

**RED RIVER  
GROUNDWATER  
CONSERVATION  
DISTRICT**

**BOARD MEETING**

**BOARD ROOM  
GREATER TEXOMA UTILITY AUTHORITY  
5100 AIRPORT DRIVE  
DENISON, TEXAS 75020**

**THURSDAY  
FEBRUARY 22, 2018**

**AGENDA**  
**RED RIVER GROUNDWATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS BOARD MEETING**  
**GREATER TEXOMA UTILITY AUTHORITY BOARD ROOM**  
**5100 AIRPORT DRIVE**  
**DENISON, TEXAS 75020**  
**THURSDAY, FEBRUARY 22, 2018**

**Board Meeting**

The regular Board Meeting will begin at 10:00 a.m.

Notice is hereby given that the Board of Directors of the Red River Groundwater Conservation District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

**Agenda:**

1. Call to order, establish quorum; declare meeting open to the public.
  2. Public Comment.
  3. Consider and act upon approval of Minutes of January 25, 2018, Board Meeting.
  4. Review and approval of monthly invoices.
  5. Receive monthly financial information.
  6. Receive Annual Report on Management Plan.
  7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).
  8. Consider and act upon compliance and enforcement activities for violations of District Rules.
    - a. Texas Rain Holding Co. lawsuit.
  9. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District.
  10. Receive presentation regarding permanent rules development.
    - a. Consider and act upon action items for rules development.
  11. Open forum / discussion of new business for future meeting agendas.
  12. Adjourn.
-

---

<sup>1</sup>The Board may vote and/or act upon each of the items listed in this agenda.

<sup>2</sup>At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Red River Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

<sup>3</sup>Persons with disabilities who plan to attend this meeting, and who may need assistance, are requested to contact Velma Starks at (800) 256-0935 two (2) working days prior to the meeting, so that appropriate arrangements can be made.

<sup>4</sup>For questions regarding this notice, please contact Velma Starks at (800) 256-0935, at [rrgcd@redrivergcd.org](mailto:rrgcd@redrivergcd.org) or at 5100 Airport Drive, Denison, TX 75020.

ATTACHMENT 3

MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT

THURSDAY, JANUARY 25, 2018

GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020

---

Members Present: Chuck Dodd, David Gattis, P.E., Mark Gibson, P.E., Harold Latham, Mark Newhouse, Mark Patterson, and Billy Stephens

Members Absent: None

Staff: Drew Satterwhite, P.E., Allen Burks, Paul Sigel, Wayne Parkman, Theda Anderson, Debi Atkins, Carolyn Bennett, and Velma Starks

Visitors: Kristen Fancher, Fancher Law  
James Beach, WSP  
John Faulkner, Faulkner & Son  
John Lattimore

---

Board Meeting

1. Call to order, establish quorum; declare meeting open to the public.

President Patterson called the meeting to order at 10:00 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of December 19, 2017, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the December 19, 2017 meeting. The motion was seconded by Board Member Billy Stephens. The motion passed.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member Mark Newhouse made a motion to approve Resolution 2017-12-01. Board Member David Gattis seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Satterwhite reviewed the monthly financial information with the Board.

6. Receive Quarterly Investment Report.

Finance Officer Debi Atkins reviewed Quarter Investment Report with Board.

7. Consider and act upon approval of First United Wire Transfer Agreement.

General Manager Drew Satterwhite provided the Board with background information. In order to wire funds for the District's investments, one of the District's Officers has to physically go to the Sherman branch of First United Bank to sign a wire authorization. The current investment strategy has three Certificates of Deposit that are laddered approximately four months apart. Each time the District is investing, the staff has to contact the officers with the request to go by the bank in Sherman to sign a wire authorization. The staff felt it was necessary to bring this issue to the Board to determine if there was interest in allowing wires to be authorized electronically in order to save time as well as increasing the speed at which we are able to reinvest funds to begin earning more interest each time an investment matures.

David Gattis made the motion to authorize the President, General Manager and Finance Officer to have the ability to wire funds with an electronic authorization. Mark Gibson seconded the motion. Motion passed unanimously.

8. Receive Quarterly Report.

General Manager Drew Satterwhite provided the Quarterly Report to the Board.

9. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Drew Satterwhite reported that most of the GMA-8 Districts have held their DFCs Public Hearings. As soon as all Districts have had their Public Hearing Meetings and the 120 day public comment time has passed, it will be necessary to hold a GMA-8 meeting. June-July time period appears to be the time the meeting will be scheduled.

10. Consider and act upon compliance and enforcement activities for violations of District Rules.

- a. Texas Rain Holding Co. enforcement lawsuit.

Kristen Fancher reported that as of the January 5 deadline there had been no response in the process of the lawsuit. It has been discovered that TCEQ is also in the process of enforcement actions.

11. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

- (a). Update on injection/disposal well monitoring program.

Kristen Fancher reported that all that was requested to be done with the two injection wells has been done. The District's protests have been dropped. The well injection program is working.

12. Receive presentation regarding permanent rules development.

- a. Consider and act upon action items for rules development

Paul Sigle presented the Board with well data he had analyzed from the District's database demonstrating the rules in discussion as if they were in place at the time these wells were drilled. James Beach provided the Board with a presentation that reflects the results of previous meeting discussions. The Board discussed and gave input as to what they would like to see at the next meeting.

13. Open Quorum/discussion of future agenda items.

The focus of the next meeting permanent rules development presentation will be spacing and exemptions.

14. Adjourn.

President Patterson declared the meeting adjourned at 11:55 a.m.

#####

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer

ATTACHMENT 4



RESOLUTION NO. 2018-02-22-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER  
CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE  
MONTH OF JANUARY 2018

The following liabilities are hereby presented for payment:

	<u>Amount</u>
<b><u>Administrative Services</u></b>	
GTUA- January 2018	14,246.09
<b><u>Advertising</u></b>	
Herald Democrat- Public Notice of BOD Meeting	207.36
<b><u>Banking</u></b>	
<b><u>Contract Services</u></b>	
IT Nexus - February 2018 software miantenance for well database	600.00
WSP USA, Inc (Formerly LBG-Guyton, Services through December 2017)	6,177.67
<b><u>Direct Costs</u></b>	
NexTraq - January 2018 GPS tracking	39.95
<b><u>Insurance</u></b>	
<b><u>Legal</u></b>	
Fancher Legal PLLC - December 2017	4,104.20
Fancher Legal PLLC - January 2018	5,432.95
<b><u>Software Maintenance</u></b>	
USTI - Maintenance Contract Renwal for accounting software.	1,438.46
<b>GRAND TOTAL:</b>	<u>\$</u> <u><b>32,246.68</b></u>

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RED RIVER  
GROUNDWATER CONSERVATION DISTRICT THAT the Secretary-Treasurer is hereby authorized  
to make payments in the amounts listed above.

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the  
foregoing Resolution was passed and approved on this, the 22nd day of December, 2017 by the following vote:

AYE:  
NAY:

At a meeting of the Board of Directors of the Red River Groundwater Conservation

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary/Treasurer

ATTACHMENT 5

## Red River Groundwater Conservation District

**Balance Sheet**

For General Fund (00)

January 31, 2018

**Assets**

00-01-10001	Checking Account	232,996.43
00-01-10010	Investments-CD	100,000.00
00-01-10025	Accounts Receivable	116,237.18
00-01-10026	A/R Texas Rain Holding Co	2,600.00
00-01-10030	Undeposited Funds	.00
00-01-10040	Interest Receivable	.00
00-01-10101	Allowance for Uncollectible Accounts	(1,530.00)
00-01-10200	PP Expense	2,162.50
	<b>Total</b>	<u>452,466.11</u>
	<b>Total Assets</b>	<u>\$ 452,466.11</u>

**Liabilities and Fund Balance**

00-01-23100	Accounts Payable	20,078.99
00-01-23150	Deposits to be Refunded	6,500.00
	<b>Total</b>	<u>26,578.99</u>
	<b>Total Liabilities</b>	<u>26,578.99</u>
00-01-35100	Fund Balance	73,069.05
00-01-35120	Current Year Excess of Revenue over Expenses	368,341.26
	<b>Total</b>	<u>441,410.31</u>
	Excess of Revenue Over Expenditures	(15,523.19)
	<b>Total Fund Balances</b>	<u>425,887.12</u>
	<b>Total Liabilities and Fund Balances</b>	<u>\$ 452,466.11</u>

