

# RECORD OF PROCEEDINGS

**Minutes of Franklin Township  
Franklin County, Ohio**

**Regular Meeting**

**Held at 2193 Frank Road**

**January 10, 2019**

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Chairman Horn called the Regular Meeting of the Franklin Township Board of Trustees to order at 6:30 p.m. on January 10, 2019, at 2193 Frank Road.

Horn opened the meeting.

**Opening Prayer:** Led by Pastor Snodgrass, Fire Department Chaplain

Horn led in the Pledge of Allegiance.

**Roll Call:** Fleshman, yes; Horn, yes; Alex, yes.

## **OLD BUSINESS from 2018**

*Horn made a motion to approve the following minutes. Alex seconded the motion. A vote was taken: Fleshman, yes (12/10 & 12/21 meetings, he was absent for 12/13 meetings); Horn, yes (except for 1/10 Executive due to being absent); Alex, yes.*

- December 10, 2018 Special Executive Meeting
- December 10, 2018 Special Meeting
- December 13, 2018 Special Meeting
- December 13, 2018 Regular Meeting
- December 21, 2018 Special Meeting

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 18-267**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll ending on December 28, 2018 in the amount of \$129,223.72 and bills in the amount of \$25,958.84, for a total of \$155,182.56 from check number 48969 to check number 49100.

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-006**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves payroll ending on January 11, 2019 in the amount of \$150,203.24 and bills in the amount of \$87,584.72 for a total of \$237,787.96 from check number 49101 to check number 49194.

*Alex made a motion to amend the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 18-252 (Amended)**

**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Police Chief to receive a 3%

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raise based on his memo of understanding effective December 26, 2018. The 3% raise equates to a new rate of \$39.35 per hour.

*Alex made a motion to amend the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 18-266 (Amended)**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves a 3.5% cost-of-living raise to Erin Crome effective December 26, 2018. The 3.5% equates to a new hourly rate of \$16.56 an hour.**

*Alex made a motion to amend the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 18-159 (Amended)**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the purchase of a wireless telephone headset for the Township secretary, not to exceed \$190.00.**

*Alex made a motion to amend the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 18-262 (Amended)**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves to accept and sign the offer for 1820 Eastfield Drive North at \$37,000.00 pending Township attorney's review by 12/28./18. Buyer has the right to remove their offer at any point prior to Township signature of acceptance and approval.**

*Alex made a motion to amend the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 18-255**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fiscal Officer to move \$25,000.00 from the General Fund to the Road & Bridge line item.**

*Alex made a motion to amend the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 18-257**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio that the Board approves the Fiscal Officer to move \$20,000.00 from the General Fund to the Police Department Medical Insurance line item to pay Dec18 premium.**

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## **NEW BUSINESS for 2019**

Chairman Horn handed the meeting over to the Fiscal Officer to realign the Board for 2019.

The Fiscal Officer, Lisa Morris opened the nominations for the 2019 Chairman of the Board.

Alex stated that he feels that it is important to rotate the officers on an annual basis to allow each trustee an opportunity for growth and experience in the role.

Alex nominated John Fleshman as Chairman of the Board. No more nominations were offered. The Fiscal Officer closed the nominations for Chairman, and proceeded to a vote. A vote was taken as follows: Fleshman, yes; Horn, abstained; Alex, yes. **The Fiscal Officer announced the 2019 Chairman of the Board as John Fleshman.**

Fleshman nominated Ralph Horn as Vice-Chairman of the Board for 2019. No more nominations were offered. The Fiscal Officer closed the nominations for Vice-Chairman, and proceeded to a vote. A vote was taken as follows: Fleshman, yes; Horn, yes; Alex, yes. **The Fiscal Officer announced the 2019 Vice-Chairman of the Board as Ralph Horn.**

The Fiscal Officer turned the meeting over to the new 2019 Chairman of the Board, John Fleshman.

