

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph Sawicki, *Chairman*
Sandra G. Martin, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
William S. Clark, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – August 13, 2020

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Sandy Martin (SGM) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS).

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- July 9, 2020 regular meeting

Public Comment: Potential Board Member Candidates

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Reeceville Road PS – update
 - b. Ashberry PS – update
 - c. FVPS, BCPS, and CRPS
 - i. Quotes to complete recommended corrective actions.
 - d. TOA #1 – Culbertson Run and Swinehart Roads
 - i. Sanitary Sewer Improvement Escrow Release Worksheet dated June 17, 2020 and recommendation (CEC dated July 2, 2020).
 - ii. Phase II sewer construction.
 - e. TOA #2 – East Reeceville and Manor Roads

- f. Operator RFP
- 3. Solicitor
- 4. Administrator
 - a. Monthly informational report.
 - b. Vietri Quote to remove temporary electrical equipment from RRPS dated July 7, 2020.

New Business:

- 1.

Finances:

As of July 31, 2020:

- 1. S&T Capital Expense - \$504,749.11
- 2. S&T Ashberry Reconstruction (grant) – \$36,607.76
- 3. Mid Penn DSRF - \$566,735.11
- 4. Mid Penn Operating - \$400,309.06
- 5. Mid Penn Debt Service - \$46,024.83
- 6. Mid Penn Capital - \$86,139.10

- 7. Bills paid and to be ratified

\$ _____	(regular operational expenses)
\$ _____	(RRPS fire related - construction)
\$ _____	(RRPS fire related – equipment)

- 8. Payroll for regular meeting for July 2020- \$_____

Dates of Upcoming Meetings

- 1. Board of Supervisors on August 20, 2020 and September 3, 2020 at 7:30 p.m.
- 2. Municipal Authority, on Thursday, September 10, 2020 at 7:00 p.m.

WHO IS ATTENDING THE 8/20/2020 BOS MEETING TO GIVE THE REPORT OR AM I SENDING BY EMAIL?

Adjournment (time: _____)