

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy.,
Des Moines, IA 50321, 515-283-8760)

Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
Ankeny Public Services Building, 220 West First Street, Ankeny, IA
Tuesday, October 27, 2015
6:00 p.m.

Chair Items – Commission Vice Chair Jim McKenna called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:13 p.m. and recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Michelle Sloan (Rep), Karen Oppelt (Alt Ex-O)

City of Ankeny – Jim McKenna (Rep), Paul Moritz (Ex-O), David Jones (staff)

City of Bondurant – None

City of Carlisle – None

City of Clive – Susan Judkins (Rep), Jeff May (Ex-O)

City of Cumming – None

City of Johnston – Shane Kinsey (Staff)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (Rep)

City of Pleasant Hill – Madeline Sturms (Rep)

City of Polk City – None

City of St. Charles – None

City of Waukee – John Gibson (Ex-O)

City of Windsor Heights – None

Des Moines Water Works – Ted Corrigan (Alt Ex-O), Amy Kahler (Staff), Laura Sarcone (Staff)

Indianola Municipal Utilities – None

Polk County – EJ Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Dale Acheson (Ex-O)

Warren Water District – Merrill Heemstra (Rep), Stan Ripperger (Alt Ex-O)

West Des Moines Water Works – Karen Novak Swalwell (Rep), Diana Wilson (Ex-O)

Xenia Rural Water District – Dan Lovett (Rep)

Approval of Minutes – A motion was made by John McCune, seconded by Karen Novak-Swalwell, to approve the minutes of the following meetings: CIRDWC July 16, 2015; CIRDWC Executive Committee

October 14, 2015; CIRDWC Technical Committee August 7, 2015; CIRDWC Technical Committee September 17, 2015; CIRDWC Technical Committee October 15. Motion passed.

Financial Statements – Amy Kahler noted that fourth quarter 2015 financials were inadvertently not included in meeting materials; they will be distributed at the next meeting for approval. First quarter of Fiscal Year 2016 includes final payment to Black & Veatch for feasibility study, in the amount of \$5,236.60. First quarter expenses totaled \$5,491.09. Beginning balance for 2016 first quarter was \$62,541.85, due to surplus of feasibility study project management funds. Ending balance for first quarter 2016 is \$57,010.76. John McCune provided a motion, seconded by Tim Hoskins, to approve the first quarter of 2015 financial statements. Motion passed.

Technical Advisory Subcommittee Update – Ted Corrigan noted the technical advisory committee has met three times since the last CIRDWC quarterly meeting discussed the formation of the committee. Through the meetings so far, the committee has defined its mission, roles and responsibilities, discussed boundaries of the long range plan study, and reviewed population demand projection information from various sources. At each meeting, the Committee reviews the upcoming Board of Water Works Trustees agenda. The next Technical Advisory Committee meeting will be on November 12 at 10:00 a.m. at Des Moines Water Works, with the Iowa Flood Center presenting to the committee a new water quality analysis tool.

2016 DMWW Rates – Amy Kahler presented Des Moines Water Works' 2016 water rates. To support rate analysis, staff goes through an annual Cost of Service study. In 2014, DMWW saw low consumption (down 8%) and increased costs (up 9%). The Board of Water Work Trustees approved a 10% rate increase for all customers, including residential, total service and wholesale customers. Rates will go into effect April 1, 2016. DMWW continues to face two big challenges: water quality and aging infrastructure. Members had brief discussion on DMWW's plan to redirect discharge from the nitrate removal facility to the Water Reclamation Authority's sanitary system, rather than the Raccoon River, as the current permit requires.

CIRDWC 2015-2016 Budget – Karen Novak-Swalwell presented the proposed 2015-2016 budget. The Executive Committee decided to hold the surplus feasibility study funds until next steps are decided. Amy Kahler opened up a discussion on the structure and purpose of CIRDWC, now that the Technical Advisory Committee is meeting more frequently. E.J. Giovannetti stated dismantling the Commission would be a mistake, noting the benefit of dialogue at the meetings, and suggested meeting less frequently as well as additional administration cost reimbursement to DMWW. Diana Wilson posed the question of who the Technical Committee would report back to if CIRDWC dissolves. John McCune finds value of CIRDWC, especially in regards to sharing information and policy issues between staff and policy makers. Amy Kahler stated that CIRDWC meetings are only as meaningful as we make them and members should be willing to discuss hard issues, including water quality and regionalization. Quarterly meetings will be scheduled for 2016, with the Executive Committee determining the need for each meeting. John McCune provided a motion, seconded by Tim Hoskins, to approve the 2015-2016 budget. Motion passed.

Appointment of Nominating Committee for 2016 Officers – Jim McKenna appointed John McCune as Chair of the Nominating Committee for 2016 Officers. The 2016 officers will be elected at the January meeting.

2016 Meeting Dates and Locations – The following entities volunteered to host the 2016 meetings:

January 26	Waukee
April 26	Urbandale Water Utility
July 26	West Des Moines Water Works
October 25	Clive

General Discussion – None.

Adjournment – John McCune provided a motion, seconded by Karen Novak Swalwell, to adjourn the meeting. Motion passed. Meeting adjourned at 7:11 p.m.