ 8,189.40
Glass Products	repairs	\$ 189.96
Hawkins	pool supplies	\$ 2,988.50
Hydro Klean	maintenance	\$ 1,706.00
ITC	utilities	\$ 479.92
Jackie Luttrell	utility	\$ 60.73
JB Repair	repairs	\$ 1,163.70
Jeff's Vacuum Center	equipment	\$ 822.95
L-3 Communications EoTech	equipment	\$ 388.26
Loren Stanley	insurance benefits	\$ 1,500.00
Mack's Standard	supplies	\$ 239.95
MC& R Pool	supplies	\$ 500.75

City Council Meeting – September 4, 2013

Michael Todd & Co.	supplies	\$	156.46
Moeller Sheet Metal	repairs	\$	280.83
Moritz Publishing	supplies	\$	69.36
New Dimension	mowing	\$	1,500.00
Northwestern Energy	utilities	\$	7,643.75
Office Peeps	supplies	\$	15.14
Oscar's Machine Shop	repairs	\$	26.09
Pitney Bowes	postage	\$	769.99
Pitney Bowes	meter rental	\$	162.00
Quill	supplies	\$	268.86
Rae Jean Flora	utility	\$	30.00
Roy's Sport Shop	supplies	\$	238.96
SD Dept of Revenue	water testing	\$	532.00
SD Dept of Revenue	sales tax	\$	113.38
SD Municipal League	registration	\$	200.00
SD Rural Development	sewer revenue bond 1	\$	787.00
SD Rural Development	water revenue bond	\$	908.00
SD Rural Development	sewer revenue bond 2	\$	1,307.00
Share Corp	supplies	\$	330.02
Star Laundry	maintenance	\$	130.30
The US Life insurance Co.	insurance	\$	19.10
The Library Store	supplies	\$	66.80
Verdon Roofing	repairs	\$	19,065.84
Westside Implement	parts	\$	13.94
WW Tire	repairs	\$	40.00

Ordinance #514 2014 Budget

Council heard the first reading of Ordinance #514 for the 2014 Budget. Council reviewed the budget and changes will be ready for the next meeting.

Ordinance #515 International Property Maintenance Code

Council discussed the pros and cons for approving the International Property Maintenance Code (IPMC). Council heard the first reading of Ordinance #515 to approve the IPMC.

Motion # 139-2013

Restricted Cash and Contingency Transfer

Motion by Kline and seconded by Hanson to approve using \$15,737.39 government building restricted cash and \$4,125 contingency transfer to cover the costs of the replacement roof on the Ulliot Building and transfer into Government Buildings (41920). All members voting yes. Motion carried.

Motion # 140-2013

Contingency Transfer

Motion by Orris and seconded by Reidburn to approve the following contingency transfers: Mayor (41210) \$944.00; Police (42110) \$360.00; Sanitation (43210) \$177.00;

WHEREAS, the City finds it necessary to take out a loan dollar value exceeding \$2,000,000 to fund the project;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark that the base sewer fees will need to be increased to \$41.50 by October 1, 2015 in order to make the necessary loan payments.

The City is adopting this Resolution as part of the loan application to Rural Development in showing our intent to comply with the necessity of a rate increase.

Dated this 4th day of September 2013.

Larry Dreher, Mayor

ATTEST:

Jackie Luttrell, Finance Officer

(seal)

Adopted: September 4, 2013
Published: September 11, 2013

Library Changes

Hanson gave an update on the library and the changes the board has planned.

Motion # 143-2013

Approve Librarian

Motion by Orris and seconded by Kline to approve the Library Board’s recommendation to approve Katherine Taylor as the new librarian retroactive to August 5, 2013 at a pay of \$9.50/hour. Voting in favor – Kline, Orris and Hanson. Opposed – Reidburn. Motion failed due to lack of majority vote.

Motion # 144-2013

Write-off Playhouse Debt

Motion by Hanson and seconded by Reidburn to write off \$885.16 from the debt incurred by the Playhouse liquor operating agreement. This does not mean the city is discontinuing pursuing the debt; it is just being written off the city books. All members voting yes. Motion carried.

Motion # 145-2013

Write-off Utilities Debt

Motion by Hanson and seconded by Orris to write off the following uncollectable water receivables:

01-00001050-00-5	David Clark	\$46.00
01-00001397-00-5	Pam Cooper	\$1,210.00
01-00001547-00-4	Larry Day	\$652.00
01-00002259-00-4	Clete Guffin	\$633.44
01-00003728-00-1	Patrick Patenode	\$885.54

City Council Meeting – September 4, 2013

01-00005135-00-7	David Shult	\$502.14
02-00001590-00-3	DesLauriers Oil	\$500.00
01-00001870-00-7	George Florey	\$670.42
01-00003905-02-2	Frank Melby	\$192.90
01-00004500-00-2	James Peckham, Jr	\$915.42
01-00000088-00-3	Cynthia Aker	\$383.25
01-00005505-00-6	Keith Tarbox	\$620.68

This does not mean the city is discontinuing pursuing the debt; it is just being written off the city books. All members voting yes. Motion carried.

Motion # 146-2013

Executive Session

Motion by Reidburn and seconded by Kline to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 9:08 pm and ended at 9:30 pm.

Motion # 147-2013

Adjourn

Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:31 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
October 7, 2013
7:00 PM**

Call to order: The Clark City Council met in session on October 7, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Lon Reidburn, Louann Streff and Tony Woodland. Absent Vicki Orris.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz and Bob Bjerke.

Mayor Dreher called the meeting to order at 7:05 pm.

Motion # 148-2013

Adopt Agenda

Motion by Reidburn and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

Public Input

Bill Krikac, Clark Housing & Redevelopment board member, stated that the Kloster property was not able to be purchased for their next housing project. Looking for other property. Larson house will be torn down later this month. Mayor Dreher asked council if there is any interest in a community garden.

Department Updates

Department updates given by Collins, Altfillisch, Wellnitz and Luttrell. Looking to close the dump November 8. Will offer free dump days on October 25 and 26. Willie Gruenwald would like to cost share in a culvert at his property on N. Dakota. Trying to get in touch with Hydro Klean (previously known as A-Tech) about getting sewer lines relined yet in 2013. Applications have been submitted to CDBG and RD for the total retention pond project. Annual conference is this week in Aberdeen. Luttrell will attend an election workshop in Sioux Falls in December.

