

**REGULAR COUNCIL MEETING**

**FEBRUARY 5, 2024**

Mayor Ward called the regular council meeting to order at 6:00 p.m., February 5, 2024, at the Hankinson Community Center. Council members present were Krump, Bladow, Roeder, O’Hara, Steffens and Heins. Others present was Mike Risky and Angie Evans, City of Hankinson; and Deputy O’Hara, Richland County Law Enforcement; and Grant Kuper, Bolton & Menk Inc.

Motion by Bladow/Krump to approve the regular meeting minutes from January 3, 2024 and special meeting minutes from January 10, 2024. Carried.

Deputy O’Hara will discuss abated vehicles from 211 3<sup>rd</sup> Ave NE with Judge Hernandez and the city attorney. He will also reach out to owner of 308 2<sup>nd</sup> Ave SE regarding prior abatements on the property.

A motion made by Steffens/Heins to accept the January law enforcement report. Carried.

Motion by Heins/Krump to approve the January Municipal Judge’s report. Carried.

Motion by Krump/Bladow to approve Mayor Ward to sign an Operation & Maintenance Deficit Agreement between the City of Hankinson and the Housing Authority of the City of Hankinson for their purchase of twin homes located at 410 & 412 Main Ave S and 210 & 212 2<sup>nd</sup> Ave NW from Signature Homes Inc. Carried.

Motion by Bladow/O’Hara to approve Mayor and Auditor to enter into an agreement with Nadine Julson LLC for an Accounting, Reporting System and Audit Agreement Approval and a Retainer Agreement with Lies, Bullis & Hatting PLLP for general counsel for the City of Hankinson. Carried.

A motion was made by Steffens/Krump to accept the 2023 end of year transfers between funds. Carried.

TRANSFERS DECEMBER 2023		
FROM	TO	AMOUNT
201 Highway Distribution	100 General Fund	\$49,605.19
214 20% Street Maint.	100 General Fund	\$5,263.50
505 Water Tower Debt Fee	100 General Fund	\$960.53
509 2000/2001B Specials	100 General Fund	\$6,602.18
516 Water Tower E & E	100 General Fund	\$5,500.00
604 Lagoon 2003	100 General Fund	\$1,596.22
100 General Fund	103 Property Rehab Fund	\$15,000.00
100 General Fund	221 Drainage Fund	\$10,000.00
100 General Fund	550 150th Anniversary Fund	\$2,000.00
100 General Fund	101 GF Cap. Exp.	\$59,162.23
100 General Fund	102 GF Reserves	\$59,162.23
501 Water Fund	513 Water Reserve	\$27,414.25
502 Sewer Fund	514 Sewer Reserve	\$19,022.22
530 Ethanol	313 Ethanol Reserve Fund	\$100,000.00
535 Comm. Center Operations	220 Community Center Fund	\$24,000.00
535 Comm. Center Operations	536 Comm. Center Reserve	\$35,067.90

Motion by Steffens/O’Hara to accept the 2023 end of year financial statement presented for publishing. Carried.

Motion by Krump/Heins to accept the January auditor’s financial report. Carried.

Roeder/Bladow made a motion to accept the January bills for payment, as presented. Carried.

First Community Credit Union (941)	\$5,965.78	Nadine Julson LLC	\$3,900.00
Bank Service Fees	\$333.39	Nadine Julson LLC	\$4,800.00
NDPERS	\$3,693.96	FDI Service Center	\$193.14
FCCU	\$496.14	Elite Collision LLC	\$60.00
NDPHIT	\$3,402.33	Aramark	\$52.53
City of Hankinson	\$66.24	ND WSI	\$1,340.70
Bank of ND	\$51,880.00	Brightwood Township	\$75.00
Bank of ND	\$19,380.00	Dakota Water Solutions	\$8.00
USPS	\$330.00	Canon Financial Services Inc	\$99.00
Kristi Kelley	\$127.30	Dakota Refrigeration Inc	\$713.00
Red River Communications	\$463.94	Otter Tail Power Co	\$5,553.50
Dakota Electric Cooperative	\$4,837.00	Core & Main LP	\$43,604.00
Verizon	\$42.50	ND Sewage Pump & Lift Station Service	\$825.00
USPS	\$94.75	Nardini Fire Equipment	\$569.00
USPS	\$330.00	Mauer Oil Co	\$1,064.20
Hankinson Park District	\$426.11	Lies, Bullis & Hatting PLLP	\$482.00

