

The Moran City Council met in regular session on Monday, June 1, 2020. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Jerry D Wallis	<u>Council Members Present</u> Bill C. Bigelow Ken D. Kale Corliss E. Lynes James A. Mueller Kris R. Smith	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; Craig Miller, Asst City Superintendent, and Lori Evans, City Clerk

Visitors Present: Richard Luken, Lee Roberts, Levi Wagner, Melissa Wagner, Hannah Trester, Gary Smith, and Stuart Porter

### **CONSENT AGENDA**

Council member Bigelow moved to approve the June 2020 consent agenda as follows:

- May 2020 Minutes
- May 2020 Petty Cash Report
- June 2020 Pay Ordinance totaling \$56,076.96
- May 2020 Utility Audit Report
- May 2020 Certificate of Deposit Report

Lynes seconded the motion, motion passed with all approving.

### **VISITORS**

Gary Smith introduced himself and Stuart Porter representing Schwab Eaton. Mr. Smith noted he had been speaking with Superintendent Stodgell about cast iron water lines needing replaced along Cedar Street. Mr. Smith then introduced Mr. Porter to the Council as a project manager for Schwab Eaton. Mr. Porter reported he had reviewed Moran's water lines and water tower capacity and feels the tower capacity is adequate for Moran's water needs. However, he believes 12000 feet of cast iron water lines, fire hydrants, and valves need replaced. Mr. Porter recommended replacing these lines with PVC at an estimated cost of \$400,000-\$600,000. Mr. Smith discussed funding options and grant opportunities such as Community Development Block Grants, Rural Development loans, Kansas Department of Health and Environment loans, and issuing. Council member Bigelow said he would like additional time to review the need for the project. Mr. Smith noted loan rates are currently low at 1.78% which would amount to a loan payment of around \$3,700 per \$100,000 of project funding. Council member Kale suggest the Council move forward with having Schwab Eaton conducting a preliminary engineering study and exploring fund opportunities. Council member Mueller moved the City enter into such an agreement with Schwab Eaton to prepare the study and research financing options for \$5,000. Kale seconded the motion, motioned passed with all approving.

Hannah Trester spoke with the Council about the past due utility bills she incurred during the Covid 19 Pandemic. Ms. Trester asked for Council approval to pay her past due balance out over 12 months by paying an additional \$150.00 per month. Council member Bigelow moved the Council recess to executive at 8:08 PM for 10 minutes to discuss utility payments governed by the Moran City Code pursuant to the attorney consultation exception, KSA 75-4319(b)(2). Attorney Heim was invited to attend the session. The open meeting will resume at 8:18 PM. Mueller seconded the motion, motion passed with all approving. The Council returned to open meeting at 8:16 PM. Council member Smith moved to allow Ms. Trester to pay the past due balance over a 6 month period by adding \$300.00 to her monthly utility bill with the understanding that monthly payments must be received on or before the 25<sup>th</sup> of each month. Failure to make the required payment will result in the full balance becoming due immediately. Mueller seconded the motion, motion passed with all approving.

Levi Wagner informed the Council that he is wanting to put a metal roof on his garage but it has been too muddy to get the materials needed. Mayor Wallis suggested the Council give Mr. Wagner an additional 60 days to work on his roof. Council member Bigelow moved to approve the suggested extension to make repairs. Kale seconded the motion, motion passed with all approving.

403 N Park St – Mayor Wallis reported Mr. Preston has begun working on the carport roof. Council member Bigelow moved to approve a 60 day extension to continue make repairs. Mueller seconded the motion, motion passed with all approving.

316 W Church St - Council member Bigelow moved to approve a 60 day extension to make repairs. Mueller seconded the motion, motion passed with all approving.

403 N Spruce St – Chief Smith reported the house has been torn down.

## **OLD BUSINESS**

Moran Museum – Superintendent Stodgell said he is working with a group of retirees who may volunteer to staff the museum. The Council agreed to apply for a tax exempt status for the Museum. Topic tabled until July meeting.

Utility Payments – The Council instructed the Clerk’s office to resume regular activities regarding utility payments and disconnects per City Code.

Utility Payment Plan – No action taken.

Non-Sufficient Fund Check Policy – Current City policy is any customer giving the City two non-sufficient fund checks is placed on a cash only payment basis. Council member Lynes moved to revise the cash only restriction and accept check payments from customers again after if they pay in full and on time for a 12 month period. Bigelow seconded the motion, motion passed with all approving.

54 Fitness – The Council agreed to reopen the fitness center on June 8<sup>th</sup>. Members wishing to continue their membership must sign an additional waiver stating they understand the risk of exercising during the Covid 19 Pandemic.

Cyber Security Insurance Coverage – Topic tabled from June meeting.

