

# Admission to Foundation 1 Hempshill Hall Primary School

In the event of oversubscription within any of the criteria listed below, preference will be given to applicants who live within the catchment area of the school.

**Pupils who have a Statement of Special Educational Need, where that school is named in the child's statement will be admitted. This will reduce the number of places available for other pupils.**

1. Places will first be allocated to pupils looked after by the local authority or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989. An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Places will then be allocated to pupils who, at the closing date for applications, **live within the catchment area\***, whose parents have requested a place at the school and who, at the time of admission, will have **a brother or sister attending** the school.

3. Places will then be allocated to other pupils who **live within the catchment area\*** and whose parents have requested a place at the school.

4. Places will then be allocated to pupils who **live outside the catchment area**, whose parents have requested a place at the school and who, at the time of admission, will have **a brother or sister attending** the school.

5. Places will then be allocated to other pupils who **live outside the catchment area** whose parents have requested a place at the school.

\* This relates to those pupils living in the catchment area for the school.

**The above criteria (2-5) may be overridden and priority given to an applicant who can establish any of the following:**

- pupils with special educational needs that can only be met at a specific school (e.g. where the school has specialist provision);\*\*
- children of travellers, pupils with exceptional medical, mobility, or social grounds that can only be met at a specific school.\*\*

\*\*Applications in these categories must be supported by a statement in writing from a doctor, social worker or other relevant professional. This is necessary because you will be asking the local authority to assess your child as having a stronger case than other children. Each case will be considered on its merits by the School Governing Body.

For admission purposes the school considers a sibling connection to relate to any of the following:

- a brother or sister who share the same parents;
- a half brother or sister, where two children share one common parent;
- a step brother or sister, where two children are related by a parent's marriage;
- adopted or fostered children living in the same household under the terms of a Residence Order.

Where applications are received in respect of twins, triplets or children of other multiple births, the school will endeavour to offer places, admitting above the planned admission number where staffing ratios are met. Where this is not possible, the parent/carer will be asked which child(ren) should take up the place(s). The parent/carer will still have a right of appeal to the school governing body, against a refusal of a place. (Full details will be provided at the time of refusal).

Where a part-time place (either morning or afternoon) has been accepted, the place should be retained for continuity of staffing and for age, ability and friendship groupings of the child(ren).

**Attendance at a particular nursery does not guarantee admission to the main school for infant/primary education. All applications for admission to the main school must be made to the Local Authority and will be considered against the oversubscription criteria listed in 1-5 above.**

January 2014

**Addendum to Admissions Policy of Nursery (Foundation Unit) of  
Hempshill Hall Primary School**

For a child with profound and/or multiple disabilities, who requires the attendance of a dedicated 1:1 worker for all sessions spent in the Foundation Unit, it must be acknowledged that in the absence of the 1:1 worker for any reason e.g. illness, the child will not be able to attend the Unit unless a home parent/carer is available to accompany and stay with the child throughout the session.

This proviso is necessary for the Health & Safety of the disabled child and its peers and must be discussed with the parent/carer prior to admission.

To be reviewed September 2015 with regard to new SEND legislation.