

2019 NEMCI&A Registration Form

Institute I & II Students

To hold a spot a \$75 non-refundable deposit is due by April 15!

Registrations received after April 15, will be processed as space allows until June 1.

(Absolute deadline June 1st)

Full Tuition – awarded scholarships due by June 15, 2019

Late registrations will result in a \$25.00 late fee

Per policy, I verify that I am a:		Municipal Clerk	Deputy/Asst. Clerk	*Other Municipal Staff
Name:		Nickname:		
Town/City:		Title:		
Population:		Years of Service:		
Office Address:		Office Phone:		
City:	State:	Zip:	Office FAX:	
Best Email to contact you:		Cell:		
Home Address		Emergency Phone:		
City:	State:	Zip:	Gender:	
Please check all that apply:		CMC	MMC	NEACTC Member
Please list any non-medicine allergies (food/environment etc.)				
My computer skill level is:		Beginner	Intermediate	Advanced
I have completed:		State Cert	Inst Year I	
Scholarships applied for:		State	County	NEACTC IIMC/MCEF
Please remember when applying for scholarship funds to subtract your \$75 deposit fee				
I was awarded	County	State	NEACTC	IIMC/MCEF Amount Awarded
Please enroll me for the following Institute Institute Year I \$925 Institute Year II \$925		Please assign room/suite mates Yes No		
		Board to determine double or quad room assignment:		
		A		
		B		
		C		
		D		
		Total Fees Due:		
Only students with medical needs and prior board approval may request a single room. Additional single room charges of \$30 per day will apply, in addition to the regular enrollment fee above.		Minus Scholarships/Awards:		
		Minus \$75 non-refundable deposit:		
		Extra banquet tickets at \$75 each. **		
		Remainder due by June 15, 2019:		
<p>* Additional registration requirements due to availability. Please contact the Registration Chair.</p> <p>** Graduating students have first preference for additional banquet tickets. Limit 2.</p> <p>Mon/Tues Academy students who wish to stay for the banquet must pay additional food/lodging fees.</p>				
<p>Mail completed registration form and \$75 non-refundable deposit to: Stephanie Carrara, CMC 10 Pearl Street Stoughton, MA 02072</p> <p>Checks payable to NEMCIA Treasurer</p> <p>Contact Registration Chair, Stephanie Carrara, at 781-232-9224 or scarrara@stoughton-ma.gov</p>				