Motion # 149-2013

Culvert

Motion by Reidburn and seconded by Woodland to approve constructing a valley gutter on 5th Ave NE between Cloud and Kansas streets at a cost of approximately \$10,000.00. All members voting yes. Motion carried.

Motion # 150-2013

Department Updates

Motion by Hanson and seconded by Kline to approve the department updates. All members voting yes. Motion carried.

Motion # 151-2013

Approve Minutes

Motion by Hanson and seconded by Reidburn to approve the council meeting minutes from September 4, 2013 with the following corrections to the published minutes –motion 145-2013 – write off collectables for Frank Melby should be \$192.90 and James Peckham should be \$915.42. All members voting yes. Motion carried.

Motion # 152-2013

Approve Financial Statements

Motion by Streff and seconded by Woodland to approve the financial statements. All members voting yes. Motion carried.

Motion # 153-2013

Approve Claims

Motion by Reidburn and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

Additional Claims

#	To	For	Amount
9/16/2013	Water Dept	payroll	\$ 950.95
Payroll	Sewer Dept	payroll	\$ 950.96
	Govt Bldg	payroll	\$ 102.22
	Streets Dept	payroll	\$ 2,278.23
	Finance Office	payroll	\$ 1,173.30
	Sanitation Dept	payroll	\$ 763.60
	Library	payroll	\$ 391.19
	Transit	payroll	\$ 560.13
	Mayor	payroll	\$ 172.28
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.72
761	City of Clark	utilities	\$ 1,840.35
762	Dacotah Bank	prof fees	\$ 48.10
763	Wellmark BCBS	insurance	\$ 3,685.33
764	EFTPS	941 taxes	\$ 2,599.95
22277	Sanford Health Pathology Clinic	conference	\$ 20.00
22278	Clark Community Oil	supplies	\$ 2,215.76
22279	Pro Build	supplies	\$ 81.62
22280	Cook's Wastepaper	garbage collections	\$ 5,891.76
22281	Clark Fire Dept	fireworks	\$ 2,500.00
22282	Ken's Food Fair	supplies	\$ 19.71
22283	Cook's Wastepaper	utilities	\$ 44.75
22284	Clark Co. Weed & Pest	maintenance	\$ 275.28
22285	Sturdevant's	supplies	\$ 334.92
22286	A&B Business Solutions	maintenance	\$ 72.69
22287	A-OX Welding	supplies	\$ 11.47
22288	Petty Cash	supplies	\$ 99.00

City Council Meeting – October 7, 2013

22289	Clark Rural Water Systems	materials	\$	17,850.00
22290	GALE	books	\$	71.55
9/30/2013	Water Dept	payroll	\$	916.28
Payroll	Sewer Dept	payroll	\$	916.28
	Govt Bldg	payroll	\$	92.07
	Streets Dept	payroll	\$	2,120.68
	Finance Office	payroll	\$	1,328.86
	Sanitation	payroll	\$	809.65
	Library	payroll	\$	403.60
	Transit	payroll	\$	708.80
	Mayor	payroll	\$	172.28
	Park	payroll	\$	326.69
	Police	payroll	\$	899.27
770	EFTPS	941 taxes	\$	2,661.92
22291	SD Retirement Systems	retirement	\$	3,692.30
22292	Account Mngt	wage assignment	\$	45.00
22293	Child Support Payment Ctr	child support	\$	444.45

New Claims

To	For	Amount
A&B Business	maintenance	\$ 99.85
AFLAC	insurance	\$ 218.31
American Family Insurance	insurance	\$ 11.00
A-OX Welding	supplies	\$ 11.47
AT&T	utilities	\$ 176.05
Cardmember Services	supplies	\$ 36.04
City of Clark	supplies	\$ 51.00
City of Clark	utilities	\$ 581.15
City of Clark	deposit clear bill	\$ 94.55
Clark Chamber of Commerce	subsidy	\$ 500.00
Clark Co. Historical Society	subsidy	\$ 560.00
Clark County Courier	advertising	\$ 129.26
Clark Rural Water Systems	materials	\$ 12,899.60
Cook's Wastepaper	utilities	\$ 44.75
Dacotah Bank	subsidy	\$ 6,477.47
Dacotah Bank	professional fees	\$ 39.08
Dekker Hardware	supplies	\$ 185.92
Delta Dental	insurance	\$ 655.75
First National Bank	SRF loan	\$ 6,940.29
FJ McLaughlin Co.	cold mix	\$ 2,098.75
Fjelland Law Office	legal fees	\$ 720.00
Forest Excavating	repairs	\$ 386.58

City Council Meeting – October 7, 2013

Gruenwald Electric	repairs	\$	285.92
Heiman	maintenance	\$	81.00
ITC	utilities	\$	434.81
Jackie Luttrell	subsidy/mileage	\$	115.86
JB Repair	repairs	\$	1,742.70
Jorge Morales	water refund	\$	56.75
Kevin's Tree Service	maintenance	\$	1,260.00
Literary Guild	books	\$	122.76
Lyle Signs	supplies	\$	124.84
Mack's Standard	supplies	\$	209.00
Michael Todd & Co.	maintenance	\$	658.70
Midwest Alarm Co.	professional fees	\$	265.00
Moeller Sheet Metal	maintenance	\$	239.80
Moritz Publishing	supplies	\$	60.10
New Dimension	mowing	\$	2,085.00
Northwestern Energy	utilities	\$	6,090.28
Northwestern Energy	utilities	\$	466.36
Office Peeps	supplies	\$	10.72
Oscar's Machine Shop	repairs	\$	323.67
Petty Cash	supplies	\$	83.00
Quill	supplies	\$	226.22
Rae Jean Flora	subsidy	\$	50.00
Rick Garvin	water deposit	\$	48.70
SD DENR	loan payment	\$	2,210.99
SD Dept of Revenue	water testing	\$	404.00
SD Dept of Revenue	sales tax	\$	43.94
SD DOT	advertising	\$	32.00
SD DOL Unemployment Div	unemployment claims	\$	774.00
SD Municipal League	conference	\$	25.00
SD One Call	locates	\$	55.65
SD Rural Development	sewer revenue bond 1	\$	787.00
SD Rural Development	water revenue bond	\$	908.00
SD Rural Development	sewer revenue bond 2	\$	1,307.00
Service Master	maintenance	\$	514.00
Star Laundry	rugs	\$	65.15
Sturdevant's	supplies	\$	132.70
The US Life Insur Co.	insurance	\$	19.10
WW Tire Service	repairs	\$	1,088.88

Public Hearing

At 7:30 pm, a public hearing was held for a special event liquor license for the Clark American Legion for the Lion's Gun Raffle on October 12, 2013.

