

REGULAR MEETING

APRIL 1, 2021

The Board of Trustees held the Regular Meeting of April 1, 2021 at the Village Municipal Building, 167 North Main Street, Liberty New York. Mayor Ronald Stabak opened the meeting with the Pledge of Allegiance.

PRESENT: Mayor Ronald Stabak, Trustee Joan Stoddard, Trustee Daniel Wright, Trustee Robert Mir and Trustee Victoria Ferguson. Also Present: Attorney for the Village, Gary Silver and Judy Zurawski, Clerk/Treasurer.

ALSO PRESENT: Police Chief Scott Kinne, Detective/Sergeant Steven D'Agata, Timothy Vogler, Andrew Cross, David Cross, Devin Brust, Ryan Lowe, Matt Shortall (Sullivan County Democrat) and several members of the community.

Police Chief Scott Kinne presented a *Life Saving Citation* to *Police Officer Andrew Cross* for saving the life of another Village Employee Eric Bradley who had been involved in a traumatic vehicular accident.

Police Chief Scott Kinne explained the events, which Officer Andrew Cross responded to; stating that by his quick action of applying a tourniquet saved his life.

APPROVAL OF MINUTES: Motion by Trustee Wright, seconded by Trustee Stoddard and unanimously carried approving the following minutes:

WORKSESSION MEETING - March 18, 2021

CORRESPONDENCE: Mayor Stabak said the following correspondence has been received and anyone can request copies by calling or email.

- ❖ Roadside Litter Pluck Event 4/1 – 6/30
- ❖ NYCOM Advocacy Update 3.15.21
- ❖ Letter from Marshall Sterling Re: Health Insurance 3.16.21
- ❖ E-Mail from NBRC Re: Grants 3/17/21
- ❖ E-Mail Letter from State Comptroller Re: Fiscal Challenges 3.19.21
- ❖ E-Mail from L. Lyons Re: Rail Trail Alliance 3.19.21
- ❖ Letter from Senator Mike Martucci Re: Grants 3.22.21

PUBLIC INPUT: Mayor Stabak opened the meeting to comments from the Public.

Kusar Grace (South Main Street resident) presented a proposal to the Board. He asked them to consider a basketball court within the Village limits as the basketball courts at the school have been shut down. He said currently the nearest courts are at Hanofee Park (4 miles out of the Village) which makes it impossible for many local children to get to without transportation.

Kusar suggested a location for a basketball court behind the stage/pavilion area off North Main Street. He said this area is spacious, convenient and highly visible.

Trustee Stoddard said she would like to bring this idea to the CDC Board as they would be in better position to fund such a project. She said she would be in touch with Mr. Grace regarding his proposal.

Matt Shortall (Sullivan County Democrat) commended the Liberty Police Department.

ATTORNEY Attorney Silver had no comments.

COMMENTS:

TREAS. REPORT: Treasurer Zurawski said she would have her report at the next meeting.

TABLED BUSINESS: ENGINEERING: UPDATE ON ENGINEERING PROJECTS - D. OHMAN/DELAWARE

David Ohman of Delaware Engineering was unable to attend the meeting and sent the following report:

1. WWTP Upgrade

- Tonight's meeting:
 - No Action required at tonight's meeting or in the near future by the Board
 - Update/Review of Project Progress
 - Proceeding with design of base contract with no sludge processing elements included.
 - An allowance will be added to fix up the existing belt press but the new belt press has been moved to Phase 2 and will not be done in Phase 1.
 - The new electrical building and a new mechanical screen (upstream of the fine screen building) has been added.
 - Going with a Phase 1 (base contract) and Phase 2 (sludge) contract will allow some work to proceed while Village applies for more grant funding.
 - For the Base project - Phase 1:
 - Revised and resubmitted the approved Engineering Report (with tracked changes) on October 30, 2020 to remove sludge related work as possible to allow other work to proceed.
 - No Comments back from NYSEFC yet
 - On February 24, 2021 call NYSEFC said they would complete review of the ER amendment with plans and specs submission
 - Ultimately revising the Project Finance Agreement

- Work on Design continuing – anticipate submitting for NYSEFC and NYSDEC review in April 2021
- Revised Anticipated Project Schedule attached, excerpt below

