

MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, NOVEMBER 16, 2020  
AT THE VILLAGE OF HAY LAKES RECREATION CENTRE

PRESENT: Mayor Dave Vallee; Councillor Megan Patten; Councillor Faye Leicht;  
Councillor Ron These

ABSENT: Deputy Mayor Dawn Pauls

PUBLIC PRESENT: Brian Hayworth arrived at 6:45 p.m.

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES:

DELEGATES: Cory Zetson on behalf of Hay Lakes Playschool did not attend;

Beth Schultz and Amanda Derkson for the Hay Lakes Library Board arrived  
at 6:52 p.m.;

Tim Clark and Sandra Finseth arrived at 6:55 p.m.

CALL TO ORDER: The Meeting was called to order by Mayor Vallee at 7:00 p.m.

RES 218-2020: AGENDA: Moved by Councillor These to accept the Agenda as amended by adding  
Christmas Lighting Annual Celebration to Business and the removal of the November 12,  
2020 Special Meeting Minutes of Council.

CARRIED

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Delegations:

The CDSS Delegation of Margaret Holliston; Clarence Hasting; and Alison Barker-Jevne  
cancelled attending the meeting in person. Ms. Holliston asked that Council consider  
passing the 2021 Budget and re-appointment Alison Barker-Jevne to the CDSS Board for  
another year.

RES 219-2020: Moved by Councillor Leicht to accept the recommendation and reappoint Alison Barker-  
Jevne to the CDSS Board on behalf of the Village of Hay Lakes for a further year.

CARRIED

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RES 220-2020: Moved by Mayor Vallee to accept the CDSS 2021 Budget as presented and agree that Hay  
Lakes will provide \$2,867.00 to CDSS for programing.

CARRIED

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Beth Shultz and Amanda Derkson appeared on behalf of the Hay Lakes Library Board. Ms. Shultz presented the 2021 Budget to Council. Council was updated regarding the Library's current standing in relation to the COVID-19 situation.

Beth Schultz and Amanda Derkson left the meeting at 7:11 p.m.

Tim Clark and Sandra Finseth asked council to consider the following 3 issues:

- Rezoning of Lot 6; Block 4; Plan 805BI from Central Commercial to Residential R2;
- Moving an existing modular home onto the above mentioned lot; and
- Opening a small business operating out of the storefront location currently owned and operated by Mr. Clark.

Council listened to Mr. Clark's and Ms. Finseth's proposal and asked that they please provide a lot plan showing set backs and location of buildings on the property so that this might be considered by the development officer to confirm if their plan conforms to Hay Lakes current Land Use Bylaw.

Mr. Clark and Ms. Finseth left the meeting at 7:20 p.m.

#### **Adoption of Minutes:**

Adoption of the October 19, 2020 Regular Minutes of Council.

RES 221-2020: Moved by Councillor Patten that the Minutes of the Regular Meeting of Council held be accepted as presented.

CARRIED

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Adoption of the October 19, 2020 Organization Meeting Minutes of Council.

RES 222-2020: Moved by Councillor Patten to accept the Organizational Meeting Minutes of Council held on October 19, 2020 as presented.

CARRIED

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Adoption of the October 21, 2020 Continuation Meeting of Council.

RES 223-2020: Moved by Councillor Patten that the Continuation Meeting Minutes of Council held on October 21, 2020 be accepted as amended.

CARRIED

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#### **Public Hearing:**

Mayor Vallee opened the Public Hearing for Bylaw 05-2020 – Rates; Fees; & Fines Bylaw at 7:28 p.m.

Mayor Vallee asked Administration if any written submissions had been received regarding Bylaw 05-2020.

CAO Yearwood confirmed that there had been no submissions received at this time.

Mayor Vallee invited anyone present to speak in favour of Bylaw 05-2020.

Mayor Vallee invited anyone present to speak in favour of proposed Bylaw 05-2020 for a second, and a third time. No speakers came forward.

Mayor Vallee invited anyone present to speak against Bylaw 05-2020.

Mayor Vallee invited anyone present to speak against the proposed Bylaw 05-2020 for a second, and third time. No speakers came forward.

The Public Hearing is required under Section 230 of the *Municipal Government Act* and provides the public with the opportunity to make presentations regarding the proposed Bylaw. Notice of the Public Hearing was provided to the residents of the Village of Hay Lakes in accordance with the MGA s. 606.

