

Unattached Wrestler Registration – WRESTLER or PARENT INSTRUCTIONS

IF A WRESTLER OR PARENT IS REGISTERING AN UNATTACHED WRESTLER they should follow these instructions to register and pay for their wrestler. If the registering wrestler or parent already has a FloWrestling account, they can use that log in to do the registrations that the team will be paying for. **To start registering UNATTACHED wrestlers who you are going to pay for, or they are going to pay for themselves, go to:**

<http://arena.flowrestling.org/>

Scroll down to the tournaments listed in **“November 2017”** (left side of page) and select it. November events will show up. Scroll down to our event, **“Hokie Open (formerly Southeast Open)”**. Select the yellowish orange **“Registration”** button to begin the login for UNATTACHED WRESTLERS:



You will be taken to a “Login” screen that looks like this:

A screenshot of the FloWrestling website's login and registration page. At the top is a dark navigation bar with the 'FLOWRESTLING' logo and links for EVENTS, FLOARENA, RANKINGS, RESULTS, ARTICLES, VIDEOS, and PEOPLE. Below this is a light gray box titled 'Create FREE Account'. It contains three input fields: 'Username *', 'Email *', and 'Password *'. The 'Email' and 'Password' fields have red outlines and error messages below them: 'Email is required' and 'Password is required' respectively. At the bottom left of the box is a green 'Login' link, and at the bottom right is a green 'CREATE ACCOUNT' button. Below the box, there is a small link: 'Questions? Email Us or Call us at (512) 270-2356'.

If you already have a FloWrestling account, click on **“Login”** at the bottom left. If you don’t have a FloWrestling account, create one by filling in your desired Username, your email address and desired password, and click on the **“CREATE ACCOUNT”** button at the bottom right.

That will take you to the registration screen, which opens with the tournament flyer on top of it. Read through the flyer if needed, close the flyer (by clicking on the X on the upper-right hand of the flyer (NOT the X at the top of the whole screen, that will close the registration page). You need to now select your **“Role”** and click on either **“Proceed as a Parent”** or **“Proceed as Yourself”**.

If you are a **Parent** or **Wrestler**, select the appropriate button. You will then be taken to the following screen:

User Information

Please enter **YOUR** information. This information will help us provided you with the best user experience throughout our systems.

Parent First Name *

Parent Last Name *

Parent Email * info@hcbnj.com

Parent Gender * ☐ Male ☐ Female

Parent Date of Birth * mm/dd/yyyy

Parent Zip Code *

SAVE CANCEL

Hit the **SAVE** button to continue to the next screen. Begin adding your **UNATTACHED** wrestlers by selecting the button labeled as **“+ Add Wrestler”**. You will be taken to the following screen:

Add Wrestler

Team * Virginia Tech

Wrestler Zip Code * 22554 Used to assist with profile claiming and searching Stafford, VA

First Name * John

Last Name * Doe

Grade * College Freshman

Division * Freshman/Sophomore

Weight Class * 141

Skill Level * UNATTACHED

☐ Add Another ADD CANCEL

Enter the **TEAM NAME** and continue by entering your wrestler’s zip code (can be the zip code of his school). Start adding Wrestler data and the box will expand to include other fields, including **“Division”**, **“Weight Class”** and **“Skill Level”** (select **UNATTACHED** in the drop-down list for **Skill Level**). If you are adding another **UNATTACHED** wrestler after this one, check the **“Add Another”** box at the bottom center of the screen. Once all your info is entered, select the **“ADD”** button and your wrestler will be added and a new, blank **“Add Wrestler”** box will open for your next **UNATTACHED** wrestler. After you’ve completed your registration session for your **UNATTACHED** wrestlers, you will be taken to the next screen:

EFLORWRESTLING
EVENTS
FLOARENA
RANKINGS
RESULTS
ARTICLES
VIDEOS
PEOPLE

Hokie Open (formerly Southeast Open)

1 Role
2 **Wrestlers**
3 Payment
4 FloPRO
5 Receipt

My Athletes

Select all
Add Selected

Added

Added

My Wrestlers
Add Wrestler

| Name | Wt | Division | Team |
|---------------|-----|--------------------|---------------|
| Doe, John | 141 | Freshman/Sophomore | Virginia Tech |
| Squires, Ivan | 133 | Freshman/Sophomore | Virginia Tech |

PREVIOUS
CONTINUE

Remember – the reason that you are registering UNATTACHED wrestlers is that the school is not paying for them, a parent is or they are paying for themselves. Select the **“CONTINUE”** button at bottom right of the screen to advance to the **Payment** screen.

Hokie Open (formerly Southeast Open)

1 Role
2 Wrestlers
3 **Payment**
4 FloPRO
5 Receipt

Enter Payment Details

| Pay | Order Item | Qty | Price | Subtotal | Status |
|------------------|---------------|-----|--------|----------|--------|
| Online | Doe, John | 1 | \$4.00 | \$4.00 | Unpaid |
| Online | Squires, Ivan | 1 | \$4.00 | \$4.00 | Unpaid |
| Total | | | | \$8.00 | |
| Paid | | | | (\$0.00) | |
| Total Due Online | | | | \$8.00 | |

Coupon Code

Code
Apply

Credit Card

Name on Card *

Card Number *
CVC *

Expiration *

Month
Year

Zip/Postal Code *

By submitting payment, you agree to the policy that there are no refunds through the FloRegistration system.

REMEMBER – you are paying for your UNATTACHED wrestlers, so the wrestlers in the list above should all be the UNATTACHED wrestlers you registered. Make sure that ALL of the wrestlers you intend to pay for have **“Online”** in the first column under the **“Pay”** column. They are listed in alphabetical order by Last Name first, and then by First Name, so you should be able to find your wrestlers. If it says “On-site” they go out of the cart and will not be paid for. Make sure that all of your wrestlers have **“Online”** for the value in the **“Pay”** field and all other entries in that list say **“On-site”** and they will not be in your cart to pay for. Make sure that the **Total Due Online** amount equals your number of UNATTACHED wrestlers times \$42.00. Continue through the payment process until you get a chance to print your receipt.