

**Brady Township**  
Board of Supervisors  
141 West Liberty Road  
Slippery Rock, PA 16057

**Minutes of the Regular Meeting of the Board of Supervisors**  
**May 20, 2020**

**This meeting was conducted through ZOOM conferencing per the provisions of Act 15 of 2020 signed by Governor Tom Wolf on April 20, 2020 due to the COVID-19 Statewide Emergency Declaration.**

**Attendance:** Supervisors Robert McConnell, Kenneth Hertzog, Donald Staiger and Attorney Ron Coyer were in attendance.

The meeting was called to order at 7:14pm by Chairman, Robert McConnell followed by the Pledge of Allegiance.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Treasurer's Reports for May 20, 2020 as presented including all bills paid since February 19, 2020 due to the closure of the offices related to the COVID-19 pandemic. All in favor and the **MOTION** passed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Minutes of the regular meeting of February 19, 2020 as presented. All in favor and **MOTION** passed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Minutes of the Emergency meeting of April 23, 2020 as presented. All in favor and **MOTION** passed.

1. Recognition of Individuals from the floor by prior request: NONE
2. Public Participation: Cindy Rudish of Beatty Road commented that residents of the township are concerned with the construction and progress of the new building. Supervisor Robert McConnell responded that the township does not have the funds to complete the building. Cindy Rudish also questioned why the township is still having virtual meetings when the new state guidelines have set meetings of 25 people or less to be acceptable. Supervisor Robert McConnell stated that with the size of the township building, social distancing is not possible.
3. Reports
  - a. Doug Duncan, Sewage Enforcement – Nothing to report
  - b. Zoning
    - i. Permits - (7) Zoning permits were issued and (4) were forwarded to Richardson Inspection Services. The Board of Supervisors questioned

work being done at the Ott property on West Liberty Road. Zoning Officer, Ann Stockert stated that a permit had been issued for a new house.

- ii. Mobile Home Parks and Recreational Vehicle Park permit – Zoning Officer Ann Stockert stated that she had received the permit applications and fees from both Brady Hills MHP and Maple Manor MHP. She questioned who should be signing the permits for approval. A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to have the Zoning Officer sign the permits. All in favor and the **MOTION** passed.

Zoning Officer Ann Stockert questioned whether code enforcement within Moraine Camplands and Lake Arthur Family Campground should continue due to the legal matter. Attorney Ron Coyer stated that enforcement should continue because the legal matter has nothing to do with code enforcement.

- c. Roadmaster Reports – Roadmaster/Supervisor Robert McConnell asked Supervisor Kenneth Hertzog to report.

- i. Trucks and equipment

- a. 2007 Backhoe – Supervisor Kenneth Hertzog reported that new foam filled front tires were put on the 2007 backhoe due to continued issues with the tires becoming flat. The foam tires will solve the problem.
- b. 1989 Tractor – Supervisor Kenneth Hertzog reported that the 1989 Massey Ferguson tractor has been repaired and is functional.

- ii. Dirt and Gravel project Vito Lane – Supervisor Robert McConnell had nothing to report and asked if the secretary could contact KLH Engineers and Gregor Contracting for a status update.

- iii. Roadwork – Supervisor Kenneth Hertzog reported that there are many signs and logs laying in the ditches and it needs cleaned up. Supervisor Robert McConnell stated that with two mowers operating there will be more time for other work. He would like to get the moon paver on the truck and Supervisor Kenneth Hertzog suggested to get a Tri-Axle load of premium cold patch.

- iv. Dirt and Gravel 2020 Grant Funding- Supervisor/Roadmaster Robert McConnell reported that the grant application process has been completed from KLH and that it needs signed. Secretary Ann Stockert stated that she had not received anything from KLH Engineers.

d. Attorney

- i. Dan Beck Construction non-payment update – Attorney Ron Coyer stated that the insurance carrier is taking care of the non-payment of the bills, but the township legal fees would not be covered by the bond. The bond was only for the construction work completed.
- ii. 284 Staff Road Maintenance agreement update - Attorney Ron Coyer has not heard anything from the property owner. Supervisor Robert McConnell stated that Kim Guiney had contacted him regarding the amount of payment that was due as she would like to pay to move forward with the agreement and project. Attorney Ron Coyer stated that he will pull the file. Supervisor Robert McConnell stated that he will contact Phil Hay to confirm pricing and a timeline for the work.
- iii. Memorandum regarding Auditor’s recommendations – Attorney Coyer had reviewed the auditor’s recommendation letter submitted at the February meeting. He suggested that the township insurance carrier submit a letter to the township stating that equipment is covered for offsite use and storage. A **MOTION** was made by Robert McConnell and seconded by Kenneth Hertzog to table the remaining discussion until the next in person meeting. All in favor and **MOTION** passed.

4. Old Business

a. Building Updates

- i. Stormwater plan and driveway – Discussion regarding the completion of the Stormwater project to the satisfaction of the township by both Gregor Contracting and KLH Engineers including the driveway, silt sock and hay/straw for the grass. A **MOTION** was made by Robert McConnell and seconded by Kenneth Hertzog to contact KLH Engineers and Gregor Contracting regarding completion of the project. All in favor and **MOTION** passed.
- b. Auditor vacancy – Since no one has applied for the position it was decided to just let the position be vacant. Anyone with an interest can apply.