Mayor Vallee concludes this meeting by thanking all those present and providing input in the Bylaw 05-2020 – Rates; Fees; & Fines Bylaw.

RES 224-2020: Mayor Vallee moved to close the Public Meeting at 7:32 p.m.

CARRIED

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**Consideration of Bylaw 05-2020 – Rates; Fees; & Fines Bylaw:**

RES 225-2020: Moved by Councillor Leicht that Bylaw 05-2020 – Rates; Fees: & Fines Bylaw be given first reading.

CARRIED

RES 226-2020: Moved by Councillor These that Bylaw 05-2020 – Rates; Fees: & Fines Bylaw be given second reading.

CARRIED

RES 227-2020: Moved by Mayor Vallee that Bylaw 05-2020 – Rates; Fees: & Fines Bylaw be considered for third and final reading.

CARRIED UNANOMOUSLY

RES 228-2020: Councillor Patten moved that Bylaw 05-2020 – Rates; Fees: & Fines Bylaw be given third reading.

CARRIED UNANOMOUSLY



**Public Works Report:**

Written Report submitted by Public Works Foreman, Aaron Benoit, was circulated and discussed. Concerns surrounding the recent snowfall and the response by public works was discussed and Council had the full discussion regarding this moved to when they touched on the Snow Removal Policy under Bylaws/Policies in the agenda.

RES 229-2020: Moved by Councillor Patten that the Public Works Report be accepted as information.

CARRIED

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**Administration Report and Action List:**

Administration presented the CAO Report and Action List for consideration by Council.

RES 230-2020: Moved by Councillor These to accept the Manager's Report and Action List as information.

CARRIED

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**Financial Report:**

The financial report was circulated and discussed by council. Concerns were expressed regarding the 2021 Working Budget presented. Administration reiterated that this budget is not to be considered as the final draft of the 2021 Budget presentation. Administration explained the logic and the provided back-up to the reasoning of presenting some of these numbers. The CAO also related that she hoped to have a working budget for Council to pass at the Regular Meeting of Council in December. Administration also asked that Council make a motion to have administration go ahead and set up a separate bank account for Telegraph Park and transfer the \$14,000.00 reserve from the main village bank account into this separate reserve fund account for the park.

RES 231-2020: Moved by Councillor Leicht to move the \$14,000.00 Telegraph Park Reserve Fund into a separate bank account from the main village account as soon as one is opened.

CARRIED

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RES 232-2020: Moved by Councillor Patten to accept the financial report as information.

CARRIED

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**Bylaws/Policies:**

Land Use Bylaw – 01-2006: Tabled

Development Authority Discretion: Tabled

Telegraph Park – Bylaw addressing disposal of Human Ashes: Tabled

Pandemic Policy: Tabled

Snow Removal Policy: Discussion continued regarding the perceived lack of snow removal by the Public Works Department. Issues with the current equipment and the inability to influence any employee to work overtime were presented. Discussion to bring in an independent contractor with larger equipment was determined to be the only alternative at this point. This matter will be discussed further at the December Regular Council Meeting.

**Business:**

COVID-19: Councillor Patten updated Council on the current state that Alberta and Camrose County is facing regarding Coronavirus.

Unsightly Properties: Councillor Leicht suggested that Administration look at the Unsightly Policies and precedents that are on the City of Airdrie website.

Dangerous Properties: Councillor These suggested that Administration contact the Building Permit Manager in the City of Camrose to discuss this issue further.

JAG Security/Old MacDonald Kennels: tabled

Phantom Garbage Contract: Administration to complete by December meeting.

**Information and Correspondence:**

RES 233-2020: Moved by Councillor Leicht to accept the Information and Correspondence as information.

CARRIED

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**Confidential Items:**

RES 234-2020: Mayor Vallee moved to go in camera under the *Human Resources Freedom of Information and Privacy Act* section 17 at 9:16 p.m.

RES 235-2020: Mayor Vallee moved to come out of camera under the *Human Resources Freedom of Information and Privacy Act* section 17 at 9:42 p.m.


**Next Meeting of Council:**

The next Regular Meeting of Council will be held on Tuesday, December 15, 2020 in the Hay Lakes Senior Centre beginning at 7:15 p.m.

**Adjournment:**

The being no further business to discuss Mayor Vallee adjourned the meeting at 9:48 p.m.

  
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Mayor Dave Vallee

  
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K. Shannon Yearwood  
Chief Administrative Officer