

MINUTES OF THE REGULAR BOARD MEETING OF THE VERNON FIRE DISTRICT

OCTOBER 23RD, 2018 AT 7:00 PM AT THE VERNON PUBLIC LIBRARY, VERNON, AZ

**AGENDA**

**1. CALL TO ORDER:** Time: 7:00 pm

**2. ROLL CALL OF BOARD MEMBERS:** Tony Anderson, Jodie Humphrey, Steve Coombs present. Steve Miller and Sarah King by telephone. All present

**3. PLEDGE OF ALLEGIANCE & PRAYER:** Prayer by Chief Niehus.

**4. RECOGNITION OF GUESTS:** Recognition of two current board members and two potential board members

**5. CALL TO THE PUBLIC:** No comments from the public

**6. CONSENT AGENDA:**

**6a. BAI-102318-001:** Approval of September 25th, 2018 Board Meeting minutes

**6b. BAI-102318-002:** Motion that the Board has received and reviewed the Financial Report for September 2018

Steve Miller motioned to accept the consent agenda. Jodie Humphrey seconded. Vote: Unanimous affirmative. Motion passed

**7. BUSINESS**

**A. BAI-102318-005: DISCUSSION AND POSSIBLE ACTION TO TRANSFER FUNDS TO PAYROLL ACCOUNT AND END OF YEAR FINANCES**

Discussion of moving \$30,000 from special reserve funds to payroll account. Steve Miller asked about wildland monies being billed which Barbara Barclay estimated that it would amount to approximately \$240,000. Steve Miller motioned to transfer \$30,000 to payroll account. Sarah King seconded. Vote: Unanimous affirmative. Motion passed.

**8. Call TO THE PUBLIC:** No comments from the public

**9. REPORTS AND CORRESPONDENCE**

**A. Chair Summary:** None

**B. Chief's Report:** Chief Niehus gave his report (see attached) Discussion including question of if an out-of-district call had a subscription.

**C. Financial Report:** Barbara Barclay gave the financial report. No discussion.

#### **10. BAI-102318-003 DISCUSSION OF PERSONAL PROTECTION POLICY**

Discussion. Consensus reached that the Chief should continue to write and implement the policy with the understanding that the board has the right to review and change the policy at any time.

#### **11. BAI-102318-004: POLICY MANUAL REVIEW**

No changes put forward by the board during this meeting to the policy manual. Jodie Humphre motioned that the policy manual be accepted by the board as written with any changes made by the staff, the chief and the board members. Sarah King seconded. Vote: Unanimous affirmative. Motion passed.

#### **12. FUTURE AGENDA ITEMS:**

**A. Possibility of open meeting training in Alpine**

**B. Discussion of renewing workmen's compensation and possibility of including an experience module in workman's comp**

**C. Update on hazardous fuels mitigation grant**

**D. Backup plan for the chief to sign checks between seating of board members**

**13. ADJOURNMENT:** Steve Miller motioned to adjourn. Sarah King seconded. Vote: Unanimous affirmative. Motion passed. Adjournment at 8:20 pm.