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-001**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to retain the Regular bi-weekly meeting of the Board of Trustees to be conducted on every other Thursday at 6:30pm.**

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-002**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Fiscal Officer to be paid on the 1<sup>st</sup> of each the month.**

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

### **Resolution 19-003**

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**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Trustees to be paid on the last pay period of each month.**

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-004**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to authorize the Fiscal Officer to move funds within each Department as deemed appropriate to pay bills and/or payroll.**

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-005**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to authorize the Fiscal Officer to pay all recurring monthly, OTR, annual payments without resolutions.**

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-007**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the offer of \$34,900.00 for the sale of 1439 Little Avenue.**

*Alex moved for the adoption of the following resolution. Fleshman seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-008**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves to accept the offer of \$32,000.00 for the sale of 867 Hart Road (front parcel).**

**Police Department Report:**

*Chief Byron Smith reported that Pastor Snodgrass will be out of town so Pastor Womack will be covering in his absence.*

Smith shared that he was notified by the Ohio Township Association Risk Management Authority (OTARMA) inquiring about our facility security plan. Smith explained to the Board that he feels it is important that the Township invest in a security system which provides more modern technology options for monitoring.

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*Fleshman made the following motion to allow Byron Smith and Jim Stevens to work together to research security systems and bring the findings back to the Board. Alex seconded the motion and a vote was taken. Fleshman, yes; Horn, yes; Alex, yes.*

Smith stated that Franklin County Public Health is recommending Hepatitis A and Hepatitis B vaccinations for all public employees. The Township can offer this as a volunteer opportunity for all staff but those staff who choose not to participate would need to sign a waiver form to protect the Township from any liability if an unvaccinated staff member would become infected with Hepatitis A and/or B, said Smith.

*Fleshman made the following motion to allow Byron Smith to work with Franklin County Public Health in establishing a Hepatitis A and B vaccination workshop for staff. Alex seconded the motion and a vote was taken. Fleshman, yes; Horn, yes; Alex, yes.*

Smith reported that the Police Department has received another donation of naran courtesy of the Fire Department and Franklin County Public Health.

Smith said he will have December stats at the next Regular Meeting on January 24, 2019.

Smith requested from the Board permission to purchase tires for the police cruisers in bulk to save in cost. With the tires purchased in bulk and stored until needed saves taxpayer dollars in the long run, said Smith. When a cruiser is in need of tires then tires are removed from the bulk inventory and taken to a local tire shop for installation and balance.

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-009**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Police Chief to purchase (16) sixteen tires in bulk to store until needed for the fleet of police cruisers. The cost is not to exceed \$2500.00.**

**Road Department Report:**

*James Stevens, Road Superintendent reported to the Board that there is a continued problem with parked cars near the charter school on Chippewa Avenue. Cars are illegally parking even though signs are posted. Stevens asked the Board if he could purchase new signage for Chippewa Avenue which reads *No Stopping, No Standing, No Parking* replacing the current signage.*

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

**Resolution 19-010**

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**BE IT RESOLVED** by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the Road Superintendent to purchase (4) four new *replacement signs* to be erected on Chippewa Avenue which reads **NO STOPPING, NO STANDING, NO PARKING** to replace the standard no parking signs currently in place.

## **FIRE DEPARTMENT REPORT**

*Charles Adams, Assistant Fire Chief* reported that the Township has received over \$24,000.00 in narcans from Franklin County Public Health. This is a huge saving for the taxpayers said Adams.

Based on weather conditions the Fire Department plans to resume their initiative to ensure all Township homes are equipped with working smoke detectors. Currently the Fire Department has visited approximately 70% of the homes in the Township and intend to cover the remaining 30% in 2019, said Adams. Also, if anyone in the audience is in need of a smoke detector for their home please contact the office or see me said Adams.

## **FISCAL DEPARTMENT REPORT**

*Robyn Watkins, Assistant Fiscal Officer* reviewed Resolution 18-249 which is the renewal agreement for 2019 between the Township and Brosius, Johnson and Griggs law firm. Ms. Watkins said that when the Board approved the agreement they did not include the overall amount of money the Board is approving to budget for legal services in 2019 which must be included in the agreement.