April 1, 2021	Village Board Meeting
	No Action Required
April 2021	Submit Design and Engineering Report Amendment (w/o tracked changes) to NYSEFC and NYSDEC for Design Review and NYSEFC Approval
May – June 2021	Agency review and comments and NYSEFC approval of Engineering Report and Contract Documents. Finalize documents for bidding.
June – July 2021	Bid & Award of Construction Contracts
August 2021	Issue Notice to Proceed
August 2021 – January 2023	Construction to Substantial Completion
February 2023	Construction Completion (Final) and Project Closeout
February 2023	Long Term Loan Closing

- For the Enhanced Sludge project - Phase 2
 - The WIIA Grant Funding up in the air right now – nothing set for this year
 - Village agreed at the March 4, 2021 meeting to stop any further work on Phase 2.
 - More history below:
 - On January 6, 2021 the Village received notice that Phase 2 (Sludge Handling) of the Village's WWTP project will not qualify for 0% Hardship financing, as the base project score is below the Hardship Funding Line in the 2021 IUO and is not eligible for a 0% loan
 - Based on the teleconference with EFC on February 25, 2021, we believe that the Village will hold off moving forward with this project at this time and see if other grant opportunities present themselves this year. NYSEFC has advised the Village that this project will remain eligible for additional interest free financing (30 – year 0% loan), but no additional grant, under the Phase 2 project for the foreseeable future.
 - The path forward for this project will be determined based on availability of grant funding in late 2021. An engineering report has been prepared. The CWSRF intended use plan listing will be updated in the near future and submitted to NYSEFC.
 - Revised Anticipated Project Schedule attached, excerpt below

January 6, 2021	The Village received notice that the project will not qualify for 0% Hardship financing, as the base project score is below the Hardship Funding Line in the 2021 IUP
February 25, 2021	Held conference call with EFC project team to discuss potential funding options, so the project can continue to move forward

Based on teleconference with EFC on February 25, 2021, the Village will hold off on moving forward with this project at this time and see if other grant opportunities present themselves this year. NYSEFC has advised the Village that this project will remain eligible for additional interest free financing (30 -year 0% loan), but no additional grant, under the Phase 1 project for the foreseeable future.

The path forward for this project will be determined based on availability of grant funding in late 2021. An engineering report has been prepared. The CWSRF intended use plan listing will be updated in the near future and submitted to NYSEFC.

March 4, 2021	Village Board Meeting
	No Action Required
TBD	Delaware submits engineering services contact amendment for design through construction services for Phase 2 work for Village consideration
TBD	NYSEFC approval of ER (?)
TBD	Prepare and Submit WIIA Application for possible 25% grant on total project cost (TBD)
TBD	Design & submit project plans and specifications to NYSEFC for review and approval
TBD	Close on NYSEFC Short Term Financing (Bridge Loan)/ Project Finance Agreement Execution – reimburse accounts for planning and design services costs
TBD	Receive NYSEFC Design Approval
TBD	Bid/Award Construction Related Contracts
TBD	Issue Notice to Proceed/Commence Construction
TBD	Construction

Other Background/History Information:

- Put in a new Project Listing (PLUS) in April 2020 for \$8.2M – update in 2021 once the form update is requested by EFC.
- Completed the SEQR again for the entire project – determination completed at August 20, 2020 Board Meeting
- Did new Bond Resolution for the Phase 2 project – done at September 3, 2020 meeting, Notice of Estoppel appeared on November 20, 2020
- Prepared and submitted new Engineering Report to NYSEFC – DONE submitted NYSEFC on September 18, prior to September 21, 2020 deadline to finalize the IUP and get on annual list for financing.
- Prepare a new Smart Growth Form and submitted to NYSEFC on September 18 – Reviewed with the Village and had the Mayor to sign at the September 17 meeting and submitted to NYSEFC prior to September 21, 2020 deadline to finalize the IUP and get on the annual list for financing.
- NYSDEC released the CWSRF Final Intended Use Plan (IUP) for FFY 2021. The Phase 2 project is listed on the annual list with a budget of \$8.2M, above the Hardship Subsidy Line (56 pts) with a score of 1,049 pts. (this could change once ER submitted in September 2020 is scored).
 - Funding Application (CFA program) including the WIIA Grant funding up in the air right now – nothing set for this year.
 - On January 6, the Village received notice that Phase 2 (Sludge Handling) of the Village's WWTP project will not qualify for 0% Hardship financing, as the base project score is below the Hardship Funding Line in the 2021 IUP.

