

Minutes of the Sherrard Public Library District Board of Trustees

October 17, 2017

Call to Order 7:01 P.M.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sarah Soliz, Sheryl Steele, and Jim DeWitt

Board Members Absent: none

Staff: Bobbi Jackson

Public Present: Joseph and Brendon Gusse

Motions:

1. Motion to approve the Minutes of September 19, 2017 by Ruane, Second by Kindelsperger.
2. Motion to approve the Treasurer's Report by Ruane, Second by Kindelsperger.
3. Motion to allow Brendon Gusseto landscape the front entrance to the library for his Eagle Scout Project by Kindelsperger, Second by DeWitt.
4. Motion to approve the purchase of additional new shelving by Kindelsperger, Second by Sanders.
5. Motion to adopt a plan (Ordinance No. 17-02) for the Self-Insurance Reserve Fund by Soliz, Second by DeWitt.
6. Motion to require two signers on all checks for \$1000 or more by Kindelsperger, Second by Sanders
7. Motion to approve the purchase of an electronic sign for the front of the library by DeWitt, Second by Soliz.
- 8 Motion to adjourn at 8:25 P.M. by Kindelsperger, Second by Ruane.

Unfinished Business:

Library Landscaping: Brendon Gusse requested approval to landscape the entrance area to the library for his Eagle Scout Project. Plans will be discussed with the director and board members to determine wishes and needs of the library. The project will be completed in the spring.

Library Building: Letter was sent to Laverdiereto obtain plans for the electrical system so that we can put out bids for the handicap doors, and to determine final billing, with no response at this time.

Shelving: Motion was made to allow purchase of additional shelving for adult fiction. We will get the same discount Demcogave us on our previous order if we purchase before January.

Fundraising: Donations are still coming in with several made at the Open House on Saturday. First Community Bank of Sherrard made a generous donation of \$5,000.

Budget: Budget Hearing and Special Meeting will be on October 26th with the public hearing at 7:00 P.M. and special meeting following at 7:30.

Parking: Director Jackson is trying to make contact with the village to discuss getting the parking areas worked on and fixing the handicapped ramps at the end of the new sidewalks.

Holiday Party: Discussion was had about changing the date of our holiday party from December 8th to December 2nd in order to participate in the Sherrard Christmas Walk. All agreed that we should

participate in the village event rather than have our own party the following week. Staff will discuss possible programming ideas and Director Jackson will have more details for us at our next meeting.

New Business:

Self-Insurance Liability Saving Fund: After discussion motion was made to set up a plan for our Self-Insurance Reserve Fund (Ordinance No. 17-02).

Fire Suppression System: Director Jackson received one bid from Tri State Fire Control which included a \$4000 waiver for labor costs. Decided to wait and see if any more bids come in.

Security Camera/System: Waiting for bids.

Signing: It was decided that we should require 2 signers for checks for \$1000 or more.

Sign: Discussion was had about the financing of the new electronic sign for the front of the library. The Friends group will contribute \$5000 towards the purchase and it was decided that the library should finance the rest of the purchase.

Library Director: Director Jackson has informed the board that she will be leaving her position after the next board meeting in November. She hopes to finish up any issues with the construction of the new building and will leave everything in order for the next director. The board appreciates all Ms. Jackson's hard work, especially leading us through the new construction project.

The next meeting will be November 21, 2017 at 7:00 PM..

Respectfully Submitted,

Sheryl Steele, Secretary