

APPROVED

Arrowbear Park County Water District

Regular Meeting

August 16, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held August 16, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Mark Bunyea
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Director Rick Weber

Also present were the following:

General Manager Norman Huff
Secretary Caroline Rimmer
Field Supervisor Paul Miller
Battalion Chief James Ozias

Visitors who were present:

Jolene Parro
Carey Parro

Open Session

President Bonito called the meeting to order. Supervisor Miller led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors Oberlies, Director Wymer, and Vice President Bunyea were present.

Director Weber was absent.

Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda. Second was by Vice President Bunyea. After a brief discussion regarding the Expenses and Budget for the month of July, the Consent Agenda was approved. Motion passed by majority vote. Ayes: Director Oberlies, Director Wymer, President Bonito, & Vice President Bunyea, Nays: none, Absent: Director Weber.

Public Comments:

There were no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of 43 maintenance issues for the month of July. There were 21 customer requests to turn off/on water, 7 District initiated shut-offs, 1 District equipment repair, 2 meters replaced, 4 meter reads/re-reads, 1 main repair, 6 service line repairs, 3 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 5 new owners, 0 liens filed, 0 liens released, 66 shut-off notices, 18 non-payment shut-offs, and 18 turn-ons after water shut-off. Supervisor Miller reported on the progress of the Cougar/Fox main replacement, and that the Technicians were continuing work on the raising of manhole covers and that the sewer videoing would be done at the beginning of October.
- B) Battalion Chief Ozias reported on the Fire Department calls for the month of July. There were a

total of 20 calls, 15 were in-District and 5 were out-of-District. Battalion Chief Ozias reported on his attendance at the Fire Safe Council meeting in Running Springs.

- C) General Manager Huff reported to the Board that the District had received a new water system permit and it allowed for a reduction in the number of gross alpha and uranium tests at the treatment plant required by the State Water Resources Control Board which would result in some savings for the District going forward. He also advised the Board that the final budget numbers for FY 17/18 would be available at the September 2018 Board meeting.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) General Manager Huff / Chief Ozias

1. There was a discussion but no action taken, regarding Fire Department Battalion Chief recruiting & qualifications.

B) Board

1. There was a discussion and a motion to approve Fire Department compensation policy #2150.50.1-2 to allow the Chief and Battalion Chief 100% of the compensation when the District is reimbursed by an outside agency for out-of-district incidents. Motion passed by majority vote. Ayes: President Bonito, Vice President Bunyea, Director Oberlies, and Director Wymer, Nays: None, Abstain: None, Absent: Director Weber.
2. There was a discussion with a motion to hold a full Board attending (Brown Act noticed) Fire & Safety committee meeting on Thursday, September 13, 2018 at 5:30 PM. Motion passed by majority vote. Ayes: President Bonito, Vice President Bunyea, Director Oberlies, and Director Wymer, Nays: None, Abstain: None, Absent: Director Weber.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 7:15 PM.

Closed Session

Closed session was held pursuant to Code 54957 (b) for the purpose of performing the annual Evaluation of Performance of the General Manager.

There being no further business, President Bonito adjourned the Closed Session at 7:42 PM.

Open Session

A) Board of Directors

1. A motion was made by Director Wymer and seconded by Vice President Bunyea to extend General Manager Huff's employment agreement for an additional year. Motion passed by unanimous vote. . Ayes: President Bonito, Vice President Bunyea, Director Oberlies, and Director Wymer, Nays: None, Abstain: None, Absent: Director Weber.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 7:45 PM.



Mark Bunyea, Vice-President



Caroline V. Rimmer, Secretary