- **Contracts**

- **WWTP Upgrade Project**

- At the November 5, 2020 meeting the Village Board resolved to authorize the Mayor to endorse the Professional Services Contract Amendment No. 1 dated October 28, 2020, associated with Engineering Report Revisions, to the design through construction contract for the Village WWTP upgrade to be financed through NYSEFC, in an amount not to exceed \$40,000. Accepted by the Board and forwarded to NYSDEFD on November 9, 2020, NYSEFC indicated in early- December that they would review it.
 - Now that a plan forward has been agreed upon (i.e., to proceed with only Phase 1 at this time with no enhanced sludge/new belt press or related work), we should hear something soon and make this eligible for reimbursement.

- **Sludge Handling WWTP Upgrade Project**

- At the October 15, 2020 meeting, the Village Board resolved to authorize the Mayor to endorse the Professional Services Contract for Planning phase work in the amount not to exceed \$24,900. Accepted by the Board and forwarded to NYSEFC on October 21, 2020.
 - Based on the February 24, 2021 call with NYSEFC, NYSEFC will not be approving this in the near term as there is no Project Financing Agreement in place and the project will now be on hold.
 - When the Village decides to move forward with some or all of Phase 2, Delaware will submit engineering services contract amendment for design through construction services.

2. **Delaware River Basin Commission (DRBC) WWTP docket expired**

- We will contact DRBC advising them that the Village intends to do Phase 1 work only at this time and see what their plan forward is.

- **More History below:**

- Worked with Judy to submit completed Cover Letter, Application, and Applicants Statement – Project Review Fee form and check to: Delaware River Basin Commission, PO Box 7360, 25 Cosey Road, West Trenton, NJ 08628-0360, electronically submitted with confirmation on 12/8/2020 and delivered hard copy on 12/9/21.
 - The Village has received the Notice of Applications Received (NAR) from DRBC, attached. This notice indicates that the project is currently under review by the Commission Staff in consultation with other public agencies. Individuals or organizations having a special interest in this project or information related to the project impacts are incited to submit written comments
 - DRBC has recommended that since they have a renewal application in house they hold the current docket in administrative continuance until it

can be amended with accurate details regarding the phased upgrades, then we can issue the docket once thereafter including all of the details of the phased upgrades.

3. Lily Pond Road Bridge/Waterline

Based on the February 3, 2021 email with SCDPW's Roman DiCio:

"Technically the bridge is still scheduled for this year but it may get pushed until next year"

- Next Steps:
 - Refine temporary and permanent design concepts with Village and County
 - Confirm ROWs and easements available and/or needed – looks like only property now
 - Develop project cost estimated and timeline
 - Get design done and forward to NYSDOH for review and to NYSDEC for streambank disturbance permit piggy backing on County's permit

4. Rail Trail Area Culvert Drainage/Blockage

- **FEMA BRIC program:**
 - The County's January 2021 Hazard Mitigation Plan, including information on the Village's Rail Trail Culvert/Sanitary Sewer work, was determined to be not eligible for this round of funding and therefore the FEMA BRIC Program has been eliminated as a viable funding option
- **2020 CDBG Application**
 - Application submitted – waiting to hear back from OCR (maybe June 2021?)
 - More history below:
 - Village will pursue almost \$1M in grant funding for the Rail Trail Project.
 - At the February 18, 2021 meeting the Village held a public hearing for the delayed 2020 Application
 - The Engineering Report has been prepared and submitted to Mark Blauer at no cost to the Village – copy to be provided to the Board with the March 2021 meeting handout.
 - The application and engineering report was uploaded on or before the March deadline
- **Plan forward:**
 - **Delayed 2020 CDBG Application - More Background Information**
 - Last summer, the Village, encouraged by the exit interview held with OCR, conducted the public hearing to get it out of the way
 - On Thursday, January 14th OCR held a webinar about the delayed 2020 CDBG grant application process and announced

the opening of the 2021 NYS Community Development Block Grant Program.