**Red River Groundwater Conservation District**  
**Statement of Revenue and Expenditures**

Revised Budget  
 For General Fund (00)  
 For the Fiscal Period 2018-1 Ending January 31, 2018

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
00-01-46002 GW Production Cost	\$ 0.00	\$ 0.00	\$ 325,000.00	0.00	100.00%
00-01-46005 Late Fees	0.00	0.00	0.00	0.00	0.00%
00-01-46006 Violation Fees	0.00	0.00	0.00	0.00	0.00%
00-01-46007 Registration Fees	458.33	300.00	5,500.00	300.00	94.55%
00-01-46010 Well Drillers Deposit	0.00	0.00	0.00	0.00	0.00%
00-01-46100 Interest Income	208.33	(937.15)	2,500.00	(937.15)	137.49%
<b>Total General Fund Revenues</b>	<b>\$ 666.66</b>	<b>\$ (637.15)</b>	<b>\$ 333,000.00</b>	<b>\$ (637.15)</b>	<b>100.19%</b>
<b>Expenditures</b>					
00-01-77010 Administrative Cost	\$ 9,166.67	\$ 5,534.50	\$ 110,000.00	5,534.50	94.97%
00-01-77020 Advertising	0.00	0.00	1,000.00	0.00	100.00%
00-01-77027 Auditing	0.00	0.00	4,750.00	0.00	100.00%
00-01-77031 Banking Fees	0.00	0.00	100.00	0.00	100.00%
00-01-77032 Contract Services	5,683.33	600.00	68,200.00	600.00	99.12%
00-01-77035 Field Technician	6,666.67	4,321.50	80,000.00	4,321.50	94.60%
00-01-77040 Direct Cost	333.33	162.74	4,000.00	162.74	95.93%
00-01-77045 Field Permitting Specialist	2,500.00	3,100.00	30,000.00	3,100.00	89.67%
00-01-77450 Dues & Subscription	141.67	0.00	1,700.00	0.00	100.00%
00-01-77480 Equipment	0.00	0.00	2,000.00	0.00	100.00%
00-01-77500 Fees- GMA8	0.00	0.00	1,000.00	0.00	100.00%
00-01-77610 Fuel	0.00	0.00	0.00	0.00	0.00%
00-01-77810 Insurance	0.00	0.00	4,500.00	0.00	100.00%
00-01-77855 Internet Fees	541.67	0.00	6,500.00	0.00	100.00%
00-01-77970 Legal	2,916.67	0.00	35,000.00	0.00	100.00%
00-01-78010 Meetings and Conferences	250.00	378.80	3,000.00	378.80	87.37%
00-01-78030 Office Supplies	0.00	0.00	0.00	0.00	0.00%
00-01-78310 Rent	200.00	200.00	2,400.00	200.00	91.67%
00-01-78600 Software Maintenance	166.67	0.00	2,000.00	0.00	100.00%
00-01-78750 Telephone	175.00	203.44	2,100.00	203.44	90.31%
00-01-78770 Transportation-Mileage	416.67	385.06	5,000.00	385.06	92.30%
<b>Total General Fund Expenditures</b>	<b>\$ 29,158.35</b>	<b>\$ 14,886.04</b>	<b>\$ 363,250.00</b>	<b>\$ 14,886.04</b>	<b>95.90%</b>
<b>General Fund Excess of Revenues Over Expenditures</b>	<b>\$ (28,491.69)</b>	<b>\$ (15,523.19)</b>	<b>\$ (30,250.00)</b>	<b>\$ (15,523.19)</b>	

ATTACHMENT 9

# Red River Groundwater Conservation District

## Well Registration Summary As of January 31, 2018

Well Type	Total Registered		Total RRGCD	New Registrations
	Fannin County	Grayson County		
Domestic	127	247	374	5
Agriculture	15	26	41	0
Oil/Gas	0	21	21	0
Surface Impoundments	5	13	18	1
Commercial	6	7	13	1
Golf Course	0	15	15	0
Livestock	12	25	37	0
Irrigation	0	5	5	0
Public Water	56	210	266	0
Monitoring	0	1	1	0
<b>Total</b>	<b>221</b>	<b>570</b>	<b>791</b>	<b>7</b>

ADJOURN