



BY-LAWS

ARTICLE 1 PURPOSE

The general purposes of the Corvettes of San Diego Club (referred to as the Club) shall be:

- To promote the past, present and future of the Chevrolet Corvette;
- To promote camaraderie among Corvette owners, Corvette Clubs and Corvette enthusiasts;
- To sponsor and coordinate planned events and social activities for Members of the Club;
- To promote good will and support local charities.

ARTICLE 2 MEMBERSHIP

2.1 Membership criteria:

2.1.1 Membership in the Club shall be restricted to owners of the Chevrolet Corvette. Current members involved in purchasing a new or used replacement Corvette may remain in good standing for a period of 180 days or at the discretion of the Board of Directors until a Corvette replacement is found. Members shall maintain a current membership with the National Council of Corvette Clubs.

2.1.2 Members shall remain current with Club dues.

2.1.3 Any Member may terminate membership by notifying any club board member.

2.2 Monthly Meetings:

2.2.1 Regular meetings will be held on the fourth Friday of each month, or an alternate announced date, except in November when the meeting is the third Friday of the month. There is no club meeting in December.

2.2.2 Notice of meetings, stating the location, date and time will be posted on the Clubs web site. Voting on issues shall be by a majority of those members present, with the exception of by-law changes, which require a 2/3 majority of those members present.

2.3 Remembrances:

- 2.3.1 The Club will send a birthday card to each Club Member annually. The Membership Chairperson will be responsible for mailing cards in a timely manner.
- 2.3.2 The Goodwill Ambassador on behalf of the Club will send flowers to any Club Member who is hospitalized for more than one day. The Club will allow up to \$100.00 (plus delivery charge) to purchase the flowers. At the request of the Club Member, the Club will send a donation to the Club Member's charity of choice in lieu of flowers. It is the Club Member's responsibility to inform the Goodwill Ambassador of such an event, so the Club can pay its proper respect.
- 2.3.3 The Goodwill Ambassador, on behalf of the Club, will send flowers to any member who has lost an immediate family member. An immediate family member is defined as spouse, parent, child, sibling or significant other. The Club will allow up to \$100.00 (plus delivery charge) to purchase the flowers. At the request of the Club Member, the Club will send a donation to the Club Member's charity of choice in lieu of flowers. It is the responsibility of each Club Member to inform the Goodwill Ambassador and/or any member of the Board of Directors of such a loss, so the Club can pay its proper respect. The Goodwill Ambassador, will be appointed each year by the Board of Directors.

ARTICLE 3 DUES

3.1 Payment of Dues:

Annual dues of Club Members shall be submitted to the Treasurer no later than the end of September. *Membership Dues are as follows (subject to change when NCCC makes changes): (Current dues reflected in the chart)

Type of Membership	*NCCC Dues	Corvettes of San Diego Club Dues	Total Dues
New Member & Spouse/Significant Other	\$45.00	\$30 per couple	\$75
Single New Member	\$35.00	\$20	\$55
Renewal Member & Spouse	\$35.00	\$30 per couple	\$65
Renewal Single Member	\$25.00	\$20	\$45

3.2 Late Payment of Dues:

When a member is late in payment of dues renewal, Club Membership shall be terminated and the Member will be required to rejoin the Club as a New Member.

ARTICLE 4 BOARD OF DIRECTORS

4.1. Board of Directors' positions of President, Secretary, Treasurer, NCCC Governor, Membership Chairperson, Marketing and Public Relations Director and Director of Activities are for one (1) year. The position of the President-Elect is a two (2) year commitment and he/she automatically advances to the position of President the following year. Each year the Board of Directors will appoint the Club Webmaster and the Club Photographer/Historian. Members appointed to these positions will have full voting rights on the Board of Directors for that year.

4.1.1. Duties of the **President:**

The President will convene a meeting of the Board of Directors when deemed necessary. The President shall preside at all meetings of the members and Board of Directors. The President, or his/her designee, shall represent the Club at other club meetings and events. Upon approval of the Board of Directors, the President is authorized to make any contractually binding agreements for the Club

4.1.2. Duties of the **President-Elect:**

In the absence of the President, the President-Elect shall preside at the meetings and perform the duties of the President. The President-Elect shall coordinate and maintain the Club records to include the club inventory, backup copies of mailing lists, forms and other information. These responsibilities can be delegated to a knowledgeable appointee. In the absence of the President and upon approval of the Board of Directors, the President-Elect is authorized to make any contractually binding agreements for the Club. The President-Elect will conduct the nominations and the elections as stated in paragraph 4.2.3.