- Applications for Public Infrastructure, Public Facility and Community Planning projects will be accepted until 4:00 p.m. on Friday March 5, 2021
- OCR also announced that hearings held before January 1, 2021 would not count as valid and only hearings conducted in 2021 would be counted.
- Blauer Associates has worked with Judy to work out timing of the advertisement and hearing relative to the March 5, 2021 deadline for delayed 2020 CDBG grant application and in order to meet the deadline
 - Blauer Associates recommends that the legal notice, with at least 7 days advance notices, should appear on February 2, 2021 for a Public Hearing that was held February 18, 2021
- Approved (or at least draft) minutes of the hearing will need to be provided to Blauer Associates to be included with the 2020 CDBG grant application.
- At the January 28, 2021 meeting, the Village board resolved toward resolve to:
 - Authorize Blauer Associates to update last year's application and Delaware to update last year's engineering report and submit both documents to OCR for the delayed 2020 CDBG application on or before the March 5, 2021 deadline.
 - Authorize to schedule a hearing, for the delayed 2020 CDBG application to occur at the February 18 Village Board meeting, and authorize the Village Clerk to submit the legal notice to appear in the Tuesday, February 2 edition of the Village's official newspaper.
 - At the February 18 meeting the Village held a public hearing for the delayed 2020 Application.
 - The engineering report has been submitted to Mark Blauer'
 - The application and engineering report will be uploaded on or before the March 5 deadline by Mark Blauer.

5. DPW Garage Site Remediation

- **Per December 2020 sampling report: Levels same or lower than in September 2020**
- **Next sampling conducted in March 2021 - no report available yet**
- Based on June 2020, September 2020 and December 2020 sampling, still seeing values near garage indicating contamination remains
- Excerpts from Report for December 2020 as follows:

Observations of the laboratory analytical results are below:

- MTBE was not detected in any of the sampled monitoring wells at concentrations greater than the laboratory reporting limits.

- No analyzed VOC's were detected at concentrations greater than the laboratory reporting limit at monitoring wells MW-19, VW-6, VW-7 and VW-8. These monitoring wells are located between the Village Garage and the production well and indicate that VOCs have not reached the production well.
- Total VOC concentrations decreased at monitoring well MW-22A from 12 ppb to 9 ppb. None of the compounds detected at monitoring well MW-22B were at concentrations greater than drinking water standards.
- Six (6) VOC compounds were recorded above the drinking water standard at MW-22A. Monitoring wells MW-22A and MW-22B are located approximately 10 to 15 feet south of the remedial excavations that were performed in November 2016 and approximately 380 feet north of the production water well. When compared to historic values, the concentrations in these wells have been steadily decreasing.

Discussion/Recommendations

Quarterly sampling and analysis of select monitoring wells should continue. The next monitoring event is scheduled for March 2021.

- Sent email to NYSDEC and Aztech on February 20, 2019 requesting an update on cost for remediation and an estimate for quarterly sampling work; no response.
- NYSDEC will keep going with quarterly monitoring until all results show compliance with water quality standards for a year or more (no real end in sight).
 - The second quarter June 2019 groundwater monitoring report indicated that there was a contaminant increase in monitoring well VW-8 (212ppb VOCs). The other monitoring wells were within their historic values
 - September 2019 sample results showed levels in VW-8 returned to low/more historic levels.
 - Still seems appropriate to consider getting the sampling to locate the limits of the remaining material sooner than later.
 - In addition, if we want to pump more water out of Elm Street well a more comprehensive sampling plan is needed
 - Aztech cannot perform the additional work as NYSDEC believes it would be a conflict so some other firm will need to do it.
 - We can pursue this if desired by the Village
 - Also, right now it looks like there is more stuff to clean up out there
 - Some plan forward options:
 - Continue with NYSDEC quarterly monitoring and no more cleanup – status quo
 - Continue with NYSDEC quarterly monitoring and ask NYSDEC to advise what else is being contemplated to accomplish more cleanup

- Develop Village plan to investigate the extent of the remaining contamination
- One of the above and look at what is needed to enable to pump more water
- At February 2020 meeting, the Village decided to seek DASNY SAM grant assistance for conducting a sampling plan site investigation to better identify remaining contamination under, up gradient and near the DPW garage.
 - Use \$125,000 as a target cost
 - We could work on this if desired by the Village
- **DPW Garage Relocation**
 - If sampling does not show that the contamination is principally under the garage, the most time efficient process to get rid of remaining contamination under the garage would likely be to demolish the garage to provide direct access for cleanup followed by about one year of sampling to confirm it is cleaned up
 - This would require relocation of the DPW garage and associated items (salt storage, etc.) to a new facility – possibly on Willow Lane by the current cold storage and fueling station.
 - We would work with the Village to seek funding to assist with this work if this is the desired plan

6. Tiger's Den Monitoring Well Decommissioning

- No new information
- We haven't received a response from the DEC about the proposed monitoring well decommissioning. They may have lost interest in it for now? We'll let you know if they get us answers.