Motion # 154-2013

Special Event Liquor License

Motion by Kline and seconded by Reidburn to approve the special event liquor license for October 12 for Clark American Legion. All members voting yes. Motion carried.

Motion # 155-2013

2013 Assessment Role

Motion by Reidburn and seconded by Hanson to approve the 2013 Assessment Role as follows. All members voting yes. Motion carried.

Sportsman Bar	snow removal	\$220.00
Brian Willaby	mowing	\$1,184.00
Richard Butcher	mowing	\$73.60
Rocky Beynon	landfill	\$112.00
Dennis Anderson	mowing	\$63.60

Mowing

Bob Bjerke addressed the council on his desire to continue mowing the city properties in 2014. Council voiced their positive comments in keeping this relationship. Fjelland will work on getting a contact together.

Motion # 156-2013

Ordinance #514 – 2014 Appropriations Ordinance

Motion by Kline and seconded by Streff to approve Ordinance #514 2014 Appropriations Budget Ordinance as follows. All members voting yes. Motion carried.

City Council Meeting – October 7, 2013

Ordinance # 514 2014 Appropriations Ordinance

Part One:

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Debt Service</u>
	<u>General</u>	<u>Library</u>	<u>TIF District</u>	<u>TIF District</u>
	<u>Fund</u>	<u>Fund</u>	<u>No. 1</u>	<u>No. 2</u>
410 General Government				
411 Council	\$ 16,025			
411.5 Contingency	\$ 39,000			
412 Mayor	\$ 7,035			
413 Elections	\$ 850			
414.1 Legal Services	\$ 3,800			
414.2 Finance Office	\$ 98,860			
419 Government Bldgs	\$ 27,392			
Total General Government	\$ 192,962			
420 Public Safety				
421 Police	\$ 99,890			
422 Fire Department	\$ 24,075			
Total Public Safety	\$ 123,965			
430 Public Works				
431 Highway & Streets	\$ 251,843			
431.5 Storm Drainage	\$ -			
431.6 Street Lighting	\$ 26,500			
432.1 Sanitation	\$ 100,928			
439 Transit	\$ 31,255			
Total Public Works	\$ 410,526			
441 Health and Welfare				
441 Health - Medical Building	\$ 10,952			
441.3 West Nile	\$ 4,000			
	\$ 14,952			
450 Culture & Recreation				
451.1 Teener's	\$ 2,453			
451.2 Swimming Pool	\$ 87,211			
452 Parks	\$ 68,720			
455 Library	\$ 21,314	\$ 100		
Total Culture & Recreation	\$ 179,698	\$ 100		
465 Economic Development				
465.1 Industrial Development	\$ 77,730			
465.3 Promoting the City	\$ 16,200			
Total Economic Development	\$ 93,930			
470 Debt Services			\$ 8,546	\$ 5,543
499 Liquor	\$ 50			
511 Operating Transfer Out Sewer	\$ 45,000			
Reserve & Capital Outlay				\$ 6,463
Total Appropriations	\$ 1,061,083	\$ 100	\$ 8,546	\$ 12,006

City Council Meeting – October 7, 2013

REVENUES

Part Two:

The following designates the fund or funds that money derived from the following sources is applied to.

Revenue	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>	<u>TIF District No. 2</u>
310 Taxes	\$ 799,236		\$ 8,302	\$ 11,976
320 Licenses & Permits	\$ 500			
330 Intergovernmental Revenue	\$ 72,410			
340 Charges for Goods & Srvs	\$ 112,565			
350 Fines & Forfeits	\$ 3,850	\$ 100		
360 Miscellaneous Revenue	\$ 47,422		\$ 10	\$ 30
380 Liquor	\$ 25,100			
Reserves & Capital Outlays			\$ 234	
Total Means of Finance	\$ 1,061,083	\$ 100	\$ 8,546	\$ 12,006

PROPRIETARY FUNDS

	<u>Water Fund</u>	<u>Sewer Fund</u>
Estimated Beginning Retained Earnings	\$ 57,000	\$ 100,000
Estimated Revenue	\$ 269,975	\$ 199,725
Operating Transfer In	-	\$ 45,000
Total Available	\$ 326,975	\$ 344,725
Less Appropriations	\$ (269,975)	\$ (244,725)
Estimated Surplus	\$ 57,000	\$ 100,000

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

CITY OF
CLARK

Larry Dreher,
Mayor

Attest:

Jackie Luttrell, Finance Officer

(seal)

First Reading:	<u>4-Sep-13</u>
Second Reading:	<u>7-Oct-13</u>
Adopted:	<u>7-Oct-13</u>
Published:	<u>9-Oct-13</u>
Effective Date:	<u>29-Oct-13</u>

Ordinance #515 International Property Maintenance Code

Council had more discussion on adopting the International Property Maintenance Code. Will have a second reading at next meeting adopting the first three sections.

Ordinance #516 Sewer Rates

First reading was had on revising the sewer rates to reallocate the line fees to a debt service fee and base fee.

Ordinance #518 Water Rates

First reading was had on revising the water rates to reallocate line fee to a debt service fee and a base fee.

Personnel Manual

Luttrell gave an update on the personnel manual revisions.

Motion # 157-2013

Budget Supplement

Motion by Streff and seconded by Hanson to supplement the library budget (45510) by \$247.00 from monies received from the vocation rehab reimbursement. All members voting yes. Motion carried.

Motion # 158-2013

Librarian

Motion by Hanson and seconded by Streff to approve the hiring of Katherine Taylor as the regular part time librarian at a pay of \$9.50/hour retroactive back to August 5, 2013. All members voting yes. Motion carried.

Ordinance #517 2014 Salaries

First reading was had on Ordinance #517 2014 Salaries.

Motion # 159-2013

Executive Session

Motion by Reidburn and seconded by Hanson to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 7:57 pm and ended at 8:30 pm.

