



## RESEARCH, EDUCATION & SOCIAL SOLUTIONS, INC.

DIGITAL LEARNING AND COMMUNICATIONS TOOLS  
ACROSS THE LIFESPAN FOR PEOPLE OF COLOR sm

### About REESSI

Research, Education and Social Solutions, Inc., dba REESSI (formerly Research, Evaluation and Social Solutions, Inc. – official name change in November 2020) is a premier private intervention research firm that is based in Virginia, with satellite operations in multiple states. Dr. Laverne Morrow Carter heads the firm, which evolved from her extensive experience in program planning, evaluation, and technical assistance with a broad range of government and non-government organizations in the United States. REESSI is a team-oriented solutions center that brings together a trans-disciplinary group of professionals who share the corporate mission. The company was founded in December 1985 in St. Louis, MO and restructured as a private C corporation in the State of Virginia in November 2003. Our primary focus is to investigate, design, build, evaluate and disseminate pragmatic and evidence-based digital learning and communication tools that lead to cumulative and sustained health in populations of color.

Our corporate goals are:

- 1) To use mobile technology to improve patient-centered care through patient education in populations of color.
- 2) To use new digital media to support children, youth and young adults from families and communities of color in a positive transition to and through adulthood.

### Responsibilities

- Provide administrative, logistical and outreach support for REESSI's multiple projects.
- Support the Project Director with various assigned tasks to include:
  - Database set-up and management
  - Project data set-up and management
  - Outreach to partners and study participants
  - Support with project meetings
  - Work with Study Managers on data collection and analyses
  - Support with Social Media Accounts
  - Support with writing content for intervention messages
- Support with proposal review and editing.

### Title

Research Associate/Senior Research Associate

### Goal

To offer logistical and administrative support to funded projects. The position reports to the project leaders.

### Requirements

Must be proficient in Microsoft Office (Word, PowerPoint, and Excel)

Must be proficient in or able to learn statistical packages and statistical procedures.

Must be proficient in or able to learn qualitative data analyses.

Must have at least three years of experience in communications, health education, health promotion, teaching and or education,

Must be a self-starter.

Must be able to manage multiple priorities and assignments.

Must be able to work as part of a diverse team.

Must have excellent written and verbal communications skills.

Must have a willingness to learn research and intervention methods - the REESSI way.

### Education

Bachelors Degree in Social Science Field is required.

A Master's Degree is desired.

### Compensation

\$35,000 - 90,000.00 based on experience and education.

This position has a career track to Study Director, which requires a Masters or Ph.D.

### Benefits

Company paid health benefits at 32 hfixed ours or more per week. Paid holidays and vacation at full-time and after successful completion of probation.