



# Summer Village of Silver Sands

## Council Policy

Number	Title			
C-COU-MTG-1	<b>Notification of Council and Committee Meetings</b>			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	4-19	Resolution No:	
	Date:	February 8, 2019	Date:	

### Purpose

To outline the length of notice to be given to the public and Council on Council and Committee meetings.

### Policy Statement

The Summer Village of Silver Sands shall implement best practices in the governance function.

### Principles

1. The Municipal Government Act, Chapter M26.1 of the Statutes of Alberta requires that 24-hours notice be given to Council and the public of all Council meetings and meetings of committees of Council.
2. Special Council meetings may be held with less than 24-hours notice if at least 2/3 of the whole Council agrees to this, in writing, before the beginning of the meeting.
3. Notice of a Council or Council Committee meeting is deemed to have been given to a Councillor or member of a Council Committee if the notice is delivered either in person to an adult person at the Councillor's or member's home or place of business or delivered digitally provided that it has been acknowledged as received by the individual.
4. Notice of a Council or Council Committee meeting to the public is sufficient if the notice is given in a manner specified by Council.
5. Any changes in date or time of Council or Council Committee meetings will be advertised by the posting of a notice on the Summer Village's website.

### Revisions:

Resolution Number	MM/DD/YY