

SOUTHERN CALIFORNIA PYGMY GOAT ASSOCIATION
GENERAL MEMBERSHIP MEETING
DECEMBER 9, 2017
LAKESIDE, CA

President Danica James called the meeting to order at 12:10 pm. Directors present were Brittney Cunningham, Vice-President, and Denise Fraser, Treasurer. Also present were members of the Parks family, Schwartz family, James family, Hudson Family, Weight-Carter family, Harris family, Bellevance family, Merriman family, Sara family, Whipple family, Norman Russ, and Pat Guest. There were also several guests in attendance.

Approval of Minutes A motion was made to accept the previous minutes and was passed. **(17-1 Parks/Lutz)**

(Donna Elkins joined the meeting at 12:27 pm)

6. Old Business

1. Budget Approval (no action taken)

New Business

A.(i) Audit Team: Committee was appointed and will include board members Danica James, Brittney Cunningham, Denise Fraser, Donna Elkins, and Barb Lutz.

(ii) Audit materials needed (no action taken)

(Pam Beuder joined the meeting at 12:45)

Donna Elkins held an informal question-and-answer session regarding fundraising, donations, and compliance with corporate tax laws for a 501(3) (c) corporation.

B. Show Chair/Committee Guidelines

2. Motion 17-2 Elkins/Schwartz Passed

Show Calendar with list of preferred judges will be set at December meeting each year for the following year. Judges from the approved list will be contacted via email, with the first two judges given a list of shows and dates and choose which, if any, they would like to judge and complete a contract.

The next two, etc., until all shows are filled.

As contracts are received, send to President and Treasurer. Airfares should be watched by show chair and Treasurer along with the judge to coordinate a reasonable fair booked at least 30 days in advance of the show.

3. Motion 17-3 Elkins/Weight-Carter Passed

Show chairs will work together to contact approved judges and secure contracts for each scheduled judging assignment.

4. (i) Motion 17-4 James/Russ Passed

Any designated solicitations for donations must be approved in advance by the Board of Directors.

5. (ii) Discounts for Show Committee Tabled

6. Motion 17-5 Elkins/Cunningham Passed

I move that we allocate up to \$350 for a roll-on/roll-off dumpster as needed per event.

7. Motion 17-6 Elkins/Fraser Passed

I move that we allocate an annual budget of up to \$500 to be used to sponsor awards for Jr. Fair/youth events with a limit of up to \$100 per event.

8. Motion 17-7 Elkins/Hudson Passed

I move that we hold an AGS and a TMGR show in conjunction the March Madness show. Donna Elkins will chair both shows.

(7.d.ii Futurity show [tabled])

Election of Officers 2018

President: Danica James (unopposed)

Vice President: Brittney Cunningham (unopposed)

Treasurer: Jason Merriman (elected by a show hands. Denise Fraser also ran)

Secretary: Natalie Hudson (unopposed)

9. Motion 17-8 James/Hudson Passed

I move to obtain a PO Box for the association.

Treasurer's report was given. The remainder of the agenda was tabled. The original agenda follows.

Meeting adjourned at 1:45 pm

SCPGA General Meeting Agenda 12/09/2017

Bylaws state, the Order of Business at duly called meetings shall be:

1. Call to Order (Secretary document time)
2. Written Roll Call of all attending members (to be kept by Secretary; use the membership roster to take roll).
3. Introduction of Visitors (if any)
4. Reading and Approval of past Minutes – Brittney
5. Treasurer Report - Denise
6. Old Business
 - a. Budget Approval
 - b. Audit team i. Identification of members for audit ii. Audit materials needed for the January audit.
 - c. Show Chair/Committee Guidelines
 - Review the proposed guidelines and make recommendations to amend as needed.
 - 1. Fund raising - approved events or applications/solicitations
 - 2. Earmarked donations- constraints and procedures
 - 3. Discounted entries/pen fees for show chairs
 - i. Show Budget for SCPGA shows
 1. Dumpster rental for clean up after future SCPGA shows (if needed)
 2. Budget for club sponsored shows (So Cal Fair, SBC Fair, OC Fair, San Diego County)
 - b. Set a show calendar for 2018 SCPGA Sponsored Shows i. AGS Show(s)
 - ii. Futurity Show
 - iii. Add a SCPGA show on Saturday or Sunday after the O.C Fair show – (Barb Lutz)
 - iv. Add a SCPGA show on Saturday or Sunday after the SDC Fair show – (Danica James)
 - v. Show Chair volunteers/nominations
 - vi. Wish list of judges for the 2018 show year
 - c. 2018 Officer Nominations Open
 1. Can directors receive discounted pens/entries as incentive to volunteer?
 - d. End of the year party to follow the December show on December 9th.
 - i. Venue (\$75 for hall rental, parking lot & bathrooms; \$250 refundable deposit if all is clean when we leave (see contract
 - ii. Additional insured renewal needed for the show and hall rental (\$150); good for one year.
 - iii. Meal: Taco Cart iv. Photo Booth and Santa e. Items of work needed to be accomplished i. Website Administrator ii. Purchase of needed show supplies for SCPGA iii. Obtain P.O. Box for club and all mail to be sent there
 - iv. PayPal Account for the Association
 - v. Packet of new or candidate board members outlining CA Corporate Law and Bylaws and indemnification details.

vi. Job description for board members

7. New Business (Agenda for 12/09/2017)

a. Audit team

- i. Identification of members for audit- Barb Lutz,
- ii. Audit materials needed for the January audit.

b. Show Chair/Committee Guidelines to become policies and procedures; see attachments.

i. Earmarked donations - constraints and procedures ii. Discounted entries/pen fees for show committee

c. Additional Show Budget items for SCPGA shows & shows attached to fair show

- s i. Dumpster rental for clean up after future SCPGA shows (if needed)
- ii. Budget for club sponsored shows (So Cal Fair, SBC Fair, OC Fair, San Diego County
- iii. Budget to Sponsor Jr. Fair awards (trophies, buckles, etc.) in Southern California

d. Show Calendar for 2018 SCPGA.

- i. AGS Shows
- ii. Futurity Show
- iii. Show calendar is set at December meeting each year for the following year (Read Donna's)

e. 2018 Officer Nominations

- i. President – Danica James
- ii. Vice President – Brittney Cunningham
- iii. Treasurer – Jason Merriman
- iv. Secretary – Natalie Hudson

f. Items of work needed to be accomplished

- i. Volunteer Website Administrator
- ii. Purchase of needed show supplies for SCPGA
- iii. Obtain P.O. Box for club and all mail to be sent there
- iv. PayPal Account for the Association v. Packet for board members outlining CA Corporate Law, Bylaws and indemnification details.
- vi. Revision of job descriptions for board members (Read Denise's)
- vii. Rules and Regulations – Governing Body & Board Meetings (Read Denise's)