- c. Zoning/Permits officer vacancy – Due to the current COVID-19 pandemic and the need to social distance, a **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to delay the interview process and continue with Ann Stockert as the Zoning/Permits officer until the crisis is over. All in favor and the **MOTION** passed.

5. New Business

- a. 2019 – 2020 Salt Contract - Secretary Ann Stockert reported that she had received a letter from COSTARs that Detroit Salt, our road salt provider has elected to not hold anyone to the contract for a minimum purchase due to the mild winter. She reported that we only purchased 183.70 tons of road salt.
- b. Resolution 2020-13 - A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to extend Resolution 2020-13 Emergency Declaration until the next township meeting on June 17, 2020. All in favor and the **MOTION** passed.
- c. Worker’s Compensation billing for Unionville and Slippery Rock VFD – Secretary Ann Stockert reported that she had received the Worker’s Compensation billing for both Unionville Fire Department and Slippery Rock Fire Department. The following were the billings for 2020 and 2019:

	<u>2019</u>	<u>2020</u>
Unionville Fire Department	\$2,227.83	\$1,453.90
Slippery Rock Fire Dept.	\$ 558.00	\$ 627.00

- d. Primary Election – Secretary Ann Stockert reported that the primary election will be held on Tuesday, June 2, 2020. The building will need cleaned. It was discussed that plastic coverings will be used to cover furniture due to the COVID-19 pandemic.
- e. COVID-19 Operations – the following items were discussed regarding the COVID-19 pandemic and operating the township.
  - i. Per the recommendations of the CDC, telework for the township secretary will continue as much as possible.
  - ii. The township buildings will be cleaned according to CDC recommendations when used.
  - iii. Personal Protective Equipment (PPE) – The township secretary has purchased cloth masks for the supervisors and disposable gloves and masks for anyone entering the building without a mask. She reported she is still having problems obtaining hand sanitizer and Clorox wipes.

- iv. Virtual meetings – discussion regarding virtual vs in person meetings. The CDC and PA Department of Health state that we must continue mask wearing and social distancing even when we are put into the “green” phase of reopening. Since the building is not large enough for social distancing for more than five people a **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to hold the next meeting in person for the Board of Supervisors and virtual for participants, but they reserve the right to change this option to a full virtual meeting if necessary and to authorize this change outside the meeting. All in favor and the **MOTION** passed.
  
- v. Options for Cashless payments – Discussion regarding cashless payments including checks and credit cards. Secretary Ann Stockert presented information regarding MunicIPAY which has no costs to the township. Only costs would be \$85.00 for the cost of the credit card machine. Supervisor Kenneth Hertzog was concerned about the funds being deposited into the general fund and access to the fund from outside sources. After discussion, A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to implement MunicIPAY for cashless payments and set up a separate bank account specifically for the deposits from cashless payments. All in favor and the **MOTION** passed.
  
- f. Summer office assistant – Secretary Ann Stockert would like to have Samantha Jenkins return for the summer to continue the scanning project she started last summer. She would not be starting until the second or third week of June and work approximately 20 hours per week. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to hire Samantha Jenkins as a summer office assistant. All in favor and the **MOTION** passed.
  
- g. General Code review – Secretary Ann Stockert had sent a packet with questions for the township from General Code regarding the codification project. The packet was reviewed and questions were answered for submittal to General Code.
  
- h. Conference call regarding Moraine Camplands/Lake Arthur Family Campground Secretary Ann Stockert reported that Eric Brown, solicitor for Brady Township for the MCA/LAFC civil suit would like to set up a conference call to review responses to the suit. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the setup of the conference call with Eric Brown outside of the meeting and allow the Board of Supervisors to respond with the necessary answers regarding the litigation question. The Board of Supervisors is authorizing the signing of any verifications for litigation purposes outside of the meeting. All in favor and the **MOTION** passed.

- i. Unifirst – Secretary Ann Stockert presented to the board the renewal for the rug service. Discussion and a **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to authorize Secretary Ann Stockert to sign the contract outside of the meeting. All in favor and the **MOTION** passed.

6. Review of Correspondence

- a. Secretary Ann Stockert stated that the township had received a notice from the BCATO that the spring conference had been moved to October 29, 2020 and the Safety meeting to October 14, 2020. All of these dates are dependent on the COVID-19 restrictions.

7. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to pay all bills since February 2020 and sign outside of the meeting. All in favor and the **MOTION** passed.

8. Public Participation – Cindy Rudish commented on cold patching McBride Road. Supervisor Robert McConnell asked for clarification of where she is indicating. She also questioned the supervisors regarding the auditor’s recommendation report and why it was not discussed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to adjourn the meeting at 8:32pm. All in favor and the **MOTION** was passed.

Respectfully submitted,

Ann Stockert  
Secretary/Treasurer