More Background Information

- On October 7, 2020 DEC requested latest sampling results and water production of the Elm St. municipal well.
- The water department provided data on October 9, 2020
- Delaware summarized and returned the requested information via email on November 2, 2020; we copied the Water Department, Mayor and Judy on the email to the DEC.

7. Elm Street Wellfield and Lead and Copper Compliance/Electrical Improvements

- We believe all required items have been forwarded to the DASNY contact for the \$100,000 grant and their move is to get contract paperwork back to the Village.
- **More Background/Historic Information**
 - DASNY letter dated 12/1/20 and associated paperwork attached that approves the scope change for the \$100,000 to be applied to electrical improvements.

- The paperwork requested to be returned within 30 days was submitted to DASNY on December 24, 2020.
- SEQR
 - At the December 3 meeting the Village Board resolved to declare itself lead agency for Electrical Improvements at the Elm Street Well house.
 - Based on review of the proposal, it has been determined that the project meets the criteria for a Type II Action and no further review would be necessary.
 - At the January 7 meeting the Village adopted a resolution identifying the Elm Street Well Field Electrical Improvements as a Type II Action under SEQR
- Resolution to commitment to provide balance of funds necessary to complete the project
 - At the January 7 meeting the Village adopted a resolution to commit to provide balance of funds necessary to complete the project.
 - We sent certified copies of the resolution to Amanda on 1/27/21
 - Amanda responded that if any additional information is needed she will be in touch

8. NYSDOH Water System Inspection/Cross Connection Control Program

- No Change from last month

9. Federal Aid Status Update - Info from our Planning people FYI

- American Rescue Plan
 - \$1.04 million will be provided to the Town of Liberty. The Village will receive funding; however, the value of the funding is embedded in the Town figures. Distribution is a function of population and other community Census data statistics.
 - The US Treasury is developing rules and regs for this money, the legislation states that funds may be used for lost revenue due to COVID, costs incurred due to COVID (e.g. PPE) negative economic impacts due to COVID including housing, food insecurity, infrastructure and broadband.
 - The Treasury has 60 days from the date the bill was signed to develop the rules.
 - Local government will receive funds from the state as a pass through and an application for funds will not be required.
 - The states have 30 days to pass the funds to municipalities from receipt; however, states can request three extensions. So, the longest timeframe would be four months from when the Treasury provided the funds to the states before the local governments receive the money
 - Funds should be received between 4 – 8 months (mid July – mid November) from signing of the bill (mid-March).

- The funds will be provided in two tranches, with half in the first payment and the other half within one year of the bill becoming law so about this time next year. All funds must be spent by December 31, 2024 and periodic reporting of the use of funds will be required.
 - Updates will continue as the Treasury develops more information
- **Community Project Funding (Congressional Earmarks)**
 - Community Project Funding (CPF) is a new initiative for Fiscal Year 2022 that will allow Members of Congress to request direct funding for projects that benefit the communities they represent. CPF is separate from federal grants and funding apportioned by formula.
 - Each congressional representative will have the opportunity to refer 10 projects from their district to the House Appropriations Committee who will ultimately select projects to be funded. Many have match requirements.
 - Winning an earmark through this process will be a bit like winning the lottery; however, it is reasonable to assume that if your community has a majority member, the project may be more favorably received.
 - Committee Project Funding opportunities will be available through two House Committees; the Committee on Appropriations, and the Committee on Transportation and Infrastructure. The two Committees are handling requests through separate processes. The deadline for Appropriations submissions to your office is April 15, 2021.
 - In terms of the amount of money available through the Community Project funding stream, it's hard to say as there is no limit on the amount that can be requested, but there is a 20% match for water and sewer projects.
 - Has Village received correspondence from U.S. Congressman Delgado?
- **FEMA declaration for COVID**
 - No new information
- **American Recovery Plan (Federal Infrastructure Package)**
 - While the recently adopted American Rescue Plan is legislation that looks into the past regarding the impacts of COVID 19, the American Recovery Plan is intended to be forward looking and to bolster the economy, address income inequity and other constraints on economic recovery. As such, it will include funding for infrastructure. The plan should be announced in the very near future; however, he Congressman stressed that the goal is bi-partisan legislation and as such, we should not expect a vote on the infrastructure funding legislation until the fall of this year. Additionally, we should not expect new programs per se, by rather likely more funding for existing programs such as SRF, USDA, EDA and CDBG.