4.1.3. Duties of the **Secretary:**

The Secretary shall attend all meetings of the members and Board of Directors. He/she shall record all minutes and votes in a log kept for this purpose. The secretary will email the minutes of the last Board of Directors' meeting and club meeting within **two** weeks. The Secretary shall perform all duties incident to this office and he/she shall maintain Custody of the Club's records and archives. The Secretary will conduct the duties for the election of officers as outlined in paragraphs 4.2.2 and 4.2.3. All votes for the election of officers taken via email will be sent to both the originator and the Secretary. The Secretary will tally the email votes and send the results to the Board of Directors. These email voting results will be recorded in the minutes of the next convened Club Board meeting. In the absence of the Secretary from any of the said meetings, a Secretary pro-tem shall be appointed by the President.

4.1.4. Duties of the **Treasurer:**

The Treasurer shall have custody of all money, debts and obligations belonging to the Club. He/she shall make all payments of Club debts upon approval of the Board of Directors. The Treasurer shall sign all checks, or other orders for payment of money, in the name of the Club. The President and the Secretary will also have the authorization to sign checks for expenses approved by the Board of Directors. The

Treasurer shall give a report on the financial status of the Club at the monthly meetings and, if so requested at the Board of Directors Meeting. In the absence of the Treasurer, the President will report the financial status of the Club at the Club Meeting. The Treasurer or designee shall send out a dues reminder to all Members by September 1st of each year. The Treasurer shall meet at the end of the year with the President and President-Elect to review the year-end financial status of the Club or as frequently as requested by the President.

4.1.5. Duties of the **NCCC Governor**:

The NCCC Governor shall perform the duties required by the NCCC Rulebook. The NCCC Governor shall serve as the Club representative to meetings of the NCCC. He/she shall inform the Members of all pertinent issues regarding any changes that are taking place within the rulebook. The NCCC Governor shall keep Members advised of the events being held within the Region, encourage Members to attend other clubs' events, and shall assist in implementing NCCC sanctioned events for the Club. He/she shall mail, email or hand-deliver appropriate flyers/notices and signed waiver forms for each event to Regional NCCC for insurance purposes. He/she shall process new NCCC memberships and all renewals for NCCC membership within the Club. In the absence of the NCCC Governor, the Director of Activities or his/her designee shall present the NCCC Region Events report at the Club Meeting.

4.1.6. Duties of the **Membership Chairperson (MC)**:

The Membership Chairperson shall greet guests at meetings, have them sign a guest register and introduce them at the Club Meeting. The MC shall present the Member packets to the New Members. The MC shall distribute an up-to-date Roster of all Club Members. The MC shall obtain and present permanent name badges to new members when they join the Club. The MC shall contact guests and invite them to the next Club meeting. The MC will be responsible for mailing cards in a timely manner. In the absence of the MC, the President or the President's designee shall perform the duties of the MC.

4.1.7. Duties of the **Director of Activities (D of A)**:

The Director of Activities may initiate and shall help coordinate Club activities, such as fun runs, car displays, tours, caravans, etc. He/she will assist other Club Members in developing, planning and hosting club events. Periodically he/she shall survey the Club Members to determine Club Members' interests. He/she shall act as a liaison to other area clubs' activity chairpersons. The D of A shall report upcoming Corvette events and other car related events to the Membership at each Club meeting. The D of A shall communicate Club activities via the Club website and/or emails to Club Members and other clubs. In the absence of the D of A, the NCCC Governor, or the President shall perform the duties of the D of A.

4.1.8 Director of **Marketing & Public Relations (D of M&PR)**:

The Director of Marketing & Public Relations is the official Club liaison to the Club sponsor. The D of M&PR develops an annual marketing plan to promote the club and its events and submits the plan to the Board of Directors at the February meeting each year. He/she coordinates all club advertising and media

coverage. The D of M&PR identifies promotes and secures new and renewal advertising for the clubs' website. The D of M&PR works directly with the webmaster to provide advertising/promotional information for the Club website.

4.2 **Term of Offices:**

- 4.2.1 Election of the Board of Directors shall be held once a year. The membership at large shall elect the members of the Board of Directors. The President-Elect will assume the duties of the President and the membership will elect a President-Elect, Secretary, Treasurer, NCCC Governor, Membership Chairperson and Director of Activities.
- 4.2.2 Nominations for the Board of Directors will be held at the October membership meeting and elections at the November meeting. Members can self-nominate or be nominated by the membership. A reminder notice announcing the nominations shall be sent out by the Secretary via email/mail prior to the October meeting.
- 4.2.3 Voting for election of officers shall be by a majority of ballots cast at the November Membership Meeting. All elections will be by secret ballot, except for absentee ballots. The Secretary shall send a notification by November 1st reminding members about the upcoming election of the Club Board of Directors to be held at the November meeting, Absentee ballots may be requested in advance for the elections from the Club Secretary. Absentee ballots must be received by the Secretary by the Monday before the November membership meeting. The President-Elect will conduct the nominations and the elections. The President-Elect will appoint two members who are not on the ballot to count the ballots at the November meeting and announce the results. The ballots and the tally for the elections shall be given to the Secretary to keep until the new Board of Directors takes office.
- 4.2.4 The new Board of Directors will assume their duties as of January 1, following a transitional meeting between the new and old Boards of Directors.
- 4.2.5 Any Board Member who cannot fulfill his/her duties for any reason for sixty (60) consecutive days or more shall direct a letter of resignation to the Board of Directors via the Secretary. In the event that a Board Member does not fulfill the duties of his/her office for sixty (60) consecutive days or more and has not submitted a letter of resignation, the Board of Directors may elect to remove the Board Member from his/her position.
- 4.2.6 Whenever a vacancy occurs in an elected position, the Board of Directors shall appoint a Club member to fulfill the position until the next election.

