



Meeting Minutes
January 9, 2017
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, January 9, 2017 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County Emergency Services District No. 4 Meeting to Order at 7:00 P.M. and established a quorum. All Board members were present. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). There were two citizens present to speak on the City of San Antonio Annexation of a portion of the district.
3. Approval of the minutes from the December 5, 2016. Commissioner Surratt made a motion to approve the minutes. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed agenda items 4.a and 4.b with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for December 2016.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt made a motion to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following;
 - a. The update on the acquisition of a new light rescue truck was deferred until February.
 - b. Mr. Costantino stated that the inventory of the ESD and LSVFD equipment has been completed and will be submitted on 19 January 2017.

- c. The installation of solar panels on the District 4 Fire & Rescue Station 1 is complete and the panels are scheduled to be connected to the City Public Service electric grid on 11 January 2017.
- d. The Board concurred with the development of development of ESD 4 policies relating to Code of Ethics, Anti-fraud, Procurement and Contracting, Professional Services, and Human Resources.
- e. The update by Mr. Gabe Perez, Perez Project Consulting, on housing development construction along Toutant-Beauregard was deferred to the closed session.
- f. The Board reviewed the ESD planning for the City of San Antonio planned annexation of a portion of the district. The Board confirmed that the ESD has not been contacted by the city regarding services or for any other information. Additionally, the Board confirmed that the ESD is not a party to any lawsuit involving the annexation. Ms. Debbie Martinez spoke to the Board concerning information on the annexation. The Board encouraged Ms. Martinez to visit the ESD 4 website (www.bexarcountyesd4.org) and to send a Freedom of Information request for any specific documentation desired.

6. Financial Report

- a. Commissioner Surratt reviewed the District Financial Report.
- b. Outstanding bills owed by ESD 4 were reviewed.
- c. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to pay the bills after the Board reviewed the expenses. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.

7. Determine date, time and possible agenda items for the next meeting. The next scheduled meeting for the ESD 4 will be on February 6, 2017.

8. The ESD 4 Board entered a Closed Session at 7:50 P.M. Mr. Perez reported that no new developments from the December meeting. He is continuing to investigate potential parcels of land for possible fire station development. No actions were taken. The Board re-entered Open Session at 8:04 P.M.

9. Adjourn. With no further business before the Board, Commissioner Surratt made a motion to adjourn. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:05 P.M.