10. NYSDOH Water System Inspection/Cross Connection Control Program

- No change from last month

NEW BUSINESS: CONSIDER E-MAIL FROM K. HAVERLAN RE: INCINERATOR BUILDING 3.16.21

The Board said they would ask the Department of Public Works to assist in posting *NO TRESSPASS* signs and Boarding up the incinerator.

CONSIDER AGREEMENT – LIBERTY VILLAGE LIMITED PARTNERSHIP

RESOL. # 11-2021: Motion by Trustee Ferguson, seconded by Trustee Stoddard and unanimously carried approving Resolution #11-2021.

WHEREAS, Liberty Village Limited Partnership , a New York Limited Partnership is the owner of real property located in the Village of Liberty, known as tax map 117-2-3 and;

WHEREAS, the Partnership provides low-income housing for the elderly in the apartment complex constructed on the property, receives rural rent assistance from New York State and mortgage assistance from the United States Department of Agriculture, Rural Development and;

WHEREAS, Liberty Village Limited Partnership, wishes to amend the former Tax Exempt Agreement to simplify the administration of the agreement and;

WHEREAS, the yearly payments to the Village of Liberty will be \$6,348 and;

NOW, THEREFORE BE IT RESOLVED, in consideration of the premises and the terms provided in the Agreement dated April 1, 2021 the Village of Liberty Board of Trustees approves said Agreement and authorizes Mayor Stabak to execute the same.

CONSIDER SPRING 2021 CLEAN-UP

This matter was tabled until the Worksession on April 15th.

CONSIDER ELECTRICITY CONTRACT PRICING

This matter was tabled until the Worksession on April 15th.

CONTINUE BUDGET DISCUSSIONS

The Board said they would continue discussions on the upcoming 2021/22 Village Budget at the Organizational Meeting schedule for April 5th.

PUBLIC Mayor Stabak opened the meeting to comments from the Public.

COMMENT:

Police Chief Scott Kinne and Police Detective/Sergeant Steven D'Agata discussed with the Board the building that is compromised at 157 South Main Street and the options available.

TRUSTEE Mayor Stabak opened the meeting to comments from the Board.

COMMENTS:

Trustee Ferguson said she had contact with Nick Rusin (Town of Liberty) about the placement of three or four additional Student Art Banners on the light posts along Main Street. She said they are looking for a letter of support from the Village for this project.

Trustee Stoddard – No Comment

Trustee Mir – No Comment

Trustee Wright – No Comment

Mayor Stabak – Bo Comment

APPROVAL POST AUDIT VOUCHERS

OF BILLS

FOR PYMT: Motion by Trustee Stoddard, seconded by Trustee Ferguson and unanimously carried approving Post Audit Voucher #780 to Voucher #784 in the amount of \$328,288.23.

Planning Board Escrow - Bills for payment

Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried approving the following Planning Board Escrow bills for payment:

Delaware Engineering/McDonalds Escrow	-	\$947.50
Delaware Engineering/Liberty Boys Camp	-	\$917.50
(Yeshiva Bnos)		

DA Account - Bill for payment

Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried approving the following DA Account bill for payment:

Amchar Wholesale Inc.	-	\$644.85
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EXECUTIVE Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously
SESSION: to go into Executive Session at 8:05 p.m. to discuss a personnel matter in the Police Department.

Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried to come out of Executive Session at 8:37 p.m.

ADJOURN: Motion by Trustee Stoddard, seconded by Trustee Wright and unanimously carried to adjourn the meeting.

THE MEETING WAS ADJOURNED AT 8:37 P.M.

RESPECTFULLY SUBMITTED,

**JUDY H. ZURAWSKI
CLERK-TREASURER**