

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL  
ANNUAL MEETING MINUTES of September 28, 2017; 9:00 am**  
Aspirus Wausau Hospital - Wausau, WI

Members Present: Michelle Armstrong, Kelly Bechel, Jenny Blenker, Gina Brandl, Dr. Michael Clark, Nicole Dekan, Aubrey Evans, Dr. Bruce Gordon, Scott Habeck, Krista Henderson, Del Horn, Brenda Kechelhoffer, Jason Keffeler, Tara Kolodzik, Liz Kracht, Scott Langa, Emily Loertscher, Ken Marg, Terry Nichols, Bert Nitzke, Kathy Palm, Scott Perrin, Adam Schultz, Sara Steen, Tina Stephanus, Carmen Viegut, Linda Vollmar, Helen Walsh, Debra Witman

Chairperson: Corey Smith

NCRTAC Coordinator/ Recorder: Michael Fraley

Others present: None

Introduction and Welcome	Corey Smith welcomed attendees.
May Meeting Minutes	Motion by Nichols to approve the July 27, 2017 meeting minutes as posted. Second by Palm. Unanimously approved
Correspondence	None
WHEPP/HERC	<ul style="list-style-type: none"> <li>• The new NCW HERC Coordinator Robbie Deede was introduced and welcomed.</li> <li>• A pre-drill discussion of the coalition surge test (CST) will be held 11/8/17 with the actual drill to be held in the spring</li> <li>• WiTRAC training will be held 10/11/17</li> <li>• The HCC/PHEP is facing considerable funding changes. Recent update from DHS is that some of the proposed changes have been discarded but final decisions have yet to be made. Members are welcome to contact their US senators and representatives or the office of the Assistant Secretary for Preparedness and Response (ASPR) to express their opinions about the changes             <ul style="list-style-type: none"> <li>○ <a href="https://www.usa.gov/elected-officials">https://www.usa.gov/elected-officials</a></li> <li>○ <a href="https://www.phe.gov/about/publicaffairs/Pages/default.aspx">https://www.phe.gov/about/publicaffairs/Pages/default.aspx</a></li> </ul> </li> <li>• DHS is beginning to release the tool kits for facilities (SNF, hospice, clinics, OP surgery centers, etc) that have to follow the new CMS emergency preparedness rule. Find a link for the kits at <a href="http://www.ncw-herc.org/tools/facility-planning-toolkits/">http://www.ncw-herc.org/tools/facility-planning-toolkits/</a></li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• Caitlin Washburn has been hired as the State Trauma Coordinator</li> <li>• The ImageTrend Hospital Hub should be functional for hospitals to retrieve EMS charts of patients transported to them. Each hospital should have access. If a record is not present confirm with the service that the correct destination was listed and that the report has been uploaded to WARDS. If it is still not there contact Chuck Happel at the state EMS office.</li> <li>• Michael reviewed a letter that was sent by the US Department of Health and Human Services to NAEMSP clarifying that EMS sharing patient care records with hospitals is not a HIPAA violation. Hospitals are encouraged to share this with EMS agencies if needed.</li> <li>• The 2018 NTDB dataset has minor changes only.</li> </ul>

	<ul style="list-style-type: none"> <li>• Registry updates <ul style="list-style-type: none"> <li>○ New canned reports are available. Users can modify the reports and then save them to their facility folder.</li> <li>○ Eric did a review and found that an average of 52 minutes is spent entering a case into the registry. This does not include the time needed to collect the information.</li> <li>○ Elements will begin to be color coded in October to indicate state vs national elements.</li> </ul> </li> <li>• Dr. Lerner reviewed the ED LOS &gt;3 hrs cases put into the state survey tool and found that 45% of them did not have trauma team activation. For the NCRTAC it is 63%. The STAC has discontinued state-wide review of these cases. Regions can continue if they chose to. The Registry will have the same data elements as the survey tool later this year.</li> <li>• The state PI committee is reviewing and updating the PI guide that was released in 2007. They are expecting to include new PI indicators to replace the original six.</li> <li>• STAC and the EMS Advisory Board are reviewing and discussing how EMS transport to undesignated hospitals should be handled.</li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>• EMS providers can begin to submit their license renewals beginning November 1. If using a flexible refresher be sure to follow the directions closely. Details can be found at <a href="https://www.dhs.wisconsin.gov/ems/training/retrain-req.htm">https://www.dhs.wisconsin.gov/ems/training/retrain-req.htm</a></li> </ul>
RTAC Coordinator Report	<ul style="list-style-type: none"> <li>• The Trauma Basics class is still available. Michael recently did a session for SAFER. A new version is being discussed.</li> <li>• Michael is going to the ATS Trauma Program Manager course in October.</li> <li>• The Conference Committee is being organized. Still looking for a few more volunteers. Also looking for speaker and topic ideas.</li> <li>• Michael review 2017 Q1 &amp; Q2 regional registry data</li> </ul>
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> <li>• A case was reviewed with the general membership.</li> </ul> <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> <li>• No issues currently presented to them</li> </ul> <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> <li>• Will be discussing final arrangements to distribute the Stop the Bleed kits to tech schools</li> <li>• Discussing MABAS and ambulances for MPI/MCI</li> <li>• Will discuss what the region can do to support layperson Stop the Bleed education</li> </ul> <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> <li>• Have a supply of gun locks available for health fairs, injury prevention events, etc.</li> </ul>
Grant Projects Presentation	<ul style="list-style-type: none"> <li>• Scott Habeck, Wausau FD and Kelly Bechel, SAFER reviewed the Handtevy Pediatric Emergency Medication System <ul style="list-style-type: none"> <li>○ Handtevy website: <a href="http://handtevy.com/index.php">http://handtevy.com/index.php</a></li> <li>○ Evidence about product: <a href="http://handtevy.com/index.php/resources/research">http://handtevy.com/index.php/resources/research</a></li> </ul> </li> <li>• Kelly discussed the multifunction training manikin purchased</li> </ul>

Other business	None
Future Agenda Items	<ul style="list-style-type: none"> <li>• Wisconsin Office of Rural Health EMS Assessment and Tool</li> <li>• Conference Planning</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>• TNCC Instructor Course – Janesville – October 27</li> <li>• Pediatric disaster response and preparedness course – Madison – Dec 5&amp;6</li> <li>• WEMSA Service director workshop – Iron River – Oct 10</li> <li>• Trauma Care After Resuscitation – La Crosse – Oct 25&amp;26</li> <li>• Trends in Emergency Care – La Crosse – Nov 3</li> <li>• CALS – Stanley – Dates to be announced ASAP</li> <li>• Child Passenger Safety Technician – Wausau – Dec 4-6; scholarships available: <a href="http://www.wcpsa.com/CPS%20Training.html">http://www.wcpsa.com/CPS%20Training.html</a></li> <li>• EMS/ Fire training day in Saratoga – looking for evaluator help – Contact Kathy PALM</li> </ul> <p>See Calendar at NCRITAC-WI.org for more events and details</p>
Adjournment	Motion by Gordon to adjourn. Second by Palm. APPROVED.

Next Meeting:  
 Ascension Saint Clare's Hospital  
 Thursday, November 30, 2017  
 9:00 am – Noon