Motion # 160-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:31 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
November 4, 2013
7:00 PM**

Call to order: The Clark City Council met in session on November 4, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Lon Reidburn and Louann Streff. Absent Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins and Police Chief Wellnitz.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 161-2013

Adopt Agenda

Motion by Reidburn and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

No Public Input

Department Updates

Updates given by Wellnitz, Collins, Altfillisch and Luttrell. Five blocks of sewer line will be relined in the next couple of week on S. Commercial and one block each way on 5th Avenue. Collins is looking at replacing the utility tractor, preparing for snow, repairing swing sets in preparation to lay flex fiber. With the Bank of the West closing, the accounts will be closed and transferred to Dacotah Bank. Luttrell gave an update on the Willaby house, upcoming grant writing workshop and progress on retention pond project.

Motion # 162-2013

Replace Police Car

Motion by Hanson and seconded by Orris to approve the surplus of the Crown Vic police car and trading it in and ordering a new Ford Interceptor Utility police car through Watertown Ford (quoted \$26,051 base - below state bid rates) for the 2014 budget. All members voting yes. Motion carried.

Motion # 163-2013

Department Updates

Motion by Reidburn and seconded by Orris to approve the department updates. All members voting yes. Motion carried.

Motion # 164-2013

Approve Minutes

Motion by Kline and seconded by Hanson to approve the council meeting minutes from October 7, 2013. All members voting yes. Motion carried.

Motion # 165-2013

Approve Financial Statements

Motion by Streff and seconded by Reidburn to approve the financial statements. All members voting yes. Motion carried.

Motion # 166-2013

Approve Claims

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

October Additional Claims

#	To	For	Amount
10/15/2013	Water Dept	payroll	\$ 927.83
Payroll	Sewer Dept	payroll	\$ 927.83
	Govt Bldg	payroll	\$ 103.64
	Streets Dept	payroll	\$ 2,178.38
	Finance Officer	payroll	\$ 1,373.01
	Sanitation	payroll	\$ 733.96
	Library	payroll	\$ 386.66
	Transit	payroll	\$ 691.32
	Mayor	payroll	\$ 172.28
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.71
774	EFTPS	payroll taxes	\$ 2,634.66
775	Wellmark BCBS	insurance	\$ 3,685.33
777	EFTPS	941 taxes	\$ 2,608.59
22345	Cook's Wastepaper	garbage collections	\$ 5,898.12
22346	Jackie Luttrell	meals & mileage	\$ 124.52
22347	Rae Jean Flora	meals	\$ 26.00
22348	Clark Community Oil	supplies	\$ 1,794.09
22350	Cardmember Services	conference	\$ 427.34
22351	Rita Faughn	refund	\$ 64.05
10/28/2013	Water Dept	payroll	\$ 960.19
Payroll	Sewer Dept	payroll	\$ 960.20
	Govt Bldg	payroll	\$ 108.54
	Streets Dept	payroll	\$ 2,240.11
	Finance Officer	payroll	\$ 1,202.28
	Sanitation	payroll	\$ 704.32
	Library	payroll	\$ 375.68
	Transit	payroll	\$ 700.30
	Mayor	payroll	\$ 172.28
	Parks Dept	payroll	\$ 317.70
	Police Dept	payroll	\$ 881.72
22352	SD Retirement Systems	retirement	\$ 2,461.90
22353	Account Mngt	garnish	\$ 30.00
22354	Child Support Payment Ctr	child support	\$ 296.30
22355	Petty Cash	supplies	\$ 116.74

City Council Meeting – November 4, 2013

22356 Clark Golf Course subsidy \$ 2,208.28

November New Claims

To	For	Amount
ABC Lock & Key	repairs	\$ 92.22
ALFAC	insurance	\$ 218.31
American Family Insur	insurance	\$ 11.00
A-OX Welding	supplies	\$ 11.10
Arley K Fadness	book	\$ 20.99
AT&T Mobility	utilities	\$ 283.98
AT&T Mobility	utilities	\$ 93.15
Bendix Imaging	supplies	\$ 99.99
Butler Machinery	repairs	\$ 85.56
Clark Co. Courier	advertising	\$ 293.35
Clark Co. Historical Society	subsidy	\$ 560.00
Clark Doland Concrete	maintenance	\$ 288.00
Dacotah Bank	subsidy	\$ 6,477.47
Dekker Hardware	supplies	\$ 699.80
Delta Dental	insurance	\$ 655.75
DEMCO	supplies	\$ 198.31
F J McLaughlin	maintenance	\$ 734.85
Greenfield's Short Stop	supplies	\$ 91.00
Gruenwald Electric	repairs	\$ 631.27
ITC	utilities	\$ 477.14
Jackie Luttrell	subsidy	\$ 50.00
JB Repair	repairs	\$ 491.00
Ken's	supplies	\$ 22.87
Literary Guild	books	\$ 66.54
Mack's Standard	supplies	\$ 606.95
McLeod's	supplies	\$ 47.27
Moeller Sheet Metal	repairs	\$ 368.95
My Turn Playsystems	maintenance	\$ 749.00
New Dimension	mowing	\$ 1,500.00
Northwestern Energy	utilities	\$ 5,478.85
Oscar's Machine Shop	repairs	\$ 627.55
Quill	supplies	\$ 411.02
Rae Jean Flora	subsidy	\$ 50.00
Rec Supply Co.	supplies	\$ 101.05
SD Dept of Revenue	water testing	\$ 768.00
SD Dept of Revenue	sales tax	\$ 24.40
SD Rural Development	sewer revenue bond #1	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond #2	\$ 1,307.00

Star Laundry	maintenance	\$	65.15
Sturdevant's	supplies	\$	365.37
Tony's Collision Center	repairs	\$	20.00
TrueNorth Steel	supplies	\$	2,911.50
WW Tire	repairs	\$	18.00

Motion # 167-2013

Liquor Licenses

Motion by Kline and seconded by Hanson to approve liquor licenses for Dakota Butcher, Look Out, Clark Lanes, Clark Golf Club and Sportsman. All members voting yes. Motion carried.

Motion # 168-2013

Vocational Reimbursement

Motion by Orris and seconded by Hanson to approve supplementing the Library budget by \$467.88 from the vocational reimbursement. All members voting yes. Motion carried.

