

Canterbury Glen Homeowners Association

Meeting Minutes

February 10, 2020

7:00 PM

Attendees:

Brett Meyers	<i>President</i>
James Rogers	<i>Vice President</i>
Steve Wells	<i>Treasurer</i>
Cindy Eckert	<i>Secretary</i>
Lisa Kranch	<i>Resident/Board Candidate</i>
Kurt Gardner	<i>Resident</i>

- ❖ Discussion and vote for the new Board
 - New candidate – Lisa Kranch for Member at Large position
 - Incumbent candidates - Brett Meyers, Steve Wells, Cindy Eckert, James Rogers
 - No objections. Vote approved. Positions will remain the same.

- ❖ Secretary Report approved as revised and accepted.

- ❖ Treasurers Report approved as read and accepted.
 - Remaining funds in checking account as of December 31 are \$106.72.
 - Reserve Pool Account has a balance of \$31,756.75 as of December 31.
 - 2020 January and February to date expenditures and receivables presented.
 - Funds in checking account as of the meeting are \$12,346.68.
 - Sunbiz charge for 2019 was paid by Steve's card but he never submitted for reimbursement. Therefore, there are two Sunbiz charges in 2020.
 - *Steve to revise note on sheet from 2018 and 2019 to 2019 and 2020.*
 - 2019 Expenditure Summary: November had typical expenditures; December had additional expenditures for wall maintenance work and Christmas light contest prizes.
 - Estimated 2020 Income includes estimated 10 late fees and 2 estoppels for an estimated 2020 income of \$16,850 and an ending balance of \$16,956.
 - Proposed 2020 Budget includes conservative estimates for electricity and water. 2020 landscaping estimate does not include additional projects like performed in 2019, such as tree trimming. Social committee budget estimated to be \$400. 2019 Social Committee allocation often included office supplies

for ACC and other HOA business. These expenses will be tracked separately in 2020 and Steve allocated \$200 for office supplies in 2020. Also included miscellaneous budget allocation of \$250 for unanticipated expenses. Total estimated 2020 expenditures are \$16,667, which is less than the total estimated 2020 funds available of \$16,956.

- Budget approved.

- ❖ ACC Report:
 - *ACC forms need to be updated with the HOA new address.*
 - Cindy reporting for ACC, as Sina and Terry could not make it to the meeting.
 - New Isbell Lane resident, Lulu, has been submitting forms for work on her house.
 - Paint form for Lisa Kranch was sent to the address listed on the form, which is the wrong address, and returned. Form was provided to the Board for submittal.
 - ACC is planning to perform Spring walk-about in March.
 - Board and Sina to coordinate poinsettia replacement in front planter.

- ❖ Crime Watch Update:
 - Not discussed

- ❖ Social Committee:
 - Easter egg hunt event to be planned. Tentatively April 11.
 - Yard sale tentative on April 4, 2020 pending Easter egg hunt event date.

- ❖ Old Business:
 - Front wall painting second bid from John Martin was lower than first estimate. Brett to approach first contractor (Jeremy) to see if he wants to review or revise his bid.
 - Brazillian pepper intrusion on the Kranch/Gardener and HOA common area boundary. Some of the tree has already been removed. But much still remains, requiring labor for removal, disposal, and stump removal.

- ❖ New Business:
 - Not discussed

- ❖ Next meeting – March 23, 2020 at 7:00 p.m.
- ❖ Meeting adjourned at 7:59 p.m.