

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938
December 17th, 2012
7 PM

Roll Call of the Board:

Chairman William Claar, Vice-Chairman Raymond Guzic, Jr., Secretary Rita Butterbaugh, Dennis Beck, Edward Myers, Solicitor William Barbin, Engineers Steve Sewalk and Daniel Beyer, Plant Operator Francis Hartline and Recording Secretary Pamela Flis.

Leslie Devett and Justin Eger also attended the meeting.

Salute to the Flag:

Completed.

Public Participation:

As Discussed:

- The Public Financial Management Group- Representatives Thomas Lynch –Bond Attorney and Jason Brockman- Senior Managing Consultant presented a Financing Update to the Authority.
- The refinancing of the RUS-USDA 2006 loan- current rate 4.5% on \$3,035,000.00 principal amount.
- This outstanding debt held with RUS is eligible to graduate under RUS’s Letter of Conditions. Private refinancing instead of borrowing from a financial institution.
- Underwriters-Boenning & Scattergood- Western PA
- Bond Counsel- Lynch and Lynch
- Current financial market and upcoming fiscal cliff, fluctuating interest rates in today’s market, historical lows for mortgage loans.
- Preliminary report on the saving to CMSA by refinancing.
- Best rates for our customers through lower debt service payments.

Copy of this report is on file at the CMSA office.

Motion made by Raymond Guzic 2nd Dennis Beck to authorize CMSA to work with Public Financial Management, Inc., as Financial Advisor, Boenning & Scattergood as Underwriter, and Lynch & Lynch, as Bond Counsel in conjunction with the issuance of General Obligation Bonds, Series 2013, via a negotiated sale for the purpose of refunding all or a portion of the Authority’s outstanding 2006 RUS loan. Roll Call, All in Favor, Motion Passed.

Secretarial Report:

Motion made by Raymond Guzic, Jr., 2nd Edward Myers to accept the regular monthly minutes dated November 19th, 2012, as submitted in written form. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Raymond Guzic, Jr. to accept the Treasurers Report, Unpaid Bills Detail as submitted in written form. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Edward Myers to pay Additional Bills for Fastenal, Ball Trucking, New Enterprise Stone and Lime and L& B Water Service for supplies purchased for the dropped manhole repair, these are all qualifying expenses for CMSA even though the invoices are addressed to Washington Township. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Rita Butterbaugh to accept the 2013 CMSA budget, with changes of miscellaneous expenses to reflect a positive operating expenses. Roll call, all in favor, Motion passed.

Motion made by Raymond Guzic, Jr. 2nd Rita Butterbaugh to renew the benefit plan with Geisinger Choice Health Plan for 2013, at a renewal rate of \$458.81 per qualified employee. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Raymond Guzic, Jr. to change the CMSA meeting time to 6PM beginning January 2013. Roll call, all in favor, Motion passed.

Correspondence:

As Discussed:

- Washington Township letter of correspondence to CMSA electing to have Raymond Guzic, Jr. as the township representative for the CMSA board.
- Bid proposal from Hegemann and Wray Engineering.

Correspondence is on file at the CMSA office.

Engineers Report:

No current activities at this time.

As discussed:

- Chapter 94 report-Templates from the EAD'S Group chapter 94 report can be completed in house. EAD's willing to train the plant operator at no cost, along

- with additional guidance from authority member Dennis Beck.
- EAD's to attend CMSA meetings on a quarterly basis and to bill CMSA as required when services are preformed.
 - The solicitor's attendance on an as needed basis.
 - The bid proposal from Hegemann and Wray.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to retain the EAD's Group, beginning 2013 as CMSA's engineering firm, to attend the meetings, on a quarterly basis, and on an as needed basis. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Edward Myers to retain William Barbin as CMSA solicitor, beginning 2013 to attend the meeting on an as needed basis. Roll call, all in favor, Motion passed.

Engineers report on file at the CMSA office.

Solicitor Report:

As Discussed:

- Correspondence from Robert P. Petyak concerning the John Shuniak connection to the Central Mainline Sewer Authority.
- Includes estimated cost for tap in, wants to borrow the authority's back hoe.
- Everyone else on the CMSA system was solely responsible to pay for the cost of tap in.
- No communications has been received from Cassandra Borough as permit required and permission to use the old terra cotta line.
- CMSA has provided Mr. Shuniak with a grinder pump.
- The amount of EDU's charged to the Cassandra Overlook Motel.
- The amount of time that has passed and this customer has not tapped into the CMSA sanitary sewer.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to have Mr. Shuniak follow CMSA Rules and Regulations as every other customer who is served / and tapped into the sanitary sewer. Roll call, all in favor, Motion passed.

- Two delinquent customers who have not continued with the signed payment agreement for delinquent amounts, solicitor to continue with filing of liens against, 142 Club Road, Portage Township and 4464 Portage Street, Portage Township.

Plant Operators Report:

Plant operator monthly flow meter report was presented to the board.

As Discussed:

- George and Blueberry Dropped Manhole- expedient repair was completed, at minimal cost.
- Renewal for the Cumming Bridgeway Generator Maintenance Agreement. Plant operator has researched comparative maintenance agreements, Cumming was the lowest.

Motion made by Raymond Guzic, Jr, 2nd Dennis Beck to the Bridgeway Cumming Planned Generator Maintenance Agreement in the amount of \$699.46. Roll call, all in favor, Motion passed.

- The influent and effluent meters at the plant have been recalibrated as per DEP requirements.
- During Hurricane Sandy the CMSA wastewater treatment plant incurred a violation for suspended solids, non-compliance form was submitted.
- Several waste water treatment plants found themselves in violation due to high water infiltration.
- Hach flow meters brackets need to be ordered, Hach flow meter is working well
- Another electrical phase loss at the wastewater treatment plant, contactor was blown out on blower motor, modem on the ABJ panel is not working properly, blown fuse on the UV system.
- CAMCO is repairing the blower motor.
- Electrical inspection needs to be completed for the plant; perhaps the generator is spiking an electrical surge when there is an electrical loss from the main power grid.
- EAD's group to review the electrical wiring schematics with an electrical engineer.

Motion made by Dennis Beck 2nd Edward Myers to purchase a new modem for the ABJ control panel for the CMSA WWTP. Roll call, all in favor, Motion passed.

Flow meter report on file at the CMSA office

Old Business:

As Discussed:

- Completion of dropped manhole repair, placed a four inch pipe from side and open ended to a french drain.

New Business:

None at this time.

Tabled Items:

December 17th, 2012
Regular Monthly Meeting

- Sewer Use Ordinance-LBSA/ Cresson Twp.
- Inspection 141 Cherry Road-Uncompleted

Adjournment:

Motion made by Dennis Beck 2nd Rita Butterbaugh to adjourn the December 17th, 2012 meeting at 8:24 PM. Roll call, all in favor, Motion passed.

For the Record: A copy of the December meeting packet with November 19th, 2012 meeting minutes was given to the CMSA Chairman for delivery to LBSA.