Motion # 169-2013

Rieke Tear Down

Motion by Reidburn and seconded by Orris to tear down the Robert Rieke trailer and garage at no cost to the homeowner in an effort to clean up the neighborhood. All members voting yes. Motion carried.

Motion # 170-2013

Water Write Off

Motion by Streff and seconded by Reidburn to approve the write off of an uncollectable water receivable for Bryce Anderson in the amount of \$1,082.26. This city will continue to pursue the debt through collections. All members voting yes. Motion carried.

Motion # 171-2013

Resolution #809 Clark Co. Mitigation

Motion by Reidburn and seconded by Kline to approve Resolution #809 as follows. All members voting yes. Motion carried.

**RESOLUTION # 809
CLARK COUNTY, SOUTH DAKOTA MULTI-HAZARD PRE-DISASTER
MITIGATION PLAN**

Be it known that the city of Clark, South Dakota does hereby approve the Adoption of the Clark County South Dakota Multi-Jurisdictional Multi-Hazard Pre-Disaster Mitigation Plan and direct its implementation through the Clark Mitigation Planning Committee.

Be it also known that the Clark City Council hereby directs the Coordinator of Emergency Services to continue to lead the implementation and maintenance of the Plan as the Clark County Multi-Hazard Pre-Disaster Mitigation Committee Chair.

This Plan has been developed in the interest of providing all hazard mitigation protection to populations living in Clark County and the incorporated Cities within its boundary. Through adoption of this Plan, all County and City agencies are requested to develop directives, standard operating procedures, checklists or other supplemental guidance to insure its maximum effectiveness.

Larry Dreher, Mayor; Belinda Hanson, Council; Kerry Kline, Council; Vicki Orris, Council; Lon Reidburn, Council; Louann Streff, Council; Anthony Woodland, Council

Jackie Luttrell, Finance Officer
Endorsed: Michael Gravning, County Emergency Manager

Motion # 172-2013

Resolution # 810 Rates

Motion by Kline and seconded by Streff to approve Resolution #810 as follows. All members voting yes. Motion carried.

RESOLUTION # 810

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF CLARK. BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for the following services provided by the City of Clark.

City Hall Offices:

Black and White photocopies	\$0.25/page
Color photocopies	\$1.00/page
Faxes	\$2.00/page, incoming and outgoing
NSF charges	maximum allowed by SDCL 57A-3-421
Credit/Debit card transaction	\$3/00/transaction

Maintenance:

Loader with operator	\$85/hour
Motor grader/blade with operator	\$85/hour
Semi	\$85/hour
Dump truck with operator	\$75/hour
Skid loader with operator	\$85/hour
Operator only	\$50/hour
Mowing, rider	\$60/hour
Mowing, tractor & rotary	\$85/hour
Black dirt	\$35/yard
Fill dirt	\$20/yard
Gravel	\$4.50/yard
Rubble site charge for disposal of house or building	\$250

Zoning:

Building Permit – fence, deck or storage shed	\$10
Building Permit – garage or small addition	\$25
Building Permit – house or commercial building	\$50
Variance, Conditional Use or Rezoning application	\$50

BE IT FURTHER RESOLVED that the city office employee shall determine as to the rate payable to the City of Clark.

As provided by SDCL 9-9-13, this Resolution shall be effective upon publication of the Notice of Adoption and replaces any previously stated rates.

Dated this 4th day of November, 2013.

Larry Dreher
City of Clark, South Dakota

ATTEST:
Jackie Luttrell
Finance Officer
(seal)

Passed & Adopted: November 4, 2013

Motion # 173-2013

Contingency Transfer

Motion by Kline and seconded by Orris to approve the following contingency transfers: General Govt Bldg (41920) \$750; Police (42110) \$500; Library (45510) \$3,000; Parks (45200) \$6,859. All members voting yes. Motion carried.

First Reading of Ordinance #519 2013 Supplementing Budget

Motion # 174-2013

Ordinance #515 International Property Maintenance Code

Motion by Streff and seconded by Reidburn to approve Ordinance #515 Adoption of the International Property Maintenance Code as follows. All members voting yes. Motion carried.

Ordinance # 515

**AN ORDINANCE FOR THE ADOPTION OF THE INTERNATIONAL
PROPERTY MAINTENANCE CODE BOOK SECTIONS**

An Ordinance of the City of Clark adopting Sections 1, 2 and 3 of the 2012 edition of the *International Property Maintenance Code*, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures in the City of Clark; providing for the issuance of permits and collection of fees therefore; repealing any other public nuisance ordinance and parts of any other ordinance in conflict therewith.

The City Council of the City of Clark does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the City Finance Office at the City of Clark, being marked and designated as the *International Property Maintenance Code*, 2012 edition, as published by the International Code council, be and is hereby adopted as the Property Maintenance Code of the City of Clark, in the State of South Dakota for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities

and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the City Finance Office are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

- Section 101.1. Insert: City of Clark
- Section 103.5. Insert: Fees set by Resolution #810 or any such future fee resolutions replacing Resolution # 810.
- Section 112.4. Insert: \$50 and \$200, respectively
- Section 302.4. Insert: six (6) inches
- Section 304.14. Insert: May to October
- Chapter 4. Light, Ventilation and Occupancy Limitations. Remove entire Chapter 4.
- Chapter 5. Plumbing Facilities and Fixture Requirements. Remove entire Chapter 5.
- Chapter 6. Mechanical and Electrical Requirements. Remove entire Chapter 6.
- Chapter 7. Fire Safety Requirements. Remove entire Chapter 7.
- Chapter 8. Referenced Standards. Remove entire Chapter 8.
- Appendix A Boarding Standard. Remove entire Appendix.

Section 3. All ordinances or parts of ordinances and sections of the City of Clark Municipal Code book in conflict herewith are hereby repealed:

- Chapter 3.08 Eradication of Rats;
- Ordinance No. 380 of the City of Clark Municipal Code entitled An Ordinance to Amend Title 3 – Health & Sanitation, Chapter 10 – Weeds, Trees, Vegetation and General Nuisances of the Clark Municipal Code;
- Ordinance No. 406 of the City of Clark Municipal Code entitled An Ordinance Amending Clark Municipal Code Title 3 – Health and Sanitation, by the Addition of Chapter 3.11 – Maintenance of Lawns; and
- Ordinance No. 381 of the City of Clark Municipal Code entitled An Ordinance to Amend Title 3 – Health & Sanitation, Chapter 12 – Abandoned, Wrecked, Dismantled or Inoperative Motor Vehicles of the Clark Municipal Code.