ARTICLE 5 COMMITTEES/APPOINTMENTS

5.1 **Appointment of Committees:**

The Board of Directors shall create committees to address club matters, such as NCCC sanctioned events and car shows, as they find desirable from time to time and shall outline the duties and responsibilities of such committees. The Board of Directors shall appoint the chairperson of the committee. All actions taken by a committee shall be voted by a majority of the entire committee and reported to the Board of Directors. Any committee with an anticipated expenditure of over \$50 shall bring the request to the Board of Directors for approval. In the event that a committee should make a decision that the Board of Directors views to not be in the best interest of the Club, the Board reserves the right to present any committee decisions for a vote by the Club Membership prior to implementation.

5.2 **Appointment of Positions:**

The Board of Directors shall appoint Members to special positions as needed and shall outline the duties and responsibilities of such positions. These positions may include, but not limited to Friends of the Board (FOB), Goodwill Ambassadors (GA), Webmaster and Club Photographer.

5.3 **Activities:**

- 5.3.1 The activities of the Club shall consist of planned trips, social gatherings and events for Club Members, other Corvette Club Members and guests.
- 5.3.2 The Club will allow up to \$150.00 for expenses for each in-Club event to help defray costs of conducting the event. Should the event cost more than \$150.00, the Member organizing the event should ask for a donation from each participant to cover the overage cost of the event, or alternatively, the organizing member will request the Board to approve spending more for the activity. The Club will reimburse the event organizer once the Treasurer receives receipts for the expenses incurred. It is not a Club expectation for the event organizer to assume the costs of the event unless the event organizer wishes to donate the cost of the event to the Club.
- 5.3.3 **Holiday Party Expenses.** The Club will allow up to \$500.00 for expenses incurred in hosting the Club's annual holiday party at the Member's home to help defray costs of conducting the event. All expenses must be supported by receipts which will be submitted to the Treasurer for reimbursement. Should the event cost more than \$500.00, the Member organizing the event should request the Board for approval of the additional expenses. It is not a Club expectation for the event organizer to assume the costs of the event unless the event organizer wishes to donate the cost of the event to the Club.

5.3.4 Membership Approval For Charitable Donations. Any charitable donation in the sum of \$500 or greater must be submitted to the Membership for approval before the donation is made. Membership approval will be obtained at the regular monthly meeting by paper ballot and absentee e-mail ballot for those unable to attend. A simple majority of those Members voting is required for approval of the donation. The Secretary along with one Member shall be responsible for electronically transmitting the absentee ballots two weeks before the meeting and thereafter conducting the vote and verifying the results.

5.3.5 Membership Approval For Extraordinary Unreimbursed Expenses. Any extraordinary expense which will not be reimbursed to the Club in the sum of \$500 or greater must be submitted to the Membership for approval before the expense is incurred. Membership approval will be obtained by a vote of those members in attendance at the regularly scheduled monthly membership meeting. A simple majority of those Members voting is required for approval of the expense.

ARTICLE 6 PERSONAL LIABILITY

All persons or corporations extending credit to, contracting with, or having any claim against the Club or its Board of Directors, shall look only to the funds and property of the Club for payment of such contract or claim or for payment of any debt, damage, judgment or decree, or any other money that may otherwise become due or payable to them from the Club or the Board of Directors, so that neither the Members of the Club, the Board of Directors, present or future, shall be liable personally therefore.

ARTICLE 7 AMENDMENTS TO THE BY-LAWS

The Board of Directors of the Club or any Active Members in good standing may submit written proposals to the Secretary to propose an amendment to the By-Laws. Upon such proposal being made, a copy thereof shall be sent to all current members two weeks prior to the next Club Membership Meeting. If two-thirds (2/3) of the Members present are qualified to vote and are in favor of the proposal at the meeting, the proposed amendment shall thereby be approved and adopted. The Board of Directors shall implement a review of the By-Laws as needed, but no less than one time every five years.

Adopted this day, the 24th of February 2017
Corvettes of San Diego Club

Original 10/23/03
Revision 1 08/27/04
Revision 2 11/09/04
Revision 3 10/26/05
Revision 4 01/27/06
Revision 5 09/22/06
Revision 6 02/14/09
Revision 7 08/26/11
Revision 8 08/14/13
Revision 9 10/19/14 (See Oct 17 club minutes for approval of wording change.)

Revision 10 07/24/2015
Revision 11 02/24/2017