2021 Budget – Mr. Jarred will present the proposed Budget to the Council at the July 6<sup>th</sup> meeting.

Resolution 2020-04 Waiver of Generally Accepted Accounting Principles – Council member Mueller moved to adopt Resolution 2020-04 as presented. Smith seconded the motion, motion passed with all approving.

1978 Chevy Pickup – The Council agreed to advertise and accept bids for review at the July meeting.

Water Conservation Plan – Clerk Evans presented a revised Plan for the City with the following changes

- Cover Update revision date on cover page
- Page 1 ¶13—1,523,000 gallons (~~1,550,000~~) ; 186-month period (~~174~~)
- Page 2 ¶12—82 gallons (~~67~~) per person per day (GPCD) in 2019 (~~2018~~)  
¶13—2017 (~~2015~~) Kansas Municipal Water Use Publication  
¶13—GPCD water use was 82 (~~67~~), which is an average of 5 percent (~~25~~) below the regional average of 86 (~~85~~) GPCD among cities in Region 8 during 2017 (~~2015~~)

Council member Bigelow moved to make the above changes to the Water Conservation Plan. Smith seconded the motion, motion passed with all approving.

City Storm Drainage – The Council discussed drainage of the ditch starting between Pine and Birch Streets on the south side of Franklin St going south out of town. The Council asked if Buddy Mann could clean the ditch. Topic was tabled until a later meeting.

City Pound – Council member Bigelow moved to approve renewing the City pound license. Smith seconded the motion. Motion passed with all approving.

Emergency Response Plan Review – Clerk Evans presented a revised Plan for the City with the following changes:

- Cover/P35/Footnotes – Update Revision Date.
- P 2 – Corrected date, population totals, and Mayor.
- P 19/25/27 – Update Mayor and Council names and contact info.
- P 36 – Update population totals.

Council member Bigelow moved to make the above changes to the Emergency Response Plan for the Moran Water System. Lynes seconded the motion, motion passed with all approving.

Moran Day Pony Pull – The Council agreed to prepare a spot for the pony pull west of the smaller ball field if needed.

Clerk Evans reported Emprise has indicated they would reopen the local bank branch sometime in mid-June.

Police Chief – Chief Smith noted all was good except the training offered by the Lyon’s County Sheriff Department was cancelled due to the Covid 19 Pandemic.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of May 2020:

- Removed family of fox from shop area
- Locates for 54 highway
- Hooked up hydrant meter on Hill Street
- Talked with Gary from Schwab Eaton about water line information, he will be at June’s meeting
- Mowed for City Code Violation
  - 203 S. Elm
- Mowed & picked up limbs and hauled off
- Locates 212 N Linn
- 515 N Birch – ditch work
- First & Sycamore filled pot holes and Birch street & Church street
- Picked up trash for Moran Clean Up Day
- Clean off sewer manholes and measured and installed raisers
- Worked on #2 Lift Station, took check valve out on Pump #1 and removed cloths that were tangled around the valve
- Took both valves out of Lift #2 and cleaned trash off
- Shut valve on Lift #2, prime pump
- Sewer mains cleaned and videoed lines
- Mowed & Trimmed - Park, ball fields, water tower, Troxel Park, City Hall, City Shop, old water plant, fitness center
- Shut valve on Lift #2, Build prim to pump
- Pick up limbs at park and hauled off and dumped trash cans

Superintendent Stodgell advised street work has been delayed due to the rainy weather. Mann Construction will begin work on the road edges as soon as the weather dries up.

City Clerk – Clerk Evans reported income for the month of May as follows:

Charges For Services	6.50	Sales To Customers	11,113.30
Refuse	1,659.00	Water Protection Fee	28.02
Court Fines	994.00	Penalties	259.19
Miscellaneous Receipts	10.00	Water Tower Fee	50.00
KS Sales Tax	4,109.70	Reimbursed Expense	28.59
Interest Earned Checking/CDL	61.54	<b>Sewer Fund</b>	
Dog Tag	63.00	Sales To Customers	6,446.44
Building/ATV Permits	205.00	Reimbursed Expense	25.80
<b>Electric Fund</b>		<b>Sales Tax</b>	
Sales To Customers	35,097.07	Sales Tax Receipts	972.51
Debt Collection Fee	18.95	<b>Gross Sales</b>	<b>60,329.76</b>
Overpaid	591.53	<i>Add: Interest to CD 44526614</i>	<i>10.62</i>
Fuel Adjustment	(1,627.52)	<b>Gross Receipts</b>	<b>60,340.38</b>
Light Rent	168.00	<i>Less: LIEAP Credit</i>	<i>307.54</i>
Connect Fee	49.14	<i>Utility Credits</i>	<i>592.44</i>
		<i>Setoff Fees</i>	<i>73.53</i>
		<b>Net Receipts</b>	<b>59,366.87</b>

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 9:28 PM. Motion passed with unanimous approval.