Section 4. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Clark City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this ordinance.

Section 6. That the Clark City Finance Officer is hereby ordered and directed to cause this ordinance to be published.

Section 7. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect twenty (20) days from and after the date of its publication.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

First Reading: September 4, 2013
Second Reading: November 4, 2013
Adopted: November 4, 2013
Published: November 6, 2013
Effective Date: November 26, 2013

Motion # 175-2013

Appoint Code Official

Motion by Kline and seconded by Hanson to appoint Jackie Luttrell as the Code Official. All members voting yes. Motion carried.

Motion # 176-2013

Ordinance # 516 Sewer Rates

Motion by Streff and seconded by Reidburn to approve Ordinance # 516 Sewer Rates as follows. All members voting yes. Motion carried.

ORDINANCE # 516

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE “TITLE 10 – WATER AND SEWER, CHAPTER 10.24 – RATES”, OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that “Title 10 – Water and Sewer, Chapter 10.24 – Rates – Section 10.24.04 – Sewer Rate – City of Clark” be amended to read as follows:

Section

“10.24.04 Sewer Rates – City of Clark

Properties where Municipal Water is turned on at the Curb Stop:

A debt service surcharge of \$12.00 per month; plus,

The minimum base sewer fee for the users within the city limits shall be \$14.00 per month for the first 8,000 gallons of wastewater discharged per month. All additional gallons in excess of 8,000 gallons shall be charged at the rate of \$1.50 per 1,000 gallons.

The debt service fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at the Curb Stop:

There shall be a minimum debt service surcharge of \$12.00 charged to each dwelling house, residence, business, building or other place for which sewer is maintained. This debt service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no line service fees for any vacant lot where no building is situated on the property. “

All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK
Larry Dreher, Mayor

ATTEST:

Jackie Luttrell, City Finance Officer
(SEAL)

First Reading: October 7, 2013

Second Reading: November 4, 2013

Published: November 13, 2013

Effective: January 1, 2014 billings for December 2013 usage

Ordinance #518 Water Rates – tabled to next meeting. Luttrell expressed concerns on the continued water loss.

Golf Course Assistance

Members and employees of the Clark Golf Club addressed the council on the need for additional city’s financial assistance to the point of the city taking over the course. The course land is city property so we already have a stake in its success. Paul Herman explained the clubhouse continues to make a profit; however, the course repairs have caused the losses over the past two years. The course employs two full-time employees

and multiple part time employees. There was a misunderstanding that the city wouldn't be allowed to have a liquor license. Luttrell explained that state statute allows such operations for municipal golf courses. Luttrell explained how other cities operate its municipal courses. Discussed the debt the club has and what financial assistance is needed by the end of the year and the annual expenses and revenues generated from the clubhouse and course. Mayor will organize a committee and more discussions needed at upcoming meetings.

Motion # 177-2013 **Executive Session**
Motion by Hanson and seconded by Orris to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:41 pm and ended at 9:31 pm.

Motion # 178-2013 **Stanley Retirement**
Motion by Orris and seconded by Reidburn to accept Loren Stanley's retirement resignation. All members voting yes. Motion carried.

Motion # 179-2013 **Maintenance Worker**
Motion by Reidburn and seconded by Kline to approve posting for a full time position for a maintenance worker. All members voting yes. Motion carried.

Motion # 180-2013 **Ordinance #517 2014 Salaries**
Motion by Hanson and seconded by Streff to approve Ordinance #517 2014 Salaries as follows. All members voting yes. Motion carried.

Ordinance # 517

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after January 1, 2014 shall be as follows:

Mayor	\$ 4,850.00	salary
City Council Members	\$ 65.00	per meeting
Finance Officer - Jackie Luttrell	\$35,049.00	salary
Deputy Finance Officer - Rae Jean Flora	\$30,496.00	salary
Finance Office Assistant	\$ 8.50	per hour
Police Chief – Jeremy Wellnitz	\$39,000.00	salary
Street Superintendent - Roger Collins	\$42,468.00	salary
Water & Sewer Superintendent - Darin Altfillisch	\$42,061.00	salary
City Maintenance Worker		(open position)
Librarian – Katherine Taylor	\$ 9.50	per hour
Librarian Assistant (sub only)	\$ 7.50	per hour
Landfill Attendant, primary	\$ 9.25	per hour

City Council Meeting – November 4, 2013

Landfill Attendant, assistant	\$	8.05	per hour
Water & Sewer PT Attendant - John Howardson	\$	50.00	per weekend
City Janitor	\$	10.25	per hour
Med Van Drivers	\$	10.25	per hour

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

First Reading: October 7, 2013
Second Reading: November 4, 2013
Adopted: November 4, 2013
Published: November 13, 2013
Effective Date: January 1, 2014

Motion # 181-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:33 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
November 18, 2013
7:00 PM**

Call to order: The Clark City Council met in special session on March 18, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac and Roger Collins.

Mayor Dreher called the meeting to order at 7:02 pm.

Motion # 182-2013 **Adopt Agenda**
Motion by Hanson and seconded by Reidburn to adopt the agenda. All members voting yes. Motion carried.

Motion # 183-2013 **Meeting Minutes**
Motion by Streff and seconded by Orris to approve the November 4, 2013 meeting minutes. All members voting yes. Motion carried.

