



WCSP Georgetown Rodeo – *June 23/24, 2017*

Rodeo Vendor Booth Application

There are four (4) pages; fill out the application and detail description, read the rules and sign. Submit all four by May 1st with your payment, along with a copy of your food and state sales tax permit(s). Make a copy for yourself to keep.

Business Name: _____ Contact Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Website: _____

Phone: _____ E-Mail: _____

	Pricing	# of booth spaces	# of extra Per Day Passes @ \$5	Add 220v Electricity (110v inc. in booth cost) \$25 30 or 50 amp?	Deposit of ½ the total due @ time of reservation	Total Enclosed
Craft Vendor Booth (10x18)	\$75 per booth space					
Craft Vendor Booth 2 spaces	\$125 for 2 spaces					
Food Vendors (10x18)	\$100					
Non Profit Organization (10x18)	\$50 per space					

All vendors/exhibitors will receive 2 passes for the weekend. Every worker *MUST* have a pass. Additional passes are \$5 per day. Booth pricing covers 2 days.

Set-up:

- ✪ Check in and register as you arrive. Check-in is in the rear corner of the arena grounds near the Showbarn. Look for the “Vendor Registration” signs.
- ✪ Begins at 8:00 a.m. on Friday. I will send out an admin notes email just prior to the rodeo with specific setup instructions and times.
- ✪ You must be completely setup by 12 p.m. noon on Friday.

Breakdown:

- ✪ Vehicle access inside the fairgrounds to breakdown booth space is not permitted until 10:30 p.m. on Saturday.
- ✪ Booth items may be removed Friday night. No overnight security provided.

Vehicles:

- ✪ Vendors will be able to park in the Show Barn parking lot.
- ✪ All vehicles must be removed from the inside of the fairgrounds beginning Friday afternoon at 12 p.m. until Saturday at 10:30p.m.
- ✪ Parking directions will be provided at check-in.

Event Hours:

- ✪ Friday-Booths open from 6:00 p.m.-10 p.m, minimum.
- ✪ Saturday-Booths open from 6:00 p.m.-10 p.m, minimum.
- ✪ You may stay open later if we’re hosting a dance.

Sales Information:

- ✪ All vendors must complete the detail description of ALL merchandise to be sold including pricing.
- ✪ Any merchandise not listed on the application must be approved by the WCSP Sergeant before allowed to be sold during the Williamson County Sheriff’s Posse Rodeo.
- ✪ Williamson County Sheriff’s Posse will not allow the sale of merchandise at the event that depicts illegal weapons, illegal drug use or paraphernalia, or objectionable language. The WCSP Sergeant will be the final authority.
- ✪ Responsibility for reporting and paying all fees and taxes to federal, state, and local entities is with exhibitor/vendor. The tax rate in Georgetown is 8.25%
- ✪ The Williamson County Sheriff’s Posse has the right to refuse vendors/exhibitors.
- ✪ Alcohol vendors will pay a vendor fee negotiated directly between the Vendor and the WCSP.* Alcohol vendors will comply with all city, county, and state regulations and licensing requirements. *Only the Posse will sell alcohol.
- ✪ No second hand items allowed.
- ✪ Food vendors have the responsibility of obtaining their food permit by contacting http://www.wcchd.org/services/food_and_restaurant/index.php

- ★ We will be offering to our food and drink vendors the opportunity to provide their wares to the participants and onlookers on Thursday night during Slack. That should begin around 7:00 PM. Please contact the Posse Sergeant directly if you wish to participate in Thursday night food and/or drink vending.
- ★ **Application Deadline: Please try and get your applications to me by May 1. I'll continue to accept applications, space permitting, but earlier is better!**
- ★ **No craft or food vendors are permitted to spend the night inside fenced area of the Williamson County Sheriff's Posse Arena.**
- ★ Booth spaces will be assigned at check in. We only provide electricity and space. You bring your own tables, chairs, lights and displays.
- ★ Booth fee is non-refundable *unless* booth is denied.
- ★ No early breakdown or late set up will be allowed. Please notify WCSP Sergeant in emergency cases.
- ★ Booth spaces do not have direct lighting overhead. Please provide your own light fixtures. Electricity is available.
- ★ The WCSP Sergeant will establish a set-up schedule and determine a breakdown plan prior to the rodeo. This will ease the congestion within the vendor area and contribute to personal safety.
- ★ Complete this form and return it to:
Williamson County Sheriff's Posse
P.O. Box 2936, Georgetown, TX 78627
- ★ Make your check payable to **Williamson County Sheriff's Posse**
- ★ For additional information contact Lee Wedlake at 239-839-9380 or vendors@georgetownrodeo.com

The undersigned vendor/exhibitor agrees that the Williamson County Sheriff's Posse and its sponsors will not be responsible for any injury, damage, loss, or theft incurred during the Rodeo. In addition, I have read the rules provided to me and I agree to abide by them.

Signature_____ Date_____

Printed Name_____

[illegible]