

SCORE SHEET PROCEDURES



Coaches and Managers:

How to properly fill out a score sheet:

- 1) Top of score sheet information (Home team responsibility)
 - Location
 - Town
 - Date
 - Division
 - Class
 - Game #
 - League
- 2) Write team names (Home team responsibility)
 - aa. Visitor
 - bb. Home
- 3) Place team labels on all 5 sheets - White, Pink, Pink, Yellow, and Green on correct side (Home & Away team).
- 4) Attendance (Home & Away team)
 - cc. Indicate any suspension being served
 - dd. Cross out any player or team official not attending the game
- 5) Sign the score sheet (Home & Away team)

Referees & Timekeepers:

- 1) Indicate # of players and # of goalies - example: 13 + 1
- 2) Indicate start time of game and end time of game
- 3) Indicate length of time of 3rd period
- 4) Indicate time left in 3rd period (important as it determines last 5 minutes of the game for suspensions)
- 5) Penalty minutes is a combined total of minors & major penalties
- 6) Close out penalty and score sections at end of game.



SPORT - LOCATION JOUEURS JEUNIS - SHERBROOKE QUÉBEC		TABLE - LIGNE VIS		DATE AA		CLASSE - CLASSE BB		INSTRUC - LIGNE LOC		PROF - LIGNE CC	
POINTEUR - PENALTIES NO. POINTS: 100 VIS			POINTEUR - PENALTIES NO. POINTS: 100 VIS			POINTEUR - PENALTIES NO. POINTS: 100 VIS			POINTEUR - PENALTIES NO. POINTS: 100 VIS		
POINTS RIVAL SCORE VIS			POINTS RIVAL SCORE AA			POINTS RIVAL SCORE BB			POINTS RIVAL SCORE LOC		
POINTS RIVAL SCORE VIS			POINTS RIVAL SCORE AA			POINTS RIVAL SCORE BB			POINTS RIVAL SCORE LOC		

(LETTERS MUST PRECEDE FIRST LETTERS)

NO.	NAME	SCORE	LETTERS
1	JOHN DOE	30	3)
2	JANE DOE	25	4)
3	JOHN DOE	20	DD
4	JANE DOE	15	DD
5	JOHN DOE	10	DD
6	JANE DOE	5	DD
7	JOHN DOE	0	DD
8	JANE DOE	0	DD
9	JOHN DOE	0	DD
10	JANE DOE	0	DD
11	JOHN DOE	0	DD
12	JANE DOE	0	DD
13	JOHN DOE	0	DD
14	JANE DOE	0	DD
15	JOHN DOE	0	DD
16	JANE DOE	0	DD
17	JOHN DOE	0	DD
18	JANE DOE	0	DD
19	COACH	0	DD
20	COACH	0	DD

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15	JOHN DOE	0	DD
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