

**PLAN COMMISSION
TOWN OF GRANT
March 19, 2014**

Present: Jim Wendels, Lori Ruess, Ron Becker, Marty Rutz, Sharon Schwab, and Cynthia Welling.

Citizens Present: Mary Kiedrowski

Excused Absent: There is one vacant position on the Plan Commission at this time.

Meeting called to order at 6:32 pm by Jim Wendels.

MINUTES

The February 2014 minutes were reviewed and approved. Motion made by Lori Ruess, seconded by Ron Becker. Motion passed unanimously.

STATE OF PUBLIC NOTICE

The agenda for the March meeting was posted one full week prior to the meeting in the three public areas as assigned.

ZONING UPDATE

- Portage County filled their vacant planner position with the associate planner, Steven Kunst, who will start on March 3, 2014.
- Jim Wendels will reach out to Steven and give him an update on the progress we are making updating the Town of Grant Comprehensive Plan. He will also invite him to a future meeting.
- The hope is that Mr. Kunst will be able to start updating census and demographic information for the Town of Grant. He could start including housing inventory and housing programs, as well as economic data and analysis of intergovernmental relationships.
- There was brief discussion around the AT&T conditional use permits.
- Sharon Schwab received an update on concentrated animal feeding operation meeting to be held in Saratoga on March 22nd.
- A letter from Senator Peter Barca outlined his view of the trend that the existing majority is taking local control away. The Wisconsin Land and Water Conservation Association opposes changes to the existing high capacity well regulations.

ZONING ADMINISTRATOR UPDATE

Albert Getzloff	3311 90 th Street N	Addition	\$100.00
Delbert Ostrander	4931 80 th Street S	Raze	\$15.00
Wildhorse Saloon	9031 CR-WW	Deck/penalty/porch	\$90.00
		Total	\$205.00

- Three permits were considered last month:
 - A conversation was held with Mr. Becker regarding installation of billboards. A decision was made to defer discussion to the next meeting.
 - Mike Onsager's quonset hut collapsed and he wants to replace it, but will need a variance because it crosses a line.
 - Onsager had contacted Jim when the building collapsed. He emailed that we should consider both a structure and an accessory building.
- A note was made that we need to establish an application. The Portage County website may have one we can modify.

- C. Jay Powell rents a chair at Barb's Hair Care. It was sold to Gene Rustic ~ six years ago who has not maintained it. He is having some issues with code violations; ramp not up to code, etc. Marty has contacted the State Inspector to take a look at it. Will need to contact Dale Bates as well as lawyers may need to get involved.
- We should consider on condition use permits open to the public that the building inspector, fire chief, and health department inspect and report on conditions/issues prior to the CUP approval. Costs to be borne by the applicant(s).
- Someone purchased 5 acres west of the Rickman property off of South Park.

CITIZEN INPUT

Mary Kiedrowski was in attendance for the meeting.

ESTABLISH MATERIALS TO BE SENT TO LANDOWNERS FOR ESTABLISHING A WORK GROUP

- Changes made to the original draft by Sharon Schwab were considered.
- Suggested adding the letter/invitation to the Town newsletter.
- There are approximately 1100 landowners and it would cost about \$500 to \$600 in postage; \$.18 per 250 – would be bulk rate.
- It was emphasized that we want to reach all landowners.
- Commission members would be active members of the subcommittee.
- For the initial meeting of the subcommittee, make it clear that we could leave language as-is. But, also have language prepared to present to the subcommittee with pros and cons identified.
- Have DNR maps prepared to show their parameters.
- Need to delay until June in deference to the farmers.
- June 25th is a date being entertained and it was decided not to require an RSVP. A separate mailing 3 weeks prior to the meeting could be sent to assure that everyone is properly notified.
- Call growers personally to alert them to what we are proposing. Ron to contact:
 - Prairie Star
 - Paramount
 - Wysocki
 - Okray
 - Mortenson
 - Heartland (Pavelski)
- Jim to contact DNR for details on high capacity wells citing criteria.
- A map could be provided showing navigable streams with citing criteria overlaid.
- Hope to have map for next meeting.
- Ken Johnson is the contact at the DNR for citing criteria.
- Cynthia was asked to prepare two versions of the ordinance – one showing the original language and one showing changes highlighted in yellow. Get rid of italics.

CONSIDER CUP TO INSTALL BILLBOARDS BY BECKER SIGN

- How many existing signs does he want to change?
- What exactly are the changes to dimensions that he is requesting?
 - Sign A = 16 x 60
 - Sign A2 = 10 x 28
 - Sign B = All faces are 10 x 28 existing
 - He wants to double in size except for height.
- Request a detailed map of what his is requesting by next Plan meeting.
- May need to provide Removal Bond.

REVIEW ZONING ORDINANCE

- There were no changes made to the ordinance at this meeting.

Meeting adjourned at 9:09p. Lori motioned, Ron seconded. All in favor.

Next meeting Wednesday, April 23rd, 2014, at 6:30 pm

Minutes prepared by Cynthia Welling
Plan Commission Secretary

ACTION ITEMS

Check into creating a logo for the Town of Grant.

Review Quarrying Ordinance to be sure we are in compliance with NR 135.32. (Print out all of NR 135 and review with our Quarrying Ordinance within the next 6 months.)

Update Quarrying Permit Process with NR updates.

Farmland Preservation: Contact Jeff Schuler to meet with us.

NR 135: Review w/Quarrying Ordinance

Review Zoning definitions

August 8-10, 2014 – create logo prior to celebration