

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – February 21, 2023
Administration Building – 500 S. Broadway, Beverly Shores, IN

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.
(This meeting was a hybrid meeting and broadcasted live via Microsoft Teams and was recorded.)

Roll Call - Council Members: Councilors Geof Benson, Susan Loeb, John Blackburn (attended virtually), Matrona Malik, and Donna Norkus were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, and Attorney Connor Nolan.

Title VI Survey Availability

President Benson announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

Public Presentations

Requests to use Town Hall

CT Hundt presented 2 requests for the use of Town Hall.

Councilor Norkus motioned to approve the use of Town Hall for the ABSR Necktie Run on Friday, June 16, 2023 from 4:30 p.m. – 7:30 p.m. Councilor Norkus seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved.

Councilor Malik motioned to approve the use of Town Hall for the ABSR Garden and Art Walk on Saturday, June 24, 2023 from 8:30 a.m. - 3:30 p.m. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved.

Approval of Minutes

Approval of January 17, 2022 Council Meeting minutes

Approval of January 25, 2022 Council Meeting minutes

Councilor Malik motioned to approve both sets of minutes as presented. Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved.

Report of Police & Street Departments

Violation Report: CT Hundt reported the 2022 unpaid violations have been sent to Attorney Nolan for collections.

Police Report: Marshal Clapp gave report. A new directional exterior police department sign was presented.

Street Report: Marshal Clapp gave report. The CCG2023-01 application was submitted. Clapp reported the Michigan City Water Department flushed the new hydrants on Lake Front and flooded the road near Kemil as well as washed out the sand at the end of the road. Water Department was contacted. Clapp to work with them to figure a better alternative. Councilor Malik asked about the speed limit on Lake Front and if was going to change. The speed limit used to be 25 mph but was changed during the erosion emergency. Councilor Norkus asked if there were guidance for speed limits. There was discussion about speed limits throughout town.

It was determined that Clapp should take a look at speed limits throughout the town and get back to Council with information.

Ordinances & Resolutions

Ordinance 2023-01: Additional Appropriations for Multiple Funds

CT Hundt read the ordinance. There was no public comment. Attorney Nolan presented the ordinance on first reading.

Councilor Malik motioned to approve on first reading. Councilor Norkus seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea.

Unanimously approved. Councilor Malik motioned to consider on second reading during the same meeting as it was introduced. Councilor Norkus seconded. There was a roll call vote.

Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved. Attorney Nolan presented the ordinance for second reading. Councilor Malik motioned to adopt ordinance. Councilor Norkus seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved.

Resolution 2023-01: Jurisdiction for Town Rights-of-Way

The resolution clarifies that the Street Superintendent is responsible for mowing the Town's rights-of-ways. Vice President Loeb motioned to approve the resolution as presented. Councilor Malik seconded. There was discussion. Norkus asked about Park Board properties. Clapp explained that a former employee had been responsible for all mowing, the street and park department paid him for the work, and he had his own equipment. Blackburn asked if it was appropriate for two departments to go out for bids for the same service. Benson gave history of how the responsibilities have changed over the years. Loeb suggested the Park Board have their own resolution. It was determined that the Park Board should be responsible for Park Board property. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims –CT Hundt presented the January APV register, noting items that were not monthly expenses. Vice President Loeb motioned to approve the APVs as presented. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, 4 bank reconciliations, and payroll reports. Council Blackburn will sign off on reports.

Approval of the 2022 Annual Financial Report (AFR): Councilor Norkus asked CT Hundt to explain the Capital Assets report included in the AFR. CT Hundt explained the depreciation and the reductions/additions. Councilor Blackburn explained he had reviewed the report and discussed the changes that were made from the 12/31/22 Fund Report. Vice President Loeb motioned to approve the 2022 AFR as presented. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Norkus = yea. Unanimously approved.

Consideration of Claims for Bonds, 2020 Series: No claims.

CT Hundt informed the Town Council she would be at the ILMCT Institute & Academy at the same time as the March Town Council meeting. Hundt asked if the Council wanted to move the meeting so it could be a hybrid or just not have a hybrid meeting. There was discussion. Hundt to research prices for Deputy Bagnall to have laptop and Microsoft permissions. March's meeting will not be a hybrid.

Reports from Committees/Liaisons:

ADA progress: Councilor Malik gave report.

Greenspace Committee: No meeting.

Park Board: Councilor Norkus gave report.

Building & Building Site Committee: Councilor Malik gave report.

Board of Zoning Appeals: Councilor Norkus gave report.

Capital Planning Committee: No meeting.

Fire & Emergency Management: Vice President gave report.

Indiana Dunes National Park: No meeting

Plan Commission: Councilor Norkus gave report.

NIRPC: CT Hundt gave report.

Unfinished Business:

Carolina Ave Campsite MOA with NPS progress: Nothing new to report.

Smith Group progress and tasks: The report has been submitted. The Town Council will review.

New Business

None.

Public Comment

None.

Written Communications

President Benson continues to receive communication regarding the stairs at Reborna. Benson also received email from NICTD reporting the Depot is contacting them directly regarding window replacement. NICTD requests communications come from the Town and not the Depot. Benson also received communication about the Marquette Trail.

Town Council Comment

Councilor Norkus suggested that communications from organizations outside of Town government send their correspondence through the CT's office. Norkus congratulated Benson on his retirement at the Dunes Learning Center.

Adjourn:

Councilor Norkus motioned to adjourn.

Councilor Malik seconded.

Adjourned at 8:24 p.m.

Town Council President:

Attest:

Clerk-Treasurer

Ellen Hundt