*Fleshman made the following motion to allow the Fiscal Officer to include \$65,000.00 in the 2019 budget for legal services provided by Brosius, Johnson, and Griggs law firm. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

## **TRUSTEE REPORT**

*Trustee Horn* expressed his concern about the inconsistency of cameras on the outside of the buildings on Frank Road. We need to explore upgrading our security cameras as well as outside lighting, said Horn.

*Fleshman made the following motion to allow the Police Chief to research the cost of upgrading the camera system for the Township and bring the findings back to the Board. Horn seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

The Road Superintendent reminded the Board that they passed a resolution in 2018 allowing him to upgrade the outdoor lights to LED bulbs. The LED lighting will provide a more enhanced coverage versus the traditional light bulb which are currently being used, said Stevens.

*Trustee Fleshman* updated the Board that there was another logo sample submitted from a student at Franklin Heights High School but the sample still does not meet the vision of the Township. Fleshman said he would like to look for another resource for the logo initiative but would like to do something for

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the graphic design class at Franklin Heights High School who did submit sample logos.

*Fleshman moved for the adoption of the following resolution. Alex seconded the motion, the roll was called for its adoption and the vote was as follows: Fleshman, yes; Horn, yes; Alex, yes.*

## **Resolution 19-011**

**BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County, Ohio, that the Board approves the purchase of a \$75.00 Visa gift card to present to the graphic design class at Franklin Heights High School for their participation in the Township logo project.**

Trustee Alex shared that a rezoning application has been submitted to the County Zoning Board for a gas station to be built at 4053 W. Broad Street. (The southeast corner of W. Broad Street and Georgesville Road) Currently the Zoning Board is declining the request. Alex is asking the Board to send a letter of opposition to Columbus City Council in this zoning request.

*Fleshman made the following motion to allow Trustee Horn to compose a letter of opposition related to the rezoning request for a gas station at 4053 W. Broad Street. Alex seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

## **COMMENTS FROM THE AUDIENCE**

*Sean Stambo, Westside Marketing Firm* invited the Board to a Business Informational Expo happening on March 13, 2019 at 1571 Demorest Road, from 9:00 a.m. to 5:00 p.m. Stambo offered the Township a 50% discount on the booth fee at the Expo.

Alex asked Stambo how this Expo is different than other events hosted by other local entities. Stambo said this Expo is designed to help area business owners gain knowledge. Fleshman asked Stambo what his background is in. Stambo said he is active in the local LGBT Chamber of Commerce and is a member of the National LGBT Chamber of Commerce.

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Alex thanked Stambo for the presentation but asked the Board if they would table the discussion of committing to a booth at the Expo to a later time.

*Alex made the following motion to table the discussion on the invite to the Business Informational Expo on March 13, 2019. Fleshman seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

The Fiscal Officer shared with the Board that she received an annexation petition for 363 N. Eureka Avenue to annex into the City of Columbus. The Board took no action on this information.

*Janet Ward, member of the audience* asked for an update from the Board on a Township wide trash hauler. Alex reported that the Township will be exploring a Request for Proposal option in the coming weeks. Fleshman stated that those residents who currently have Local Waste as their trash hauler should expect to see an increase in rates on their next trash bill.

Fleshman said, the Franklin County Sanitary Engineer's Office is planning to hold a second round of financial aid meetings for the Mon-E-Bak and Brown Road East sanitary sewer projects. Talks are happening to schedule a public meeting at Central Baptist Church in late January or February, said Fleshman.

*With nothing further to discuss Alex motioned for adjournment. Fleshman seconded the motion. A vote was taken: Fleshman, yes; Horn, yes; Alex, yes.*

The meeting adjourned at 7:50 p.m.

signature on file  
John Fleshman, Chairman

signature on file  
Ralph Horn, Vice-Chairman

signature on file  
Aryeh Alex, Trustee

signature on file  
Lisa Morris, Fiscal Officer  
Robyn Watkins, Assistant Fiscal Officer

Minutes were taken and typed by: Robyn Watkins  
Minutes approved by Board of Trustees on 1/24/19