Motion # 184-2013 **Claims**
Motion by Kline and seconded by Reidburn to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
783	Dacotah Bank	professional fees	\$ 26.14
784	City of Clark	utilities	\$ 40.05
785	EFTPS	941 taxes	\$ 2,669.61
786	Wellmark BCBS	insurance	\$ 3,685.33
787	Pitney Bowes	postage	\$ 1,019.99
22394	The US Life Insur Co	insurance	\$ 19.10
22395	Cook's Wastepaper	garbage collections	\$ 5,927.88
11/8/2013	Water Dept	payroll	\$ 939.40
Payroll	Sewer Dept	payroll	\$ 939.41
	Govt Bldg	payroll	\$ 105.01
	Streets Dept	payroll	\$ 2,433.18
	Finance Office	payroll	\$ 1,221.13
	Sanitation	payroll	\$ 678.72
	Library	payroll	\$ 384.83
	Transit	payroll	\$ 496.67
	Mayor	payroll	\$ 172.28

City Council Meeting – November 18, 2013

#	To	For	Amount
	Parks	payroll	\$ 377.33
	Police	payroll	\$ 881.71
	A&B Business	maintenance	\$ 80.69
	April Duenas	deposit refund	\$ 56.75
	Bendix	supplies	\$ 99.99
	City of Clark	deposit applied to bill	\$ 43.25
	Clark Community Oil	supplies	\$ 2,355.02
	Clark Rural Water	materials	\$ 11,614.40
	Cook's Wastepaper	utilities	\$ 44.75
	Ecolab	maintenance	\$ 81.00
	Edward R Hamilton Bookseller	books	\$ 331.65
	Michael Todd & Co.	repairs	\$ 1,131.39
	Moritz Publishing	supplies	\$ 179.20
	Northern Truck Equip	repairs	\$ 238.37
	Overhead Door	repairs	\$ 206.13
	Pro Build	supplies	\$ 278.21
	Quill	supplies	\$ 100.43
	Star Laundry	maintenance	\$ 65.15
	St Paul Stamp Works	supplies	\$ 64.07
	Tool Time Rental	repairs	\$ 68.90
	Tony's Collision	repairs	\$ 372.60
	Werdel Construction	maintenance	\$ 2,275.00

Motion # 185-2013

Approve Ordinance # 519

Motion by Hanson and seconded by Reidburn to approve Ordinance # 519 2013 Supplementing Budget as follows. All members voting yes. Motion carried.

Ordinance # 519

“An Ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota, for the year 2013.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2013 Budget:

101 – General Fund		
41920	General Government Building.....	\$750
45200	Parks.....	\$5,641
46530	Promoting the City.....	\$75,000
226 – Library Fund		
45500	Libraries.....	\$100

Means of Finance will be Fund Balance.

That this ordinance is necessary for the immediate support of the public peace, health, and safety of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

By: _____
Mayor Larry Dreher

Attest: _____
Finance Officer Jackie Luttrell

(SEAL)

1st Reading: November 4 2013
2nd Reading: November 18, 2013
Published: November 20, 2013
Effective: December 10, 2013

Ordinance #520 2014 Supplementing Budget

First reading was heard on Ordinance # 520 to create a 2014 budget for the Golf Course.

Golf Course Board

Mayor introduced his initial board to oversee the golf course. No final appointments made.

Motion # 186-2013

Executive Session

Motion by Reidburn and seconded by Orris to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4, to interview for maintenance worker position. All members voting yes. Motion carried.

Executive session began at 7:26 pm and ended at 8:52 pm.

Motion # 187-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:53 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
December 2, 2013
7:00 PM**

Call to order: The Clark City Council met in session on December 2, 2013 at 7:00 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Vicki Orris, Lon Reidburn, Louann Streff and Tony Woodland.

Others Present: Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz and Don Weigel from Clark Engineering

Mayor Dreher called the meeting to order at 7:03 pm.

Motion # 188-2013 **Adopt Agenda**
Motion by Hanson and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

There was no Public Input

Motion # 189-2013 **Approve Minutes**
Motion by Streff and seconded by Kline to approve the council meeting minutes from November 18, 2013. All members voting yes. Motion carried.

Motion # 190-2013 **Approve Financial Statements**
Motion by Orris and seconded by Hanson to approve the financial statements. All members voting yes. Motion carried.

Motion # 191-2013 **Approve Claims**
Motion by Reidburn and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

Paid November Claims

#	To	For	Amount
11/25/2013	Water Dept	payroll	\$965.35
Payroll	Sewer Dept	payroll	\$965.36
	Govt BLdg	payroll	\$99.04
	Street Dept	payroll	\$1,962.29
	Finance Office	payroll	\$1,271.86
	Library	payroll	\$374.14
	Transit	payroll	\$755.58
	Mayor	payroll	\$172.28
	Police	payroll	\$881.72

City Council Meeting – December 2, 2013

#	To	For	Amount
789	EFTPS	payroll taxes	\$2,256.50
22416	Jackie Luttrell	travel and supplies reimb	\$239.55
22417	SD Retirement Systems	retirement contributions	\$2,390.62
22418	Account Mngt	wage assignment	\$30.00
22419	Child Support Payment Ctr	child support	\$296.30
22420	City of Clark	deposit applied to bill	\$100.00

New December Claims

To	For	Amount
AFLAC	insurance	\$218.31
American Family Insur	insurance	\$11.00
Andrea Binger	water deposit refund	\$100.00
Ashley Carlson	water deposit refund	\$100.00
AT&T Mobility	utilities	\$174.24
Austin Helkenn	water deposit refund	\$100.00
Bobbi Horton	water deposit refund	\$100.00
Brenda Yost	water deposit refund	\$100.00
Cardmember Services	workshop	\$425.00
Chris Lamb	water deposit refund	\$100.00
Chris Lee	water deposit refund	\$100.00
Christina Flora	water deposit refund	\$100.00
City of Clark	water deposit applied to bill	\$50.00
City of Clark	water deposit applied to bill	\$100.00
Clark Co. Courier	advertising	\$427.15
Clark Co. Historical Society	subsidy	\$560.00
Clark Fire Dept	supplies	\$477.07
Clark Fire Dept	professional fees	\$2,990.00
Clark Golf Club	subsidy	\$40,000.00
Clark-Doland Concrete	repairs	\$3,374.00
Claryce Foster	water deposit refund	\$100.00
D&D Holiday DeLites	repairs	\$68.00
Dacotah Bank	subsidy	\$6,477.47
Dave Walsh	water deposit refund	\$100.00
Delta Dental	insurance	\$619.00
Doug Hanson	water deposit refund	\$100.00
Family Circle	periodical	\$12.46
Forest Excavating	repairs	\$1,633.79
Garrett Woodring	water deposit refund	\$100.00
HD Supply Watertworks	repairs	\$872.84
Interstate Power Systems	repairs	\$862.02
ITC	utilities	\$448.40
Jackie Luttrell	subsidy	\$50.00

