



## BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

### MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY JANUARY 25, 2020

1. **CALL TO ORDER** –Chairman Shannon Scott called the meeting to order at 10 AM.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** –Board Members present were Larry Lambert, Judy Varns, Shannon Scott, Cindy Perelli and Jack Beale.
4. **REVIEW AND ADOPTION OF AGENDA:**

Chairman Scott asked for a motion to approve the Agenda, Mr. Lambert made a motion to approve the Agenda as presented. Mr. Beale seconded the motion. Chairman Scott asked for a vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. The motion passed and the Agenda were approved.
5. **ANNOUNCEMENTS:** Next Board meeting will be February 22, 2020 at 10AM.
6. **REPORTS AND CORRESPONDENCE**
  - a. Chairman’s Report: non presented
  - b. Chief’s Report for December 2019:
    - Incident Report: call Volume – 10 total; 7 EMS, 3 Service Calls
    - Training Report: 196 hours of training during the month including fire apparatus placement, emergency vehicle operations, fire control, communications, EMS mega code, vacuum splint and new Stryker stair chair use (a demonstration of this device was provided to the Board)
    - Updates:
      - Medic 3 scheduled for DHS inspection second week in February
      - Insurance check for Medic 1 repairs received and work is scheduled for February 17-29
      - Engine 14 unknown ETA: quote for current work to be done is \$6,500 and may find additional issues. Working with Northern Gila County to partner for retaining mobile mechanic to do work in house.
      - Department physicals currently being scheduled and should be completed end of March.
      - WFHF Grant update: has been given back to BRFD; original was for 30 lots, issuer is requesting to add 30 more. This update will be done by end of next week.
      - SAFER Grant update: Launched September 11, 2019 but don’t have reimbursement forms yet.
      - BRFD has been contact by Mogollon Ranch to assist with a Firewise Assessment, should be in place by October.
      - Government contract with AmeriGas for propane in place – 0.95¢ per gallon! Thanked Captain Chambliss for bringing this to Chief’s attention.
7. **CALL TO THE PUBLIC**

There were no members of the public who wished to speak.
8. **OLD BUSINESS** - None

**9. NEW BUSINESS**

- a. APPROVAL OF MINUTES: Chairman Scott asked for a motion. Mr. Beale made a motion to approve all minutes presented with one vote. Mr. Lambert seconded the motion. There was no discussion and Chairman Scott asked for a vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. The motion passed and minutes were approved.
- b. APPROVAL OF THE DECEMBER 2019 FINANCIAL REPORT: Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the December Financial report as presented. Ms. Varns seconded the motion. The Financial Summary was read to those present by Mrs. Wise. Chief Pain thanked Mrs. Wise for all her hard work creating these monthly reports. There was no further discussion and Chairman Scott asked for a vote. Mr. Lambert seconded the motion. There was no discussion and Chairman Scott asked for a vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. The motion passed and the Financial Report was approved.
- c. PRESENTATION OF THE FY 2018/2019 ANNUAL AUDIT BY MR. JIM SAUNDERS OF SAUNDERS COMPANY, LTD. Mr. Saunders was contacted by phone and gave his presentation of the Audit to the Board. There were no issues or findings and Board members had no questions of Mr. Saunders. There was not action needed by the Board on this item.
- d. UPDATE BY BOARD MEMBERS WHO ATTENDED THE AFDA WINTER CONFERENCE: Ms. Perelli: commented that her focus was on getting more information regarding PSPRS and on how better the sessions were presented. Ms. Varns: stated that she had gotten a lot of the session attended, and benefited from others comments. Mr. Lambert: stated that he attended the mandatory sessions required and found it interesting to see who was doing presentation and how PSPRS was organized and how it applies to our Board. Mr. Scott asked if there were any changes to legislation coming up that might affect the District. Attendees didn't know of any. There was no action required by the Board on this item.
- e. DISCUSSION AN POSSIBLE ACTION TO GO INTO EXECUTIVE SESSION FOR THE PRUPOSE OF GIVING AN EMPLOYE PERFORMANCE EVALUATION PURSUANT TO A.R.S 38-764-01(A) (1). Chairman Scott asked for a motion. Mr. Lambert made a motion to go to Executive Session to give an Employee Performance review per A.R.S 38-764-01(A) (1). Ms. Varns seconded the motion. There was no discussion and Chairman Scott asked for a vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. The motion passed.

The Board meeting was recessed at 10:36AM

The Board meeting was reconvened at 11:47 AM

**10. AGENDA ITEMS FOR THE NEXT BOARD MEETING**

None given

**11. ADJOURNMENT**

Chairman Scott adjourned the Public Meeting of the Blue Ridge Fire District Board at 11:49AM.

Respectfully submitted: January 25, 2020

Cynthia Perelli  
Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: \_\_\_\_\_

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Cynthia Perelli, Clerk of the BRFD Board