Hankinson Public Library	\$426.11	Water Deposits Returned	\$912.15
Hankinson Housing Authority	\$284.07	Southeast Water Users	\$5,996.64
Hankinson CDC	\$2,556.66	FCCU	\$75.87
Hankinson Park District	\$1,704.44	Cirone Computer Consulting Inc	\$2,000.00
Hankinson Housing Authority	\$1,704.44	Hankinson Insurance Agency	\$8,008.00
Hankinson CDC	\$1,704.44	T & G Sanitation Inc	\$6,678.71
Hankinson Public Recreation	\$1,081.71	Fargo Glass & Paint Co	\$773.97
Office of State Auditor	\$1,500.00	Dakota Water Solutions	\$52.00
Hankinson Public Library	\$1,250.00	Bank of ND	\$465.00
City Payroll	\$21,415.16	Bank of ND	\$435.00
Core & Main LP	\$4,964.27	Bank of ND	\$1,050.00
US Postal Service	\$30.45	Wahpeton Daily News	\$470.00
Angie Evans	\$50.00	City of Fargo	\$14.00
Nick Pohl	\$50.00	Post's Hardware Hank	\$555.55
Kristi Kelley	\$50.00	Scott's Electric	\$219.00
Mike Risky	\$50.00	Lovdokken Auto & Convenience Store LLC	\$266.56
Richland County Administration	\$2,900.00	JBX LLC	\$9,000.00
Bladow Shop LLC	\$254.40	Marshall & Swift/Boeckh, LLC	\$681.20
ND One Call Inc	\$5.20	Team Lab	\$1,019.50
NAPA Auto Parts	\$26.99	Amy Cookman	\$250.00
Bolton & Menk Inc	\$23,937.00	Column Software PBC	\$175.50
Jolene Schiltz	\$100.00		

Motion to approve the January Consent Agenda made by Bladow/Steffens as follows: Transfer Balances: \$5,681.45 from 225 City Sales Tax Fund to 535 Community Center Operations/Building Permits: Elite Collision LLC and Daniel Renwick; Gaming Permits: Cares for Cancer Inc and Hankinson Public School; Liquor Licenses: American Legion Post 88. Carried.

Risky discussed obtaining bids for work to repair damaged fire hydrant by 101 Main Ave S. This hydrant was damaged by a vehicle and will provide information to the insurance company requesting the information to approve the claim.

Motion by Steffens/Bladow to approve the addition of a Wi-Fi connection to Hankinson City Shop 413 1<sup>st</sup> St SE with Red River Communications for approximately \$90.00/mo. Carried.

Motion by Bladow/Heins to approve Risky to purchase a laptop not to exceed \$1,500.00. Carried.

A motion was made by Bladow/Roeder to approve Stitchery Unlimited to recover bench seating in the Community Center meeting room not to exceed \$587.17, per bid. Carried.

A bill for repairs to the walk-in cooler at the Community Center will be sent to the American Legion in the amount of \$713.00 from Dakota Refrigeration.

Chairman of the Public Buildings Committee, Steffens, provided the recommendations to the Council regarding obtaining at least two appraisals on 106 Main Ave S. Motion by O'Hara/Bladow to pursue these appraisals. Carried.

Mayor Ward reappointed Sarah Pohl to Housing Authority board for a term from 2024-2028.

Public Works Operator interviews will be scheduled for February 20 or 22, depending on applicants' availability.

O'Hara/Roeder made a motion to adjourn at 7:50 p.m. Carried.

The next regular city council meeting will be held March 4, 2024 at 6:00 p.m. at Hankinson Community Center.

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Adam Ward, Mayor

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Kristi Kelley, Auditor

Minutes subject to council approval.