City Council Meeting – December 2, 2013

To	For	Amount
Janet Hurlbut	water deposit refund	\$100.00
JB Repair	repairs	\$870.10
Jeanette Wallace	water deposit refund	\$100.00
Jessica Nordhus	water deposit refund	\$100.00
Jorgan Jager	water deposit refund	\$100.00
Julie Reff	water deposit refund	\$100.00
K&P Pump Repairs	repairs	\$736.07
Kathleen Bergeron	water deposit refund	\$100.00
Katrina Wiedebush	water deposit refund	\$100.00
Krist Kretzschmar	water deposit refund	\$100.00
Kyle Lenzner	water deposit refund	\$100.00
Kyle McIntire	water deposit refund	\$100.00
Lindsay Conrad	water deposit refund	\$100.00
Mack's Standard	supplies	\$238.80
Mary Freeman	water deposit refund	\$100.00
Northwestern Energy	utilities	\$5,283.04
Pedro Orozco	water deposit refund	\$100.00
Petty Cash	supplies	\$89.26
Pitney Bowes	supplies	\$162.00
Quill	supplies	\$123.99
Rachel Morehouse	water deposit refund	\$100.00
Rae Jean Flora	subsidy	\$50.00
SD Dept of Revnue	water testing	\$466.00
SD Rural Development	sewer revenue bond	\$787.00
SD Rural Development	water revenue bond	\$908.00
SD Rural Development	sewer revenue bond	\$1,307.00
Shannon Ims	water deposit refund	\$100.00
Stephanie Hagstrom	water deposit refund	\$100.00
Studevants Auto Parts	water deposit refund	\$100.00
Terrance Reitz Sr.	water deposit refund	\$100.00
Tom Akim	water deposit refund	\$100.00
Travis Werdel	water deposit refund	\$100.00
Troy Grensberg	water deposit refund	\$100.00
Wes Helkenn	water deposit refund	\$100.00
WW Tire	repairs	\$58.00

Motion # 192-2013

Executive Session

Motion by Kline and seconded by Reidburn to enter into executive session to consult with legal counsel and Clark Engineering on possible litigation resulting from engineering studies for the proposed total retention pond, SDCL 1-25-2.3. All members voting yes. Motion carried.

Executive session began at 7:05 pm and ended at 7:43 pm.

Department Updates

Department updates given by Wellnitz, Collins, Altfillisch and Luttrell. Collins is hauling pea rock now for next year’s street projects. 2012 audit has been approved by State. Don’t have copies yet for council review and approval.

Motion # 193-2013

Approve Department Updates

Motion by Orris and seconded by Woodland to approve the department updates. All members voting yes. Motion carried.

Motion # 194-2013

Equipment

Motion by Reidburn and seconded by Orris to authorize Collins to bid on a piece of equipment at Clark Sales. All members voting yes. Motion carried.

Water Rates Ordinance #518 tabled for next month.

Motion # 195-2013

Resolution #811 Golf Course

Motion by Kline and seconded by Orris to approve Resolution #811 as follows. All members voting yes. Motion carried.

RESOLUTION # 811

Whereas the Clark City Council recognizes that the Clark Golf Club cannot continue to operate financially independent; and

WHEREAS the Clark City Council recognizes the benefits that the clubhouse and golf course adds to our community; and

WHEREAS the Clark Golf Club has its own assets in buildings and equipment.

NOW, THEREFORE, BE IT RESOLVED, that the City of Clark will on January 1, 2014 assume ownership and control of the Clark Golf Club and its current assets.

This resolution is effective upon passage.

Dated this 2nd day of December, 2013

By: _____
Mayor

Attest: _____
Finance Officer

(seal)

Motion # 196-2013

Ordinance #520 2014 Golf Course Budget & Salary

Motion by Kline and seconded by Reidburn to approve Ordinance #520 to create the necessary departments to operate the golf course and approve the salaries of the employees. All members voting yes. Motion carried.

Ordinance # 520

“An Ordinance Creating the Golf Course Department, Debt Service Department, Golf Course 2014 Budget by Supplementing Appropriations and Golf Course Employee Salaries for the City of Clark, Clark County, South Dakota.

Be it ordained to create a Golf Course Department and that the following sums be appropriated to supplement the City of Clark 2014 Budget:

101 – General Fund	
45125	Golf Course
	Revenue.....\$133,000
	Expenditures\$170,000
47000	Principle.....\$3,846
	Interest.....\$628

The salaries and compensation for the regular employees to be employed by the Golf Course effective January 1, 2014 shall be as follows:

Michael Johnson, Golf Course Superintendent	\$25,000 salary
Nichole Sandve, Clubhouse Manager.....	\$25,000 salary
Clubhouse assistants	\$7.50 – 8.00/hour
Greens keepers assistants.....	\$8.00 /hour

Means of Finance will be Fund Balance.

That this ordinance is necessary for the immediate support of the public of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

By: _____
Mayor Larry Dreher

Attest: _____
Finance Officer Jackie Luttrell

(SEAL)

1st Reading: November 18 2013

2nd Reading: December 2, 2013
Published: December 11, 2013
Effective: January 1, 2014

Motion # 197-2013

Golf Course Board

Motion by Hanson and seconded by Orris to approve the Mayor’s Appointments to set the Golf Course Board as follows, noting that we’ve been advised that the current golf course board cannot be associated with the new board due to their planned dissolution. All members voting yes. Motion carried.

- | | |
|-------------------------------|----------------------------|
| Larry Dreher (3 year term) | Gayle Wookey (2 year term) |
| Jackie Luttrell (3 year term) | Joe Hulscher (1 year term) |
| Kerry Kline (2 year term) | Eric Hanson (1 year term) |
| Jerry Hartley (2 year term) | |

No end of year meeting was scheduled at this time. The Mayor will call one is he sees necessary.

Motion # 198-2013

Executive Session

Motion by Woodland and seconded by Streff to enter into executive session for personnel issues, SDCL 1-25-2-1. All members voting yes. Motion carried.

Executive session began at 8:33 pm and ended at 9:12 pm.

Motion # 199-2013

Vacation Policy Change

Motion by Woodland and seconded by Orris to change the vacation policy to allow two days of vacation/year for employees with 15+ years of employment and to allow 100 hours of carryover vacation from year to year. All members voting yes. Motion carried.

Motion # 200-2013

Adjourn

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:13 pm.

This institution is an equal opportunity provider, and employer.

Mayor Larry Dreher

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.